



**City of Boiling Spring Lakes
Board of Commissioners Regular Meeting Minutes
August 4, 2015
City Hall – 6:30 p.m.**

PLEASE TURN OFF CELL PHONES

1. Call to Order ~ Mayor Craig Caster

Mayor Caster called the meeting to order at 6:30 p.m.

2. Attendance ~ in attendance at the meeting were ~

Mayor Craig Caster	Commissioner Barbara Glidden
Commissioner Mike Forte	Commissioner David Putnam
Commissioner Mary Stilwell	City Clerk Jane McMinn
City Manager Jeff Repp (Excused)	City Engineer William Murphy
Chief Brad Shirley	City Code Enforcement Jim Nicholas

3. Announcements ~

Mayor Caster welcomed Jonathan Ennis a Boy Scout working on his last badge for Citizenship in the Community.

Mayor Caster also recognized William Shraver congratulating him on his 90th birthday and all his continued commitment to the City.

3. Pledge of Allegiance ~ William Sraver

4. Approval of Regular Agenda ~

A **motion** was made by Commissioner Putnam and **seconded** by Commissioner Stilwell to approve the Regular Agenda.

Vote ~ 5 ~ 0

5. Public Comments ~

Nancy Schroeder ~ 1477 Sand Dollar Dr.

Ms. Schroeder commented on the concern she has for safety of unprotected swimmers in the various lakes. Ms. Schroeder wanted to know what lake she could take her dogs in to swim. The lakes in BSL have alligators and our lakes are not protected from them. Ms. Schroeder would like to swim in the lakes with her dogs and is in favor of a water access for dogs with alligator protection and have leash laws in in affect both in and out of the water, with all ordinances pertaining to dog adherence.

Art Williams ~ 554 Palmer Rd.

Mr. Williams commented that the City should focus on paying off City Hall before investing in a new police department.

Davy Williamson ~ 713 South Shore Dr.

Mr. Williamson commented that the Board should listen to the citizens before they spend tax dollars on a new police department.

6. Approval of Minutes ~

July 7, 2015 BOC Regular Meeting ~

A **motion** was made by Commissioner Glidden and **seconded** by Commissioner Putnam to approve the minutes of the July 7, 2015 Board of Commissioners Meeting.

Vote ~ 5 ~ 0

7. Consent Agenda ~

Commissioner Forte requested Bill Murphy, City Engineer, to comment on the meeting to be held on August 18, 2105 reviewing the Brunswick County Flood Insurance Rate Maps.

Bill Murphy commented these maps have been updated by the North Carolina Flood Plain Agency which will be going from paper to digital. This is the information used to determine if flood insurance is necessary and required. The last time the maps were updated was back in 2006. The agency is required to provide the public with this information and we have provided a link on our City Website to review this information.

A **motion** was made by Commissioner Forte and **seconded** by Commissioner Stilwell to approve the Consent Agenda.

Vote 5 ~ 0

8. Committee / Board Reports and Minutes ~

Ann Hollingsworth ~ Community Appearance Commission

Ann reported their calendar sales are where we expected them to be and thanked the city staff for placing property recognition pictures on the website. Many of our residents have commented that they enjoy seeing the pictures and our welcome packages are doing very well.

Bill Clark ~ Planning Board ~

Bill reported the board finalized their language for the indoor/outdoor ranges and reviewed the final draft for firing ranges. The board discussed and voted on building restrictions, building heights, garages, attached garages and storage buildings are not to

exceed the height of the roof line of the main property. We also had a presentation by the CFCOG by Chris May regarding the comprehensive plan and what the Planning Board's role will be and the BOC in this process.

Bob Stanley ~ Parks & Recreation Advisory Board ~

Bob reported submission of the Program Grant for the Public Beach and Waterfront Access has been denied but we will continue to submit grant applications. Greenway/Blueway Master Plan was discussed along with the BSL Land Use Plan, Community Center Playground and Disc Golf Course extension along with memorial park benches. We welcomed new committee members.

Commissioner Glidden ~ Special Events ~

Commissioner Glidden reported Special Events is working on the Mayor's Golf Tournament which will be held on August 22, 2015 at the Lakes Country Club and also working on the September 12, 2015 9/11 Bike Run .

Frances Thomas ~ Library Committee ~

Frances Thomas reported the Committee has completed their mission statement and stated the Committee used their book fair funds and Spring Fling proceeds to purchase 14 children's books for the library.

9. City Manager's Report and Presentation of Monthly Financial Reports ~ Jeff Repp

Mayor Caster commented in the absence of our City Manager, the full report is located in the agenda package for review.

To summarize ~ the city had in cash and investments as of June 30, 2015 \$2,698,943. As of June 30, 2015 92% of total property taxes have been collected for the past Fiscal Year. Sales tax revenue ended the year at 6.8% ahead of budget. The city had \$557,000 of construction activity in June and ended up with thirty one (31) new homes for the FY 2015 which was six (6) more than estimated.

10. Old Business ~

a. Notice of Demolition ~ Jim Nicholas ~ Code Enforcement Officer

Jim reported meeting with a family member and inspected the property and commented that much of the debris has been removed. I was assured that all the remaining debris would be removed by the end of August. Jim commented he was satisfied with the progress and would continue to monitor the removal.

b. Discussion ~ Tuscarora Road Extension ~ Bill Murphy, City Engineer

Bill explained there has been a concern for the city in terms of access for emergency vehicles. We spoke with MOTSU regarding the road extension and were informed of the process to follow called a Consent to Cross. From a safety stand point the crossing will allow access for citizens and emergency vehicles. The City was granted the Consent from

MOTSU with the next steps to begin will be the design, planning and construction; at this point we do not know what the cost will be nor if there is any possibility of funding.

11. New Business ~

a. Discussion ~ Reeves Telecomm Owned Lakes

Commissioner Putnam commented at the June BOC meeting the board requested a list of lakes owned by Reeves Telecomm, along with that list it shows 16 lakes that were deeded over to the city in 1995. Frink Lake should have been deeded to the City in 1995; however it is still on the tax record belonging to Reeves Telecomm. This topic was brought forward due to the concern of our citizens regarding specifically Crystal Lake which currently has milfoil, lilly pads and other aquatic material along with mosquito infestation. Commissioner Putnam stated there are five lakes owned by Reeves Telecomm that the City of BSL owns at least one parcel adjacent to the lake. At the consensus of the Board I would like to request our city manager check what the process would be to take ownership of these lakes and why Frink Lake has never been deeded over to the City and report back to the BOC the findings. There were no objections from the Board.

b. Discussion ~ Planning Board Recommendations ~ UDO Text Amendment Recommendations

- i. Article 6 ~ Supplemental Regulations
New Section ~ 6.52 Firing Range (Indoor Only)
Indoor Firing Range
- ii. New Section 6.53 Indoor/Outdoor Archery Range

A **motion** was made by Commissioner Glidden and **seconded** by Commissioner Putnam to approve a Public Hearing placing Article 6 ~ Supplemental Regulations, New Section ~ 6.52 Firing Range (Indoor Only)

Vote ~ 5 ~ 0

- iii. Section 6.6 ~ Building and Manufactured Housing 6.6.1 Building Restrictions

A **motion** was made by Commissioner Glidden and **seconded** by Commissioner Putnam to approve a Public Hearing on Section 6.6 ~ Building and Manufactured Housing and 6.6.1 Building Restrictions.

Vote ~ 5 ~ 0

- iv. Article 5 Zoning Districts, Section 5.6 Table of Area, Yard and Height Requirements Section 5.6.1 Residential Districts, and Section 5.6.2 Residential Districts and Section 5.5 Table of Permitted / Conditional uses.

A **motion** was made by Commissioner Glidden and **seconded** by Commissioner Stilwell to approve a Public Hearing on Article 5 Zoning Districts, Section 5.6 Table of Area, Yard and Height Requirements Section 5.6.1 Residential Districts, and Section 5.6.2 Residential Districts and Section 5.5 Table of Permitted / Conditional uses.

Vote ~ 5 ~ 0

c. Fire Department Report ~ Commissioner Forte

Commissioner Forte reported the Fire Department held a meeting on July 24, 2015. The department answered over 380 calls so far this year, 352 were medical calls. There are several new members who have been added which are all experienced. The FD held a cook out which was a successful fundraiser; the FD applied and received a grant from ATMC for \$1,667.00 which will be used to buy new pagers. In addition approval was received for a \$1,300.00 expenditure for a trailer to help move their equipment. There was some discussion about bylaw changes which was tabled. The next meeting will be held in October.

d. City Ordinance ~ Amending Chapter 8, Section 8.1 Discharge of Firearms in City Limits ~ Language version ii

A **motion** was made by Commissioner Glidden and **seconded** by Commissioner Putnam to accept the amended language for Chapter 8, Section 8.1 Discharge of Firearms in City Limits ~ Language version ii.

Vote ~ 5 ~ 0

e. Resolution ~ Expressing Board opposition to Removal of the 1879 New Inlet Dam on the Cape Fear River.

A **motion** was made by Commissioner Putnam and **seconded** by Commissioner Stilwell to approve the resolution Expressing Board opposition to Removal of the 1879 New Inlet Dam on the Cape Fear River.

Vote ~ 5 ~ 0

f. Resolution ~ Approving Landscaping Project Along George II Highway and Authorizing Execution with the North Carolina Department of Transportation

Commissioner Forte commented that this is a good thing for the City but expressed concern for the upkeep and maintenance. Commissioner Putnam stated that the NCDOT is responsible for the maintenance and watering for the first year, after that the City will take over that maintenance.

A **motion** was made by Commissioner Stilwell and **seconded** by Commissioner Putnam to approve the Landscaping Project along George II Highway and Authorizing Execution with the North Carolina Department of Transportation.

Vote ~ 5 ~ 0

g. Order ~ appointing Nancy Crawford (currently 1st Alternate) to complete the unexpired term of Ray Rumsey ending December 31, 2015

A **motion** was made by Commissioner Glidden and **seconded** by Commissioner Stilwell appointing Nancy Crawford (currently 1st Alternate) to complete the unexpired term of Ray Rumsey ending December 31, 2015.

Vote ~ 5 ~ 0

h. Order ~ authorizing the City Manager to accept the bid of Duraco Industries, Inc. of Jackson, MS for the purchase of a 2016 HINO 330 Truck and 125 DJTM DuraPatcher in the amount of \$149,017.00.

A **motion** was made by Commissioner Forte and **seconded** by Commissioner Glidden authorizing the City Manager to accept the bid of Duraco Industries, Inc. of Jackson, MS for the purchase of a 2016 HINO 330 Truck and 125 DJTM DuraPatcher in the amount of \$149,017.00.

Vote ~ 5 ~ 0

i. Order ~ authorizing the City Manager to accept the proposal of LGFCU Financial Partners, LLC of Raleigh, NC for the financing of the HINO 3300 Truck and DuraPatcher at the rate of Two Point Five Percent (2.50%) fixed for seven annual payments of Twenty Three Thousand Four Hundred and Seventy One Dollars and Seventy Cents (\$ 23,471.70).

Commissioner Forte commented on the payment terms over 7 years and suggested using the funds the City has in the bank and possibly using the Powell Bill funds and suggested paying for the DuraPatcher in full to save the over \$15,000 in interest. Commissioner Glidden stated after speaking with City Manager Repp on the positive side of paying the interest we can pay the loan off at any time without penalty, Jeff also suggested keeping the Powell Bill funds for the work needed on our roads. However Jeff commented it is entirely up to the Board how they would like to handle this.

A **motion** was made by Commissioner Stilwell and **seconded** by Commissioner Putnam to approve the Resolution authorizing the City Manager to accept the proposal of LGFCU Financial Partners, LLC of Raleigh, NC for the financing of the HINO 3300 Truck and DuraPatcher at the rate of Two Point Five Percent (2.50%) fixed for seven

annual payments of Twenty Three Thousand Four Hundred and Seventy One Dollars and Seventy Cents (\$ 23,471.70)

Vote ~ 4 ~ 1 (opposed Commissioner Forte)

j. Order ~ authorizing the City Manager to accept the proposal of Norris Construction Company, Inc. of Wilmington, NC for the paving of a portion of Sunset Road/NC Highway 87 in the estimated amount of Thirteen Thousand Two Hundred Dollars and No Cents (\$ 13,200.00).

A **motion** was made by Commissioner Glidden and **seconded** by Commissioner Stilwell authorizing the City Manager to accept the proposal of Norris Construction Company, Inc. of Wilmington, NC for the paving of a portion of Sunset Road/NC Highway 87 in the estimated amount of Thirteen Thousand Two Hundred Dollars and No Cents (\$ 13,200.00).

Vote 5 ~ 0

k. Order ~ authorizing the City Manager to accept the proposal and execute a two-year contract for debris management and removal services with Phillips & Jordan, Inc. of Knoxville, TN.

A **motion** was made by Commissioner Putnam and **seconded** by Commissioner Stilwell authorizing the City Manager to accept the proposal and execute a two-year contract for debris management and removal services with Phillips & Jordan, Inc. of Knoxville, TN.

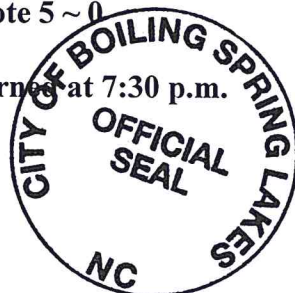
Vote 5 ~ 0

12. Adjourn ~

A **motion** was made by Commissioner Forte and **seconded** by Commissioner Glidden to adjourn the meeting.

Vote 5 ~ 0

The meeting was adjourned at 7:30 p.m.



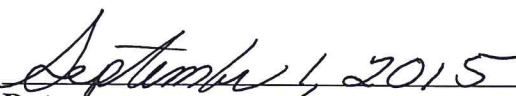


Craig Caster, Mayor

ATTEST:



Jane McMinn, City Clerk



Date