



**City of Boiling Spring Lakes
Board of Commissioners Regular Meeting Minutes
June 3, 2014
City Hall – 6:30pm**

PLEASE TURN OFF CELL PHONES

1. Call to Order – Mayor Craig Caster

Mayor Caster called the meeting to order at 6:30pm

2. Pledge of Allegiance

City Manager Jeff Repp led the Pledge of Allegiance

3. Approval of Regular Agenda

Commissioner Putnam requested to add under new business building permits for handicap ramps.

Vote ~ 5 - 0

Commissioner Glidden asked the Board if they could meet next Tuesday, June 10, 2014 in closed session prior to the start of the regular Board of Commissioner Meeting. All Board members were fine with the time and all agreed.

4. Recognitions

a. Duncan Hilburn, President of the Southport Rotary Club

Mr. Hilburn recognized the Boiling Spring Lakes Police Department with a certificate of appreciation for assisting during the annual Go Jump in the Lake 5K race which takes place around Spring Lake. Mr. Hilburn thanked the Police Department for the assistance in helping to coordinate the race, control traffic and watching out for participants.

b. Award presentation to Corporal Gary Rohauer on behalf of the NC Justice Academy

Chief Shirley recognized Gary Rohauer who has been with the Police Department for over 7 years and recently completed the Track Enforcement Investigation Certificate Program at the NC Justice Academy. Officer Rohauer is the 230th officer to receive this certificate since the programs inception of 1990. The program requires five hundred (500) hours of training with a focus on traffic enforcement and investigation.

c. Recognizing the accomplishments of James Nicholas

Commissioner Putnam read from a press release from the North Carolina Code Offices Qualification Board. James Nicholas has become one of the few code enforcement officials in the state to qualify for highest certificates available in the inspection field. Certificates are given by the board at three different levels in the field of building inspection; plumbing, electrical, mechanical, heating and air conditioning and fire prevention. Only 229 code enforcement officials have ever achieved this level of certification out of approximately 4,000 active inspectors in North Carolina. James Nicholas is only one of 157 code enforcement officials who perform code enforcement at the highest level.

5. Public Comment

Chuck Wojda ~ 161 No. Lake Dr.

Mr. Wojda asked why during the board meetings are citizens only to speak on topics that are on the agenda. Mayor Caster replied that this is why we have re-instituted the Public Forum to allow our citizens the time to speak on any topic they wish. Mr. Wojda then requested when the parking lots of city hall and the community center are sealed and realigned could the parking spaces be made wider. City Manager Repp stated that all the parking spaces were going to be restriped to provide ample parking space for vehicles and enough room for ease of getting in and out of your vehicle.

Nancy Crawford ~ 241 Ash Rd.

Mrs. Crawford spoke about weed control on North Lake and Pine Lake. We all know Spring Lake feeds into North Lake. What happens if Spring Lake weeds are not controlled, will they be cutting vegetation or just using herbicide on North Lake and Pine Lake? What measures have been taken to protect sensitive plants? City Manager Repp commented that Spring Lake was looked at and will be scheduled for treatment following the determination of the board on the water level. One of the key factors in the determination of the amount of chemicals to be used is the volume of water in the area to be treated and depth of the lake is critical to that calculation. There will be no cutting, it is all chemically treated. Aquatico of Shallotte has been on the lakes, North Lake, Pine Lake and Spring Lake and is well versed in treatments and they are aware of the sensitive nature of the plants and are well aware of where they need to be.

6. Approval of Minutes

A **motion** was made by Commissioner Glidden and seconded by Commissioner Forte to approve the minutes of April 23, 2014, May 5, 2014, May 6, 2014 and May 15, 2014.

Vote ~ 5 ~ 0

7. Consent Agenda

No comment was made by the board regarding the Consent Agenda

8. Committee/Board Reports and Minutes

a. Community Appearance Committee

Ann Hollingsworth said the Festival on the Lake (formerly Spring Fling) was a big success and we had a few new members to welcome. The new members on our committee will be looking for property recognitions. We are also getting new property signs which we are very proud to display. We are redefining our mission to better serve the community.

b. Planning Board

Bill Clark stated that the addition to the UDO for multi-use patio cluster homes has been put into final draft and will be forwarded to the board for their review. Mr. Clark also announced the date for the June meeting will be Thursday June 12th at 7:00pm.

c. Parks & Recreation Advisory Board

Melissa Thomas reported that during the May meeting we made a few revisions and finalized the survey that will be distributed. At this month's meeting we will be working on the distribution and collection of the results.

Commissioner Stilwell thanked Melissa for her work and willingness to chair on the Parks & Rec. Advisory Board. Melissa has chosen not to volunteer again due to the fact that she is extremely busy with her business.

d. Special Event Committee

Michelle Hennessey reported that the Festival on the Lake (formerly Spring Fling) was a big success and thanked everyone who helped and who attended. The Battle of the Bands will be this Saturday June 7th we already have 7 bands confirmed and possibly 4 more. We hope to see everyone come out and enjoy the day.

e. Spillway Committee

No report was given.

9. City Manager's Report ~ Jeff Repp

City Manager Repp reported as of April 30, 2014 the city had cash and investments of \$2,656,290. Sales tax revenue is approximately 2.5% behind schedule with 2 more months to go, if it ended up being that number it would end up being \$26,000 less in revenue. As I mentioned last evening at the forum the cities electronic sign has been flowing the same message for quite some time. We signed the work-order to update the circuit board and software. The software dates back to when the sign was originally installed. Also the Holly, Crabapple and Trevino storm water studies will be completed this month and the reports should be available at the end of the month and will be posted on our web page and we will schedule a workshop for those studies probably sometime in July. Mosquito spraying has started around the city. Grass has been mowed throughout the city one time and will be starting that again with the July 4th weekend approaching. After discussions with our city attorney we are finishing up the final investigation to do the orphan roads that Reeves Telecom did not turn over to the city. We should have the legislation for the board at the July meeting so we can do some street maintenance on those roads that are currently not in the cities listings.

Commissioner Glidden mentioned the mosquito spraying and that some citizens do not want their property sprayed. City Manager Repp stated that property owners notify the city and the driver is notified of the locations to start and stop and keep the property distance that is recommended.

10. Old Business

a. Business Development Committee

Mayor Caster terminated the old Business Development Committee and named the following people to the new committee:

David Giera, Joan Kinney, Sharon Zakszeski, Adrian Ippalucci, William Sraver and Jeff Repp. The committee will meet and report to the Board of Commissioners on all developments. Mayor Caster stated this will be an ad-hoc committee and their function will be to research what property we have within the city and develop a plan for bringing in new business.

11. New Business

a. Invocation at beginning of Board of Commissioner Meeting

Commissioner Forte asked for the discussion of the invocation be tabled so he could do some further research on this topic when he was in Raleigh. The Board was in agreement to table this until more information is gathered.

b. City Library Board

Commissioner Stilwell requested this be added to the agenda. I have had two ladies that are very interested. I would like to make a motion this evening that we direct our City Manager to form an ordinance for this city board, term of office, how many members, the mission of the committee, etc. Then have the board review the ordinance and possibly vote on it next month.

Commissioner Putnam asked if this board would be working in conjunction with Brunswick County Library. Commissioner Stilwell stated that they would like it to be a city committee dealing with our library and will report to the board and have a mission within the city. After the committee is formed they will be in touch with the county decide where to go from there.

A **motion** was made by Commissioner Stilwell and seconded by Commissioner Glidden to request City Manager Repp to form an ordinance for the City Library Committee.

Vote ~ 5 ~ 0

c. Order ~ authorizing the City Manager to accept the health insurance proposal with FirstCarolina Care Insurance Company (4PSS) effective July 1, 2014 reflecting a 10.1% increase in health insurance premiums for city employees

A **motion** was made by Commissioner Glidden and seconded by Commissioner Stilwell to authorize the City Manager to accept the health insurance proposal with FirstCarolina Care Insurance Company (4PSS) effective July 1, 2014 reflecting a 10.1% increase in health insurance premiums for city employees.

Vote ~ 5 ~ 0

The Board thanked Mr. Repp for his diligent work providing the employees with continued health care coverage and an acceptable increased rate.

d. Order ~ authorizing the City Manager to enter into an aquatic treatment services agreement with Aquatico of Shallotte, NC for services involving Pine and North Lake in the estimated amount of **Fifteen Thousand Three Hundred and Fourteen Dollars and No Cents (\$15,314.00)**.

City Manager Repp stated that this is the first time in quite a number of years the city has brought in a contractor to add herbicide to the lakes to stop the growth of the millfoil and other aquatic plants. The city budgets about \$5,000 annually for chemicals that we apply so doing this this is contract is somewhat unusual. By having Aquatico treat the feeder lakes we can hopefully stop the spillover into the Big Lake. This is the first time the city has begun some aggressive treatments in these feeder lakes other than the Big Lake. Commissioner Forte asked if we had a general idea of what it would cost to treat Spring Lake. City Manager Repp replied that he would think somewhere in the area of \$5,000 based on the numbers for North Lake and Pine Lake. Both lakes will be treated. The city does not have the kind of equipment to do this large of a job, however once the lakes are treated the city then can maintain the process and the same will apply to Spring Lake once the treatment is completed.

A **motion** was made by Commissioner Putnam and seconded by Commissioner Stilwell authorizing the City Manager to enter into an aquatic treatment services agreement with Aquatico

of Shallotte, NC for services involving Pine and North Lake in the estimated amount of **Fifteen Thousand Three Hundred and Fourteen Dollars and No Cents (\$15,314.00)**.

Vote ~ 5 ~ 0

e. Order ~ authorizing approval to the revised Fee Schedule for the City of Boiling Spring Lakes effective July 1, 2014

A **motion** was made by Commissioner Forte and seconded by Commissioner Putnam authorizing approval to the revised Fee Schedule for the City of Boiling Spring Lakes effective July 1, 2014.

Vote ~ 5 ~ 0

f. Ordinance ~ Establishing the Fiscal Year 2015 Budget for the City of Boiling Spring Lakes.

Commissioner Forte stated that he cannot vote in good conscious for the budget the way it is written. I still have a serious problem with the hiring of the city engineer. We are looking at \$25,000 to \$30,000 more than we paid the former person that was handling everything, now I look at the order we just approved for Aquatico and I see a large sum of money, six figures going out. I cannot vote in good conscience for the budget the way it is written. I am fine with everything else, it is this one issue.

Mayor Caster thanked both our City Manager Repp and Karen Thompson for the hard work and effort they put into the 2015 budget. I was on board with everything in the budget with the exception of hiring of a full-time engineer and eliminating the position of the current public works director. Again Mayor Caster stated that the full-time engineer is not needed for the city. Based on that and the increase in the cost for this new position I cannot in good faith vote in favor of this budget.

A **motion** was made by Commissioner Stilwell and seconded by Commissioner Putnam Establishing the Fiscal Year 2015 Budget for the City of Boiling Spring Lakes.

Vote ~ 3 ~ 2 (opposed Mayor Caster and Commissioner Forte)

g. Eliminating Fees for Handicap Ramps

A **motion** was made by Commissioner Putnam and seconded by Commissioner Glidden that the City of Boiling Spring Lakes will not charge for the purpose of building ADA (Americans with Disabilities Act) access ramps. The building inspector will continue to inspect these ramps for structural soundness prior to signing off on the permit.

Vote ~ 5 ~ 0

12. Adjourn

A **motion** was made by Commissioner Forte and seconded by Commissioner Putnam to adjourn the meeting.

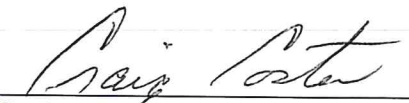
Vote ~ 5 ~ 0

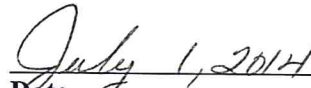
The meeting was adjourned at 7:20pm

ATTEST:


Jane McMinn, City Clerk




Craig Caster, Mayor


Date