



**City of Boiling Spring Lakes
Board of Commissioners Regular Meeting Minutes
July 1, 2014
City Hall – 6:30pm**

PLEASE TURN OFF CELL PHONES

1. Call to Order – Mayor Craig Caster ~

Mayor Caster called the meeting to order at 6:30pm

2. Attendance ~ in attendance at the meeting were ~

Mayor Craig Caster	Commissioner Barbara Glidden
Commissioner Mike Forte	Commissioner David Putnam
City Manager Jeff Repp	City Clerk Jane McMinn
Commissioner Mary Stilwell ~ absent	

3. Pledge of Allegiance ~

Dale Richardson led the Pledge of Allegiance

4. Approval of Regular Agenda ~

A **motion** was made by Commissioner Putnam and seconded by Commissioner Glidden to approve the Regular Agenda

Vote ~ 4 ~ 0

5. Public Comments ~

Nancy Crawford ~ 241 Ash Rd.

Mrs. Crawford asked when the final report on Spring Lake would be available from SunGate Engineering. City Manager Repp responded that the wording for the final report has been requested and is expected any day.

6. Approval of Minutes ~

A **motion** was made by Commissioner Glidden and seconded by Commissioner Putnam to approve the minutes of:

June 2, 2014 BOC Citizen Forum
June 3, 2014 BOC Regular Meeting
June 10, 2014 Closed Session Meeting
June 10, 2014 BOC Workshop ~ Spring Lake
June 10, 2014 BOC Special Meeting ~ Spring Lake
June 16, 2014 Reconvened Special Meeting ~ Spring Lake

Vote ~ 4 ~ 0

Commissioner Putnam read from a prepared statement which is hereby incorporated by reference and made a part of these minutes.

7. Consent Agenda ~

No comment was made by the board regarding the Consent Agenda

8. Committee/Board Reports and Minutes ~

a. Community Appearance Committee

Ann Hollingsworth reported that the committee has had 10 newcomers to welcome for the month of June and 5 new property recognitions. We enjoyed the Battle of the Bands at Spring Lake. The committee is distributing surveys to the BSL Community Center to find out what improvements and additions our citizens would like in regard to our existing programs.

b. Planning Board

Gene Fiorvante reported they are still discussing the patio, multi-purpose houses and cluster homes.

c. Parks & Recreation Advisory Board

Commissioner Glidden reported that she filled in for Commissioner Stilwell at the last meeting and they had a presentation on alligators and the strongest message was do not feed the alligators. Parks & Rec. is working on the survey and there are sheets are in the lobby if anyone would like to fill one out.

d. Special Events

Commissioner Glidden reported that they will not be meeting in the month of July but they are working on getting gifts and donations for the Mayor's Cup which will be in August.

9. City Manager's Report ~ Jeff Repp

City Manager Repp reported as of May 31, 2014 the city had \$2,591,676 in cash and investments. Our city attorney sent a letter to Peter Metz of Reeves Telecom on the Orphan Roads and we are waiting to hear back if they will sign off on the Orphan Roads that are still under the name of Reeves Telecom. When we get that document back we will then be able to put it before the Board for approval and then submit it to the State for Powell Bill funding. Public Works has finished its second mowing of the season prior to the July 4th holiday; with the 3rd mowing beginning shortly. Emergency Management held a teleconference this afternoon on Tropical Storm Arthur. They are expecting wind and rain to start on Thursday afternoon with the storm dissipating by July 4th. We will continue to monitor the storm and the lake levels in our City. Citizens will be notified if the Big Lake will be lowered. Testing for water quality on the lakes that have swimming has been done in June and we will starting testing for the month of July. There are three tests on water quality which are done, if two of the three tests exceed levels that are recommended by the state, those lakes will be closed for swimming and be retested. So

far there is only one lake that has been closed and we will be retesting that lake at the end of the month.

10. Old Business ~

a. Citizen Forum date change

Mayor Caster stated that there is a change in the date for the Citizens Forum to Monday July 14, 2014 at 6:30pm.

A **motion** was made by Commissioner Putnam and seconded by Commissioner Glidden to change the date of the Citizen Forum due to scheduling conflicts from July 7, 2014 to July 14, 2014 at 6:30pm.

Vote ~ 4 ~ 0

b. Spring Lake

A **motion** was made by Commissioner Glidden and seconded by Commissioner Forte to reduce the elbow the additional 2.5 inches as recommended by the engineering firm of SunGate Design Group and to continue to monitor the water levels of both Spring Lake and North Lake.

Vote ~ 4 ~ 0

11. New Business

a. Proclamation ~ Recognizing the Month of July 2014 as Parks & Recreation Month ~
Read by Mayor Craig Caster

A **motion** was made by Commissioner Putnam and seconded by Commissioner Forte to adopt the Proclamation Recognizing the Month of July 2014 as Parks & Recreation Month

Vote ~ 4 ~ 0

b. Resolution ~ Repealing Chapter 7 – Licenses and Business Regulations – Article II Privilege License Tax of the Code of Ordinances for the City of Boiling Spring Lakes ~
Read by Mayor Caster

Commissioner Glidden asked to be excused from voting because she is a business owner in the City and the Board was in full agreement.

A **motion** was made by Commissioner Forte and seconded by Commissioner Putnam to accept the Resolution Repealing Chapter 7 – Licenses and Business Regulations – Article II Privilege License Tax of the Code of Ordinances for the City of Boiling Spring Lakes.

Vote ~ 3 ~ 0

c. **Order** ~ Appointing three members to the Parks & Recreation Advisory Board for a term of 3 years beginning July 1, 2014.

A **motion** was made by Commissioner Putnam and seconded by Commissioner Glidden to appoint Janet Wall to the Parks & Recreation Advisory Board for a term of 3 years beginning July 1, 2014.

Vote ~ 4 ~ 0

A **motion** was made by Commissioner Forte and seconded by Commissioner Glidden appointing Bruce Pennington to the Parks & Recreation Advisory Board for a term of 3 years beginning July 1, 2014.

Vote ~ 4 ~ 0

A **motion** was made by Commissioner Putnam and seconded by Commissioner Forte appointing Sandra Krasnow to the Parks & Recreation Advisory Board for a term of 3 years beginning July 1, 2014.

Vote ~ 4 ~ 0

d. **Order** ~ appointing one member to the ABC Board for a term of 3 years beginning July 1, 2014.

A **motion** was made by Commissioner Putnam and seconded by Commissioner Glidden to appoint Charlie Carroll to the ABC Board for a term of 3 years beginning July 1, 2014.

Vote ~ 4 ~ 0

e. **Order** ~ appointing Elizabeth Snyder to the Special Events Committee for a term of 3 years beginning July 1, 2014.

A **motion** was made by Commissioner Glidden and seconded by Commissioner Forte to appoint Elizabeth Snyder to the Special Events Committee for a term of 3 years beginning July 1, 2014.

Vote ~ 4 ~ 0

f. **Order** ~ authorizing the Mayor to execute the attached contract for the audit of City accounts and engagement letter with Berry, Padgett & Chandler, LLC of Southport, NC in the estimated amount of Twenty Two Thousand Five Hundred Dollars and No Cents (\$22,500.00) for professional services involving the FY 2014 financial year.

A **motion** was made by Commissioner Glidden and seconded by Commissioner Forte authorizing the Mayor to execute the attached contract for the audit of City accounts and engagement letter with Berry, Padgett & Chandler, LLC of Southport, NC in the

estimated amount of Twenty Two Thousand Five Hundred Dollars and No Cents (\$22,500.00) for professional services involving the FY 2014 financial year.

Vote ~ 4 ~ 0

g. **Order** ~ establishing the City of Boiling Spring Lakes iPad/Tablet Policy for the Board of Commissioners.

A **motion** was made by Commissioner Forte and seconded by Commissioner Putnam establishing the City of Boiling Spring Lakes iPad/Tablet Policy for the Board of Commissioners.

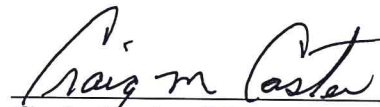
Vote ~ 4 ~ 0

12. Adjourn

A **motion** was made by Commissioner Forte and seconded by Commissioner Putnam to adjourn the meeting.


Vote ~ 4 ~ 0

The meeting was adjourned at 7:02pm


Craig Caster, Mayor

ATTEST:


Jane McMinn, City Clerk


Date

