



City of Boiling Spring Lakes
Board of Commissioners Regular Meeting Minutes
November 4, 2015
City Hall – 6:30 pm

PLEASE TURN OFF CELL PHONES

1. **Call to Order ~ Mayor Craig Caster**

The Board of Commissioner Meeting was called to order at 6:30 p.m.

2. **Attendance ~ in attendance at the meeting were ~**

Mayor Craig Caster
Commissioner Mike Forte
Commissioner Mary Stilwell
City Manager Jeff Repp
Police Chief Brad Shirley

Commissioner Barbara Glidden
Commissioner David Putnam
City Clerk Jane McMinn
City Engineer William Murphy

3. **Pledge of Allegiance ~ William Sraver**

4. **Approval of Regular Agenda ~**

A **motion** was made by Commissioner Putnam and **seconded** by Commissioner Stilwell to approve the Regular Agenda

Vote ~ 5 ~ 0

5. **Public Comments ~**

There were no Public Comments made

6. **Approval of Minutes ~**

- a. October 6, 2015 BOC Closed Session Minutes ~
- b. October 6, 2015 BOC Regular Meeting Minutes ~
- c. October 8, 2015 Workshop Minutes ~

A **motion** was made by Commissioner Glidden and **seconded** by Commissioner Putnam to approve the October 6, 2015 BOC Closed Session Minutes, October 6, 2015 BOC Regular Meeting Minutes and October 8, 2015 Workshop Minutes.

Vote ~ 5 ~ 0

7. **Consent Agenda ~**

A **motion** was made by Commissioner Forte and **seconded** by Commissioner Glidden to approve the Consent Agenda as written.

Vote ~ 5 ~ 0

7. **Committee / Board Reports**

Community Appearance Commission ~ Ann Hollingsworth

Ann displayed the bag the Appearance Commission is using for their Welcome Package with the City logo. Ann then displayed the contents that are included in the bag such as the Community Center calendar of events, city map, brochure that shows the city parks, Code Red signup information, city magnet containing important phones and business cards. Ann reported the Commission is working on the Blue Ribbon award for 2015 which will be on the City Website for voting.

Planning Board ~ Bill Clark

Bill reported the Board discussed duplexes and reviewed the COG recommendations and locations within the City. We reviewed 7 land use maps to include natural resources, water resources and so on. Our project manager resigned and we will be meeting the new project manager at our next meeting. Bill reminded the citizens about the survey they are asking the citizens to complete. Bill stated they are in the front lobby and also online and they will be mailed out in the water bill this month.

Park & Rec Advisory Board ~ Bob Stanley

Bob congratulated all the newly elected officials. Bob reported the Board revised the mission statement and formed sub-committees each having different topics which will be reviewed by the Board as a whole. We also discussed the memorial benches, Community Center Disc Golf Course expansion, however we were not awarded the grant for the expansion. We also discussed property acquisition and the COG Land Use Plan and the 4th of July event.

Special Events ~ Michelle Hennessey

Michelle reported the hay ride went very and attendance was over 300 people. The winner for the best scene was the Schneider Family. Our Christmas Tree Lighting will be December 5th here at City Hall from 5:00 p.m. to 8:00 p.m. We will have a Santa parade and the library is talking about doing a story time, picture drawing, a visit with Santa and decorating cookies will all be a part of the festive evening.

Library Committee ~ Francis Thomas

Francis reported the Committee had a used book sale over at the Farmer's Market which helped to bring awareness about the library. We discussed future growth including space and adding technology to the library. Our limitation is the amount of limited space and we will continue discussing ways to expand the library. Frances complimented Mr. and

Mrs. Reeves of the Farmer's Market for their hospitality and will be sending them a thank you note.

10. **City Manager's Report and Presentation of Monthly Financial Reports ~ Jeff Repp**
Mr. Repp reported as of September 30, 2015 the city had \$2,376,393 in cash and investments. Our sales tax revenue is still running strong 10% ahead of schedule after three months; to date that would be \$42,834 ahead of schedule. If it continues that way until the end of the year it would be approximately \$141,000 in additional tax revenue. Property taxes at the end of October collected were at 29%. We had one permit issued for new construction in September on Gastonia and the total amount of all construction activity for the month is \$194,000.

Commissioner Forte commented on the sales tax revenue there was a lot of concern when the NC General Assembly passed the sales tax bill this year and there was much concern about loss of tax dollars to the city. We are actually going to gain approximately \$65,000 this year which has nothing to do with the sales tax collection being 10% ahead of schedule, this will be the additional tax money given to the city.

11. **Old Business ~**

- a. **Resolution** ~ approving Article 6 ~ Supplemental Regulations 6.52 Firing Range Indoor 6.53 Indoor/Outdoor Archery Range

The Archery Program read by Commissioner Stilwell is hereby incorporated by reference and made a part of these minutes.

Commissioner Putnam stated that the Boy Scouts and the Girl Scouts still receive a badge for archery. The information our City Manager sent from the Natural Field Archery Association states that a range layout planning can be done using a 1.5 acre area but the city would require a 5 acre area in the C-1 zone.

A **motion** was made by Commissioner Stilwell and seconded by Commissioner Putnam to approve **Resolution** ~ Article 6 ~ Supplemental Regulations 6.52 Firing Range Indoor and 6.53 Indoor/Outdoor Archery Range.

Vote ~ 5 ~ 0

- b. **Order** ~ approving mechanical harvesting *by Swamp Thing LLC of Coldwater, MI* for the removal of the grasses in 10+ acres near the Mitchell Prince Bridge in the estimated amount of *Twenty Four Thousand and Fifty Dollars (\$ 24,050.00)*

Vote ~ 5 ~ 0

12. **New Business ~**

a. **Order** ~ appointing Kathleen Caric to the Special Events Committee filling the unexpired term of Melina Trivette ending December 31, 2015.

A **motion** was made by Commissioner Glidden and **seconded** by Commissioner Stilwell appointing Kathleen Caric to the Special Events Committee filling the unexpired term of Melina Trivette ending December 31, 2015.

Vote ~ 5 ~ 0

13. **Announcements ~**

Commissioner Glidden thanked everyone for their support during the campaign I would like to congratulate our Mayor Craig Caster and I welcome David Crawford and Mark Stewart who is ill this evening and couldn't be here to the Board.

Commissioner Stilwell stated she wanted to clear up the confusion from the last BOC meeting. There are no specific rules or regulations pertaining to holding a candidates forum in a city building per Chris May of the Cape Fear COG. There are no laws stating as such and for the record the surrounding municipalities have just done that.

14. **Adjourn ~**

A **motion** was made by Commissioner Forte and **seconded** by Commissioner Glidden to adjourn the meeting.

Vote ~ 5 ~ 0

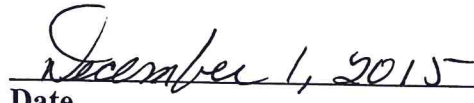
The meeting was adjourned at 6:54 p.m.



ATTEST:


Jane McMinn, City Clerk


Craig Caster, Mayor


Date

Commissionr Stilwell read the following at the November 6, 2015 BOC Meeting

The Archery Program has started at South Brunswick High School. Beke Lindsey is a certified teacher and coath. Practice is 2 to 3 days a week outside.

Behaviorial expectations are high and very diciplined. Students are taught to obey whistle commands. Statistics show this to be safer than any sport except pingpong.

The National Archery in Schools Program mission statement is as follows:

To promote the teaching of target archery as a part of the in-school curriculum to improve educational performance of students and encourage their participation in the shooting sports.

Mr. Lindsey is also a certified hunter's safety educator. South Brunswick High School has just been approved to have a hunter's skills competition team. This consists of archery, 22 rifle target, skeet and orienteering. Their biggest set back is to have a place to practice. For those who do not know orienteering it is a family of sports which require navagational skills using a map and compass to navigate from point to point in diverse and unfamiliar terrain moving at speed.

Passing this ordinance will open the door to interested parties and hopefully help this program.