



City of Boiling Spring Lakes
Board of Commissioners Regular Meeting Minutes
March 4, 2014
City Hall – 6:30pm

PLEASE TURN OFF CELL PHONES

1. Call to Order – Mayor Craig Caster

Mayor Caster called the meeting to order at 6:30PM

2. Attendance: In attendance at the meeting were:

Mayor Craig Caster
Commissioner Barbara Glidden
Commissioner Mike Forte
Commissioner David Putnam
Commissioner Mary Stilwell
Police Chief Brad Shirley
Building Inspector Jim Nichols
City Manager Jeff Repp
City Clerk Jane McMinn

3. Pledge of Allegiance

Ray Rumsey led the Pledge of Allegiance

4. Approval of Regular Agenda

Commissioner Putnam requested to remove from the agenda under New Business item #C Stop Signs at Maple and Hickory the issue has been addressed. City Manager Repp stated also under New Business that item #A Summer Camp ~ Bus Purchase be tabled until the next board meeting due to the fact that Mary Green would not be able to attend.

A **motion** to approve the Regular Agenda with the changes was made by Commissioner Glidden and seconded by Commissioner Stilwell.

Vote 5 ~ 0

5. Public Comment [Comment is limited to 3 minutes per speaker]

Judy Thuer ~ 161 North Lake Dr.

Ms. Thuer questioned why a committee or a board doing a service for the City of BSL would expect a pay raise. Ms. Thuer stated that no other committee gets pay raises. Volunteers give their time willingly and do not expect to get paid. Why then would the

ABC Board get paid and then expect to receive a pay raise. Ms. Thuer stated that she hoped the board would not consider approving this request.

Marge Pennington ~ 301 South Shore Dr.

Mrs. Pennington commented on Appearance Committee and stated that she has given the old board of commissioners and the new board of commissioner's information and opportunity to review the way the Appearance Committee functions. Mrs. Pennington also stated that she has written a letter to the editor of the State Port Pilot. To date nothing has been done to bring the Appearance Committee back on track. If the board wants to move forward with the Business Committee to market and sell Boiling Spring Lakes, the board should decide what they want to see done with the Appearance Committee.

Ed Wilkie ~ 142 Pike Rd.

Mr. Wilkie stated that he has no objections to renaming the shelter on Spring Lake and will support whatever the board decides. He then went on to apologize to all the commissioners personally for his actions at the BOC meeting last month and also apologized to the person's name that he brought up in the meeting. This has nothing to do with the letter I received from the attorney in Jacksonville. Mr. Wilkie stated that the commissioners have accepted his apology.

David Crawford ~ 241 Ash Rd.

Deferred to comment

Chuck Wojda ~ 161 North Lake Dr.

Mr. Wojda commented that the ABC Board is a mystery and there is no public information available to know what the charter is, what are their rules and regulations. He questioned if the board knew what was going on with the ABC Board. Planning Board, Special Events Committee, Parks & Recreation Advisory Board, Community Appearance Commission all have rules and regulations that they adhere too. This information is available to the public. Questioned how the board could be in a position to vote on an increase for the ABC Board when the board does not know what they do. Mr. Wojda thanked the City Manager for noting on the web page about property owners responsibility of cleaning out their culverts.

6. Approval of Minutes

February 4, 2014 BOC Regular Meeting

February 14, 2014 Executive/Closed Session Meeting

A **motion** was made by Commissioner Glidden and seconded by Commissioner Putnam to approve the February 4, 2014 BOC Regular Meeting and the February 14, 2014 Executive/Closed Session Meeting.

Vote 5 ~ 0

7. Consent Agenda

A **motion** was made by Commissioner Putnam and seconded by Commissioner Forte to approve the Consent Agenda.

Vote 5 ~ 0

8. Committee/Board Reports and Minutes

Community Appearance Committee ~ Ann Hollingsworth

The committee is working on our Certificate of Appreciation for Volunteers to find a worthy recipient. The committee met with Special Events regarding the Fun Day on the Lake and we have our tent, date and time set and we are planning what we are going to put under our tent. This is the 3rd time the committee will be participating. We would like to thank Commissioner Putnam for assisting us.

Planning Board ~ Bill Clark

A questionnaire was distributed and we have received approximately 75 responses so far. We will be running the questionnaire for another month in the hope of receiving more responses. We will invite the public to comment next week at our meeting on the long range plan and we will have that available for your review.

Parks & Recreation Advisory Board ~ Commissioner Stilwell reported for Melissa Thomas

The board is working on their survey. At the upcoming meeting they will decide what questions will go on the survey. They are looking into renaming the shelter at Spring Lake Park and they are in agreement for the renaming. Mary Green will report on the possible bus purchase.

Special Events Committee ~ Elizabeth Snyder

The committee is gearing up for the April 5, 2014 bicycle run; all ages are invited to join. This is the first time we are doing this event. Initially we asked the board if we could donate all proceeds to the Southport/Oak Island Cougar family, however after several attempts by our members to try to get in touch there has never been any response. We would like to change the donation and have the proceeds go to the South Brunswick High School Booster Club if the board approves. All board members were in agreement with the change of the donated proceeds to the Brunswick High School Booster Club.

Library Committee ~ Marge Pennington

Mrs. Pennington stated that the library would be putting some newer books into the library in the near future. Commissioner Glidden asked how long the Library Committee meets. Mrs. Pennington stated that the committee does not really meet that frequently. When we do meet we discuss what is going on with Brunswick County. I am hoping to have a meeting toward the end of the month to decide what to do with all the surplus books.

Mayor Caster and Commissioner Putnam thanked all the volunteers for all the time and effort they put in to all the things they do to help our city. All the board members also thanked the volunteers.

9. City Manager's Report and Presentation of Monthly Financial Reports – Jeff Repp

City Manager Repp reported that the city has in various cash and investments \$2,731,350 as of January 31, 2014, property tax collection rates as of January 31, 2014 were at 89.42% of taxes collected for the fiscal year, that number will probably get closer to 95% this month or next month. At the end of January we are at .7% below projections for sales tax revenue so after 7 months we are right on the number that we projected. We are advertising request for proposals for services for our annual spring cleanup. The cleanup is scheduled from April 14 – 19, 2014 this will coincide with the free dump week. The contractor will haul the waste to the county disposal sight and the city will not have to pay tipping fees. Paving has been completed on Baymeade as well as several patching spots around the city with regard to pot holes, etc. We will begin preparing for another contractor request for the work in the next month or two. At the last board meeting there was discussion about a workshop on Spring Lake when the contractors from Sungate were in town. Sungate will be here on Wednesday and Thursday next week, March 12th and 13, 2014 and at that time Sungate can provide the explanation of methodology for the work on Spring Lake. The board decided to hold the workshop on Wednesday, March 12, 2014 at 9:00am at City Hall.

10. Old Business

a. Citizens Forum ~ date change

Commissioner Glidden stated that the Forum would be changed to the first Monday of each month starting Monday, April 7, 2014 at 6:30pm at City Hall. The change is due to a scheduling conflict with Commissioner Forte and the BSL Fire Department.

A **motion** was made by Commissioner Glidden and was seconded by Commissioner Forte to change the Citizens Forum to the first Monday of each month starting in April 2014 at 6:30pm at City Hall.

Vote 5 ~ 0

b. Order ~ establishing the following annual Stipends for the Chairman and Officers of the Boiling Spring ABC Board.

Commissioner Putnam stated that the ABC Board operates under a different statute than what our regular boards do within the city itself. The ABC Board produces revenue for the city and also for the Police Department.

Commissioner Glidden stated that the citizens were correct in saying that what the ABC Board does was unknown. The ABC administrator of North Carolina has said the governing board sets their stipend amount. Commissioner Stilwell stated that these

monies are not from tax payer dollars. Commissioner Forte was strongly opposed to the suggested amount of the increase. No other committees make a salary. Commissioner Glidden stated that the store manager, Cheryl Riker recommended the increase for the board and that Cheryl's numbers were a lot higher than the suggested increase from our board.

A **motion** was made by Commissioner Putnam and seconded by Commissioner Glidden that effective July 1, 2014 that we raise the stipend of each board member to \$650 and the ABC Chairman from a stipend of \$1200 to \$1400.

Vote 3 ~ 2 (opposed Mayor Caster and Commissioner Forte)

11. New Business

a. Renaming of Shelter at Spring Lake

A **motion** was made by Commissioner Putnam and seconded by Commissioner Glidden that we rename the Shelter at Spring Lake in honor of the service to the City by former Chief Vaughan.

Vote 5 ~ 0

- ✓ **b. Order** ~ authorizing the City Manager upon delivery of the new Animal Control Vehicle to declare a 2005 Chevy Silverado VIN#1 1GCEC14X85Z276052 as surplus property and authorizing the donation of said vehicle to the Boiling Spring Lakes Fire Rescue Department.

A **motion** was made by Commissioner Glidden and seconded by Commissioner Forte authorizing the City Manager upon delivery of the new Animal Control Vehicle to declare a 2005 Chevy Silverado VIN#1 1GCEC14X85Z276052 as surplus property and authorizing the donation of said vehicle to the Boiling Spring Lakes Fire Rescue Department.

Vote 5 ~ 0

- ✓ **c. Order** ~ appointing one volunteer to the Parks & Recreation Advisory Board to fill the resignation of Scott LaRocca to complete the term of 3 years ending June 30, 2016.

A **motion** was made by Commissioner Stilwell and seconded by Commissioner Putnam appoint Newman L. "Bon" Cantrell to the Parks & Recreation Advisory Board to fill the resignation of the Scott LaRocca to complete the term of 3 years ending June 30, 2016.

Vote 5 ~ 0

Mayor Caster thanked everyone that applied for the volunteer position and asked all the citizens to continue to apply as volunteer positions become available in support of our city.

f. Order ~ appointing one volunteer to the Appearance Commission for a term of 4 years ending March 31, 2018.

A **motion** was made by Commissioner Putnam and seconded by Commissioner Glidden to appoint Carmen Suits to the Appearance Commission for a term of 4 years ending March 31, 2018.

Vote 5 ~ 0

g. Resolution ~ The Boiling Spring Lakes Board of Commissioners Providing for Seniority for Planning Board Alternates and Specifying the Process for Filing Vacant Position on the Planning Board.

Commissioner Glidden read the resolution aloud. Mayor Caster stated that he would like to see the word *encouraged* changed to *required*. Mayor Caster asked the Chairman, Bill Clark what his opinion was and Mr. Clark stated the consensus of the board is that they should be required to come to the meetings.

A **motion** was made by Commissioner Glidden and seconded by Commissioner Putnam with the change of the word from *encouraged* to *required* the Resolution be accepted.

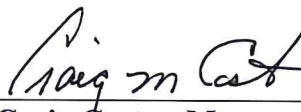
Vote 5 ~ 0

12. Adjourn

A **motion** was made by Commissioner Glidden and seconded by Commissioner Putnam to adjourn the meeting.

Vote 5 ~ 0

The meeting was adjourned at 7:30pm



Craig Caster, Mayor

ATTEST:



Jane McMinn, City Clerk

