



**City of Boiling Spring Lakes
Board of Commissioners Regular Meeting Minutes
June 2, 2015
City Hall – 6:30 pm**

PLEASE TURN OFF CELL PHONES

1. Call to Order ~ Mayor Craig Caster

Mayor Caster called the meeting to order at 6:30 p.m.

2. Attendance ~ in attendance at the meeting were ~

Mayor Craig Caster	Commissioner Barbara Glidden
Commissioner Mike Forte	Commissioner David Putnam
Commissioner Mary Stilwell	City Clerk Jane McMinn
City Manager Jeff Repp	City Engineer William Murphy
Chief Brad Shirley	

3. Pledge of Allegiance ~ Lead by the Seabees

4. Approval of Regular Agenda ~

A **motion** was made by Commissioner Putnam and **seconded** by Commissioner Forte to approve the minutes of May 5, 2015 Regular Board of Commissioner meeting and April 16, 2015 Board of Commissioner Budget Meeting

Vote ~ 5 ~ 0

5. Presentation ~

a. City Survey for 2015 ~ 2016 Parks & Recreation – Sandra Krasnow

Ms. Krasnow spoke to the Board and citizens stating that last fall the Parks & Recreation Advisory Board distributed a survey with 276 citizens responding. A majority of the people who responded were full-time BSL residents living here for at least 6 years. Ten years ago our community was mostly retired people; however there has been a substantial growth in the number of people 17 and under. This reflects the need for additional park facilities as an investment in our young people. There is a large majority that strongly agree with having more greenways, the need for bike paths, walking paths and nature paths. Citizens also strongly agree that having the **Boiling Spring** as a green space was important since the **Boiling Spring** is what the city is named after. The ranking of the top five facilities citizens would like are walking trails, bike paths, and a swimming pool, gymnasium and concert amphitheater. Mary Green thanked UNCW for their assistance in helping to put this package together and explained that statistically the survey is 95% accurate

b. Brunswick County Greenway Project ~ Kirstie Dixon, Brunswick County Planner

Ms. Dixon stated the her #1 project this year will be the Brunswick County Greenway & Blueways Plan. Ms. Dixon defined a greenway as being a green space where vegetation is encouraged and the area is managed for recreational and pedestrian travel. Ms. Dixon explained if you want to receive grant money you must first develop a plan; having a plan will help to get transportation funding. Having a greenway in your city will increase tourism, increase business which brings dollars into the community. Ms. Dixon also explained that a blueway is defined as a water path that is developed with interconnected launch points and access points. There is linkage to our waterways and greenways. We are hopeful that by this time next year we will have this project complete.

Ms. Dixon requested Boiling Spring Lakes to participate financially to the commitment to the development of the Greenway & Blueway Planning and Community Development financially by donating up to \$5,000. Boiling Spring Lakes is vital to this development. We will be requesting financial assistance from every municipality in Brunswick County. When the funding becomes available we will draft a plan and submit it to the towns and then adoption by the county. Once that happens, we will enter the printing phase so by the end of next summer our hope is to provide these to the municipalities and the visitor's maps and printed material.

6. Public Comments ~

Chief Chris Grace ~ BSL Fire Chief

Chief Grace spoke on behalf of the BSL Fire Department which was involved in a county wide smoke alarm installation project. BSLFD installed 90 smoke alarms free of charge as a service the fire department provides. Brunswick County set the state record with 856 smoke alarms installed. In addition, the BSLFD was awarded an Office of the State Fire Marshal Grant today for the Smoke Alarm Installation Project. We will have approximately 200 smoke alarms delivered within the next 45 days. Chief Grace also stated that the BSLFD was awarded a grant today from ATMC for rescue equipment that is needed along with certification training. This grant has given us half the funding needed.

Barbara Tidwell – 58 Crystal Rd.

Mrs. Tidwell commented that she is new to the community. I understand that Crystal Lake is owned by Reeves Telecom who no longer operates in the city. I spoke with City Engineer Bill Murphy and he told me BSL cleans the larger lakes but not the smaller lakes which are left up to the residents. I contacted a company for an estimate to clean the lake and it was quite expensive and the residents of Crystal Rd. would not be able to afford this type of payment. Crystal Lake is a breeding ground for mosquitos, snakes, rodents and more. All the residents are concerned with this situation and health risks. If this is not cleaned up the problem will become much larger. My question to the Board is how do we get these lakes cleaned? Crystal Lake is now half covered with vegetation.

7. Approval of Minutes ~

- a. May 5, 2015 BOC ~ Regular Meeting
- b. April 16, 2015 ~ BOC Budget Meeting

A **motion** was made by Commissioner Stilwell and **seconded** by Commissioner Glidden to approve the minutes of the May 5, 2015 BOC Regular Meeting and April 16, 2015 BOC Budget Meeting.

Vote ~ 5 ~ 0

8. Consent Agenda ~

A **motion** was made by Commissioner Forte and **seconded** by Commissioner Putnam to approve the Consent Agenda.

Vote ~ 5 ~ 0

9. Committee / Board Reports and Minutes ~

Ann Hollingsworth ~ Community Appearance Commission

Ann reported that the Commission is working on the 2016 calendars and the team continues to work well together. All the properties for our recognition are placed on the website.

Bill Clark ~ Planning Board

Bill reported most of the topics were tabled pending further information from OSHA. The Board clarified patio and cluster homes and gave some additional information on multi-use which was forwarded to the BOC. We also discussed the roof lines of garages verses housing and out buildings which was tabled for further discussion. Our Board member, Tom VonVoight resigned and is moving out of the area. Bill Sraver will move up from first alternate to complete Tom's term which will move Nancy Crawford up to 1st alternate leaving the 2nd alternate position open to be filled. Commissioner Glidden asked about the list of dates the Planning Board was going to supply the BOC for possible joint meetings. Bill stated that after the Planning Board meeting on Tuesday, June 9, 2015 he would then forward those dates to the BOC.

Bob Stanley ~ Parks & Recreation Advisory Board

Bob stated that the topic of the dog park was tabled until the long range plan is completed. We discussed the playground for the Community Center and we encourage the public to make comments on what they would like to see in the playground. There are two openings on the Parks & Rec. Advisory Board.

Michelle Hennessey ~ Special Events

Michelle reported the Battle of the Bands would be coming up on June 20th at 11:00am at Spring Lake, we will be raising money for the Mitch Prince Scholarship and the committee will be presenting our first scholarship. The Special Events Committee

presented the Navy Seebes a check for \$481.00 from the proceeds of the Bike Run and the Spring Fling which was accepted by William Sraver, Commander of the North Carolina Seabee Veterans of America. Mr. Sraver thanked everyone for the gift to allow the Seebes to build ramps for disabled veterans.

Frances Thomas ~ Library Committee

Frances reported that the Committee ordered a cart to be used over at the Community Center; the room that was used for books was needed for storage. Our table at the Spring Fling raised \$35.71 in sales and donations and we received 49 surveys from people who attended. There are a high percentage of people that think the library is very important and we also received good feedback on the kind of books that people would like. The book fair at Barnes and Nobel raised \$46.69; these funds can be used to purchase more books for the library. The wire rack was removed from the library and I have donated two shelves which Buildings & Grounds installed.

10. **City Manager's Report and Presentation of Monthly Financial Reports ~ Jeff Repp**
City Manager Repp reported as of April 30th the City had \$2,925,639 in cash and investments. At the end of May we are at 91.5% of current year taxes which have been collected which leaves approximately \$68,673 remaining until the end of the fiscal year. In April the city had \$824,215 worth of construction activity which includes 5 new homes. Sales tax revenue through 10 months of collections is running 5.8% ahead of schedule. If this remains consistent we will have approximately \$75,000 worth of additional revenue. Street paving will begin on Saturday of this week starting with Oakdale and Ariel. A total of 4 roads will be paved. Our contractor will be spraying our city owned lakes which will be North Lake, Pine Lake and Spring Lake, this will be the 2nd of 4 treatments.
11. **Old Business**
 - a. **Discussion ~ Business Repository Emergency Boxes**
Commissioner Putnam explained that he has spoken with several of the business owners and some were very proactive to have the boxes installed and some of the other owners were not in favor of doing this, and feel that there is no law or ordinance stating these boxes must be installed. A discussion followed by Commissioners Forte, Stilwell and Glidden and they felt that having Chief Grace speak to the business owners about the pros and cons of installing these emergency boxes would give them a better understanding. A decision was made to table this until Chief Grace can come back with more information.
12. **New Business ~**
 - a. **Order** ~ authorizing approval to the revised Fee Schedule for the City of Boiling Spring Lakes effective July 1, 2015 for the 2015 / 2016 fiscal year

A **motion** was made by Commissioner Forte and **seconded** by Commissioner Stilwell to authorize approval to the revised Fee Schedule for the City of Boiling Spring Lakes effective July 1, 2105 for the 2015 / 2016 fiscal year

Vote ~ 5 ~ 0

b. Order ~ authorizing the City Manager to accept the health insurance proposal of *FirstCarolinaCare Insurance Company* as found in Attachment A, effective July 1, 2105

A **motion** was made by Commissioner Glidden and **seconded** by Commissioner Forte authorizing the City Manager to accept the health insurance proposal of *FirstCarolinaCare Insurance Company* as found in Attachment A, effective July 1, 2105

Vote ~ 5 ~ 0

c. Order ~ authorizing the City Manager to accept the proposal of Innovative Employee Benefits, Inc. of Charlotte, NC to establish a Flexible Benefits Plan for the City of Boiling Spring Lakes and establishing July 1 to June 30 as the “benefit year” for said plan.

A **motion** was made by Commissioner Putnam and **seconded** by Commissioner Stilwell authorizing the City Manager to accept the proposal of Innovative Employee Benefits, Inc. of Charlotte, NC to establish a Flexible Benefits Plan for the City of Boiling Spring Lakes and establishing July 1 to June 30 as the “benefit year” for said plan.

Vote ~ 5 ~ 0

d. Order ~ appointing Roger Samson and Steven Randone to the Board of Adjustment for a term of three (3) years beginning June 30, 2015

A **motion** was made by Commissioner Stilwell and **seconded** by Commissioner Forte appointing Roger Samson and Steven Randone to the Board of Adjustment for a term of three (3) years beginning June 30, 2015.

Vote ~ 5 ~ 0

e. Order ~ appointing Ann Hollingsworth and Carman Berk to the Community Appearance Committee for a term of four (4) years beginning June 30, 2015

A **motion** was made by Commissioner Glidden and **seconded** by Commissioner Stilwell appointing Ann Hollingsworth and Carman Berk to the Community Appearance Committee for a term of four (4) years beginning June 30, 2015

Vote ~ 5 ~ 0

f. Order ~ appointing William Sraver (currently 1st Alternate) to complete the unexpired term of Tom VonVoigt ending December 31, 2015 and appointing Nancy Crawford (currently 2nd Alternate) as 1st Alternate with a term ending December 31, 2015

A **motion** was made by Commissioner Glidden and **seconded** by Commissioner Stilwell appointing William Sraver (currently 1st Alternate) to complete the unexpired term of Tom VonVoigt ending December 31, 2015 and appointing Nancy Crawford (currently 2nd Alternate) as 1st Alternate with a term ending December 31, 2015

Vote ~ 5 ~ 0

g. Ordinance ~ establishing the Fiscal Year 2016 Budget for the City of Boiling Spring Lakes

A **motion** was made by Commissioner Forte and **seconded** by Commissioner Stilwell establishing the Fiscal Year 2016 Budget for the City of Boiling Spring Lakes.

Vote ~ 5 ~ 0

Prior to the consideration of the item *h. a* discussion was initiated by Commissioner Forte to table items *h, i, k* and *l* pending the completion of the upcoming update to the Comprehensive Land Use/Master Plan which is to be completed in the next 12-20 months. Commissioner Putnam commented that item *h* would not have any impact on the Master Plan. Commissioner Putnam also suggested taking each item on the agenda from *h to l* and reviewing each one individually.

A **motion** was made by Commissioner Forte and **seconded** by Commissioner Glidden to table items *h, i, k, and l* until the City has their Master Plan in place.

**Vote ~ 1 ~ 4 (opposed ~ Mayor Caster, Commissioner Glidden, Commissioner Stilwell and Commissioner Putnam) ~
Motion Failed**

h. Ordinance ~ ordinance repealing and Amending Chapter 8 – Miscellaneous Offenses - Section 8.1 Discharge of Firearms and other Weapons of the Code of Ordinances for the City of Boiling Spring Lakes.

A **motion** was made by Commissioner Stilwell and **seconded** by Commissioner Putnam repealing and Amending Chapter 8 – Miscellaneous Offenses - Section 8.1 Discharge of Firearms and other Weapons of the Code of Ordinances for the City of Boiling Spring Lakes.

After discussion among the BOC with the concern with having weapons discharged within city limits under a) 4. Also discussed was the issue of allowing an indoor firing

range or any business that would like to come into the city. Under a) 2. there were concerns with trap shooting or turkey shoots.

A **motion to amend the ordinance** was made by Commissioner Stilwell and **seconded** by Commissioner Putnam to remove #2 and #4 from the ordinance...

Vote ~ 4 ~ 1 (opposed Commissioner Forte)

A **vote on the original motion as amended** to approve the Section 8.1 Discharge of Firearms and other Weapons of the Code of Ordinances for the City of Boiling Spring Lakes with the amendments was called

Vote ~ 4 ~ 1 (opposed Commissioner Forte)

i. Resolution ~ amending Article 5, Section 5.6.1 and 5.6.2 Change in the UDO for the Minimum Living Space Square Footage in the R-1 Residential Zoning District

A **motion** was made by Commissioner Forte and **seconded** by Commissioner Glidden to **table** amending Article 5, Section 5.6.1 and 5.6.2 Change in the UDO for the Minimum Living Space Square Footage in the R-1 Residential Zoning District until the Master Plan is in place

Vote ~ 5 ~ 0

j. Resolution ~ Amending Article 6, Supplemental Regulations, Section 6.2 Lake Regulations waterside structure (dock) from 150 sq. ft. to 250 sq. ft. ~ Letter C

A motion was made by Commissioner Putnam and seconded by Commissioner Forte amending Article 6, Supplemental Regulations, Section 6.2 Lake Regulations waterside structure (dock) from 150 sq. ft. to 250 sq. ft. ~ Letter C

Vote ~ 5 ~ 0

k. Resolution ~ UDO ~ Appendix A ~ Definition for Multi-Use Building for commercial zoning area(s) only and Light Industrial zoning area(s) only

A **motion** was made by Commissioner Forte and **seconded** by Commissioner Stilwell to **table** UDO ~ Appendix A ~ Definition for Multi-Use Building for commercial zoning area(s) only and Light Industrial zoning area(s) only until the Master Plan is in place

Vote ~ 5 ~ 0

l. Resolution ~ acceptance of the New Article 16 ~ Alternative Energy that will develop zoning criteria for the development of solar farms within the R-6 Residential District and L-1 Light Industrial District

Commissioner Stilwell requested when the BOC meets with the Planning Board in the future that we would like some kind of description. Commissioner Putnam stressed to the Planning Board to keep the ideas and suggestions coming forward.

A **motion** was made by Commissioner Forte and **seconded** by Commissioner Stilwell to **table** the New Article 16 ~ Alternative Energy that will develop zoning criteria for the development of solar farms within the R-6 Residential District and L-1 Light Industrial District until the Master Plan is in place

Vote ~ 5 ~ 0

m. Resolution ~ acceptance of the Resolution to Maintain and Support the Reauthorization of the Land Water Conservation Fund (LWCF) Equitable Treatment of the State Assistance Program

City Manager Repp explained that the LWCF is a national grant agency which the Parks & Recreation Department can make application for various projects to receive grant funding. LWCF is a national organization and the dedicated source of funding is from off shore oil drilling. A portion of the proceeds from taxes received for off shore oil drilling goes into the LWCF to be reallocated to applicants.

A **motion** was made by Commissioner Stilwell and **seconded** by Commissioner Putnam to accept the Resolution to Maintain and Support the Reauthorization of the Land Water Conservation Fund (LWCF) Equitable Treatment of the State Assistance Program

Vote ~ 5 ~ 0

n. Proclamation ~ designating the week of June 1 ~ 7 as National Garden Week

A **motion** was made by Commissioner Forte and **seconded** by Commissioner Stilwell designating the week of June 1 ~ 7 as National Garden Week

Vote ~ 5 ~ 0

13. Adjourn ~

A **motion** was made by Commissioner Stilwell and **seconded** by Commissioner Glidden to adjourn the meeting.

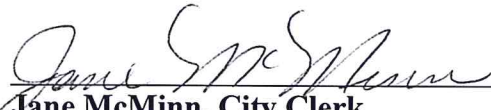
Vote ~ 5 ~ 0

The meeting was adjourned at 8:15 p.m.




Craig Caster, Mayor

ATTEST:



Jane McMinn, City Clerk



Date

