



**City of Boiling Spring Lakes  
Board of Commissioners Regular Meeting Minutes  
February 3, 2015  
City Hall – 6:30 p.m.**

**PLEASE TURN OFF CELL PHONES**

**Please note ~ audio recording of meetings are available on our website  
Under Minutes and Agendas tab**

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**5:55 p.m.** ~ A **motion** was made by Commissioner Glidden and **seconded** by Commissioner Forte that pursuant to NCGS § 143-318.11(3) that the Board of Commissioners go into closed session for the purpose of discussing matters pertaining to litigation filed against the City regarding the water level of Spring Lake from 2013-2014.

**Vote ~ 5 ~ 0**

**6:25 p.m.** ~ A **motion** was made by Commissioner Glidden and **seconded** by Commissioner Putnam to move out of executive/closed session pursuant to NCGS § 143-318.11(3).

**Vote ~ 5 ~ 0**

**1. Call to Order ~ Mayor Craig Caster**

Mayor Caster called the meeting to order at 6:30 p.m.

**2. Attendance ~ in attendance at the meeting were**

Mayor Craig Caster	Commissioner Barbara Glidden
Commissioner Mike Forte	Commissioner David Putnam
Commissioner Mary Stilwell	City Manager Jeff Repp
City Engineer William Murphy	City Clerk Jane McMinn
Chief Brad Shirley	

**3. Pledge of Allegiance ~ Chief Brad Shirley**

**4. Approval of Regular Agenda**

A **motion** was made by Commissioner Forte and **seconded** by Commissioner Glidden to approve the Regular Agenda with addition under **New Business ~ H** to give a report on the Executive Committee Meeting of the Boiling Spring Lakes Fire and Rescue..

**Vote ~ 5 ~ 0**

**5. Introduction of Officer Kyle Leighton ~ Chief Shirley**

Chief Shirley introduced the new Boiling Spring Lakes Police Officer, Kyle Leighton. Officer Leighton has completed his law enforcement training, and is currently attending field training classes. Officer Leighton resides in Leland, NC and is a Veteran of the US Air Force.

**6. Public Comment ~**

**Joyce Warner ~ 575 Eagles Lane**

Mrs. Warner requested the BOC and Planning Board review in great detail the amendments and UDO changes and evaluate all the criteria before making changes to zoning regulations for home sizes and patio homes. Mrs. Warner also reminded the board that we want to keep home values up and not decrease these values. By planning carefully this will keep property values at their correct level.

**Joan Kinney ~ 793 S. Shore Dr.**

Ms. Kinney made a request of the Board asking them to consider putting in the rotary phone system that would notify the citizens of any kind of emergency.

**Richard Queener ~ 896 Boros Rd.**

Mr. Queener stated that he had a concern about no longer having the Citizen Forum and combining it with the monthly BOC meeting. There will be instances when there are controversial issues that need more time for discussion. Mr. Queener supplied a suggested format for citizen participation for future meeting for the Board to consider.

**Charlie Carroll ~ 221 Darnell Rd.**

Mr. Carroll stated he supports patio homes and duplex homes. There is room in this town for this type of housing and if the City wants to grow then we need to support these types of homes. Mr. Carroll commented that the city should be considering apartments. We need to bring in people of all ages to help our city grow. Mr. Carroll stated that he fully supports the In God We Trust Proclamation and also supports the applicant with the proven record of growth for the ABC Board to again continue on in that volunteer position.

**Chuck Wjoda ~ 161 N. Lake Dr.**

Mr. Wjoda complimented Bill Murphy the City Engineer on the Engineers Corner on the website. Mr. Wjoda expressed concern over the standing water in the ditches and the mosquito issue. Mr. Murphy responded by stating that the plan is to treat those ditches before the mosquitos hatch this year. Mr. Wjoda complimented City Manager Jeff Repp on the agenda by summarizing the old business items and the new business items. Mr. Wjoda suggested putting on the agenda as a separate item the Citizen Forum and not having a time limit.

**Audrey Carathanasis ~ 1281 Spring Lake Dr.**

Mrs. Carathanasis complimented the Building and Grounds Department on cleaning up City Hall. Currently the Garden Club has taken down the trellis at the Police Department and will place it over at the Community Center. The Club is cleaning up this area at the Police Station and will then turn this area over to the City to maintain.

**7. Approval of Minutes ~**

A **motion** was made by Commissioner Putnam and **seconded** by Commissioner Forte to approve the December 2, 2014 Executive / Closed Session Meeting and the January 6, 2015 regular Board of Commissioner Meeting

**Vote ~ 5 ~ 0**

**8. Consent Agenda ~**

Commissioner Putnam requested City Engineer Bill Murphy to expand on the Engineers Corner on the City Website. Mr. Murphy explained "The Engineers Corner" originated from a need for public education and outreach associated with our general permit for the mosquito control program. Mr. Murphy further explained we were successful in getting funding for our mosquito program from the county's reimbursement.

Commissioner Stilwell made a correction that the Library Committee will meet the second Monday of every month.

**9. Committee / Board Reports and Minutes ~**

**Community Appearance Commission ~ Ann Hollingsworth**

Ms. Hollingsworth reported that the Commission did not meet in January but there were 7 new welcome packages delivered. Ms. Hollingsworth thanked city staff for putting the property recognitions on the website and stated the committee will start working on the 2016 calendars next month.

**Planning Board ~ Bill Clark**

Mr. Clark reported the board discussed archery and indoor and outdoor firing ranges. We also discussed docks on the Big Lake. Jim Nicholas of Code Enforcement had concerns about parking throughout the city, however unless the BOC advises us to look into this further we have decided not to pursue this topic at this time.

**Parks & Recreation Advisory Board ~ Robert Stanley**

Mr. Stanley reported that about \$8,000 a year is spent for the renting of a van to transport the youth and senior citizens. The committee thought possibly this money could be used to purchase a bus for this purpose for the city. A fishing pier on North Lake was discussed again and we are looking into a grant. We continue to discuss lighting of the tennis courts, the flotilla and chili cook off, advertisement on the city benches, and dogs in the park. Results of the survey that was sent out should all be in by this month.

**Special Events Committee ~**

Commissioner Glidden reported they did not meet in January but at their meeting in February they are going to confirm the dates of events for this coming year.

**Library Commission ~**

Commissioner Stilwell reported the Commission met and has scheduled a workshop for the up coming year. We will have a vice-chairman elected so at future meetings one or the other will be here to give the monthly reports.

**10. City Manager's Report and Presentation of Monthly Financial Reports ~ Jeff Repp**

Mr. Repp reported that as of December 31, 2014 the city had a balance in cash and investments of \$2,761,846. Sales tax revenue continues strong and we are about 7.3% ahead of schedule. Adjustments will be made to that number in our budget. We had \$380,659 worth of construction activity in the last month. The city has two new homes being constructed, one on North Shore and one on Edgewood. On Wednesday there will be a meeting on the wetlands permit that we are obtaining for Redwood. We are hoping to get permission to better flow the water through Redwood back to the railroad tracks. We received notification from the county that the Department of Utilities will be extending a water line on 50 Lakes Dr. from NC 87 to Lexington Rd. Notice to proceed should be received by the end of February.

**11. Old Business ~**

**a. Citizens Forum ~ Continuation of Monthly Meetings**

A **motion** was made by Commissioner Stilwell and **seconded** by Commissioner Putnam to continue as we are currently with the probability to change when necessary.

**Vote ~ 5 ~ 0**

**b. Animal Control ~ Date/Time for Workshop**

The mayor and board of commissioners set a date for the Animal Control Workshop for Tuesday, February 17, 2015 at 6:30 p.m. in Council Chambers also allowing citizens to comment during the workshop for 5 minutes.

**12. New Business ~**

**a. Request for Zoning Text Amendment to Decrease Size of Living Area in the R-1 Residential Zone**

A **motion** was made by Commissioner Forte and **seconded** by Commissioner Stilwell to table items *a, b, c and d* on the Agenda until after the Planning Board meets on February 10, 2015; and add to the March agenda under Old Business to schedule a workshop to include the Planning Board on these 4 items.

**Vote ~ 5 ~ 0**

**e. Resolution amending UDO Section 6.43 ~ Wireless Telecommunications Facilities**

A **motion** was made by Commissioner Stillwell and **seconded** by Commissioner Glidden to approve the **Resolution amending UDO Section 6.43 ~ Wireless Telecommunications Facilities**

**Vote ~ 5 ~ 0**

**f. Request to adopt In God We Trust Proclamation**

A **motion** was made by Commissioner Forte and **seconded** by Commissioner Glidden to adopt **In God We Trust** under our logo in City Hall Chambers and to have the proclamation on the March agenda for adoption.

**Vote ~ 5 ~ 0**

**g. Order appointing one member to the ABC Board for a term of 3 years beginning February 8, 2015**

A **motion** was made by Commissioner Putnam and **seconded** by Commissioner Stilwell appointing George Ball to the ABC Board for a term of 3 years beginning February 8, 2015.

**Vote ~ 3 ~ 2 (opposed Mayor Caster and Commissioner Forte)**

**h. Fire Department Report**

Commissioner Forte reported that the BSL Fire and Rescue held their Executive Committee Meeting last week and reported that there were 759 calls for 2014. Their Christmas tree sales raised \$3,000. The Department applied for a 50 / 50 grant and now have \$60,000 to buy new air packs for the fire fighters. The number of emergencies so far for 2015 is just over 30. Nate McConnell was elected as the Vice-President. Commissioner Forte commended the Fire Department for a structure fire on Beaufort Rd. There were no family members home at the time and they were they were able to save the pets inside.

**13. Adjourn ~**

A **motion** was made by Commissioner Putnam and **seconded** by Commissioner Glidden to adjourn the meeting.

**Vote ~ 5 ~ 0**

**The meeting was adjourned at 7:40 p.m.**

Craig Caster  
Craig Caster, Mayor

ATTEST:

Jane McMinn  
Jane McMinn, City Clerk

March 3, 2015  
Date

