



City of Boiling Spring Lakes
Board of Commissioners Regular Meeting Minutes
December 2, 2014
City Hall – 6:30 pm

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Please Note ~ audio recording of meetings are available on our website
Under Minutes and Agendas tab

6:00 pm ~ A motion was made by Commissioner Glidden and **seconded** by Commissioner Putnam to move into executive/closed session pursuant to North Carolina General Statute 143.318.116 (a) (3) & (5)

Vote ~ 5 ~ 0

6:35 pm ~ A motion was made by Commissioner Glidden and **seconded** by Commissioner Putnam to move out of executive/closed session Pursuant to North Carolina General Statute 143.318.116 (a) (3) & (5)

Vote ~ 5 ~ 0

Mayor Caster reported that the City Manager's evaluation was completed and no action was taken other than the review.

1. Call to Order ~ Mayor Craig Caster

Mayor Caster called the meeting to order at 6:40pm

2. Attendance ~ in attendance at the meeting were

Mayor Craig Caster	Commissioner Barbara Glidden
Commissioner Mike Forte	Commissioner David Putnam
Commissioner Mary Stilwell	City Clerk Jane McMinn
City Manager Jeff Repp	City Engineer William Murphy
Chief Brad Shirley	

3. Pledge of Allegiance ~ Chief Brad Shirley

4. Approval of Regular Agenda ~

A **motion** was made by Commissioner Putnam and **seconded** by Commissioner Stilwell to approve the Regular Agenda

Vote ~ 5 ~ 0

5. **Public Comments ~**

Zelma Rygg ~ 267 Holly Dr.

Zelma thanked the Board for helping with the water problems and the issues that they have. She reminded the Board that they will still continue to have flooding problems and would like to make sure that the Board does not forget them.

6. **Presentation ~ Advanced Law Enforcement Certificate ~ Chief Brad Shirley**

Chief Brad Shirley presented to Corporal Gary Rohauer an **Advanced Law Enforcement Certificate** with his wife and children in attendance.

7. **Approval of Minutes ~**

A **motion** was made by Commissioner Glidden and **seconded** by Commissioner Forte to approve the Minutes of November 3, 2014 ~ Citizens Forum, November 5, 2014 ~ BOC Closed Session Meeting and November 5, 2014 ~ BOC Regular Meeting

Vote ~ 5 ~ 0

8. **Consent Agenda ~**

There were no changes to the Consent Agenda

9. **Committee / Board Reports and Minutes ~**

All committees gave their monthly report

10. **City Manager's Report and Presentation of Monthly Financial Reports ~ Jeff Repp**

City Manager Repp reported on City cash and investments, collection of property taxes, sales tax revenues, FY 2014 audit completion and permit funds collected. City Manager Repp also reminded the citizens that audio recordings are now on the website of the Board meetings.

11. **Old Business ~**

a. Animal Control ~ Workshop

There were scheduling conflicts for the workshop for the month of January and the first half of February . The Board decided to table setting the date until the February 3, 2015 BOC meeting.

b. Appearance Committee ~ Beautification of City Welcome Signs

Commissioner Putnam reported on the meeting with Joe Chance and Keith Jackson of the Department Of Transportation to beautify the welcome signs coming into the City on either end of Rt. 87.

A **motion** was made by Commissioner Putnam and **seconded** by Commissioner Stilwell to authorize the City Manager to enter into an agreement with the Department of Transportation and authorize City Manager Repp to spend no more than \$5,000 for the Cities cost for the architectural landscape drawings with NCDOT.

Vote ~ 5 ~ 0

12. New Business ~

a. Resolution ~ Repealing and Replacing Chapter 9 – Nuisances – Article IV – Noise of the Code of Ordinances for the City of Boiling Spring Lakes

A **motion** was made by Commissioner Stilwell and **seconded** by Commissioner Putnam to amend Article IV – Noise of the Code of Ordinances for the City of Boiling Spring Lakes with the only change being to reflect that work could be performed on Sunday's/

Vote ~ 5 ~ 0

b. Resolution ~ The Application for the Grant Funds from the North Carolina Department of Environment and Natural Resources Water Resources Development Project Grant Program for a floating fishing dock at North Lake Park.

Commissioner Glidden requested that the minutes reflect that while she will support this resolution she also wanted the Board not to forget that Alton Lennon Park also needs a dock for fishing.

A **motion** was made by Commissioner Putnam and **seconded** by Commissioner Forte to accept The Application for the Grant Funds from the North Carolina Department of Environment and Natural Resources Water Resources Development Project Grant Program for a floating fishing dock for North Lake Park.

Vote ~ 5 ~ 0

c. Order ~ accepting the recommended 2015 Board of Commissioners Meeting Schedule for the City of Boiling Spring Lakes as presented

A **motion** was made by Commissioner Glidden and **seconded** by Commissioner Stilwell to accept the recommended 2015 Board of Commissioners Meeting Schedule for the City of Boiling Spring Lakes as presented

Vote ~ 5 ~ 0

d. Order ~ approving the 2015 Holiday Schedule for the City of Boiling Spring Lakes as presented

A **motion** was made by Commissioner Forte and **seconded** by Commissioner Glidden approving the 2015 Holiday Schedule for the City of Boiling Spring Lakes as presented

Vote ~ 5 ~ 0

e. **Order** ~ appointing two (2) full members and one (1) first alternate and one (1) second alternate to the Planning Board for a term of 2 years beginning December 31, 2014

A **motion** was made by Commissioner Stilwell and **seconded** by Commissioner Putnam to appoint Bill Clark and Gene Fiorvante to the Planning Board for full terms and also appoint Bill Sraver as first alternate and Nancy Crawford as second alternate to the Planning Board for continued terms.

Vote ~ 5 ~ 0

f. **Order** ~ appointing Amanda Creel to the Special Events Committee for a term of three (3) years beginning December 2, 2014

A **motion** was made by Commissioner Glidden and **seconded** by Commissioner Stilwell to appoint Amanda Creel to the Special Events Committee for a term of three (3) years beginning December 2, 2014

Vote ~ 5 ~ 0

g. **Order** ~ authorizing the Mayor to approve the Amendment to the Employment Agreement extending the term of the contract for the City Manager through April 15, 2018

A **motion** was made by Commissioner Putnam and **seconded** by Commissioner Forte authorizing the Mayor to approve the Amendment to the Employment Agreement extending the term of the contract for the City Manager through April 15, 2018

Vote ~ 5 ~ 0

h. **Order** ~ accepting the Fiscal Year 2014 Year End Settlement Report from the City Manager

A **motion** was made by Commissioner Stilwell and **seconded** by Commissioner Forte accepting the Fiscal Year 2014 Year End Settlement Report from the City Manager

Vote ~ 5 ~ 0

i. **Order** ~ approving the purchase of three (3) Ford Police Interceptor's from **Capital Ford of Wilmington** for the Boiling Spring Lakes Police Department in the total estimated amount of **Eighty Thousand Six Hundred and Nine Dollars and No Cents (\$ 80,609.00)**

A **motion** was made by Commissioner Glidden and **seconded** by Commissioner Putnam approving the purchase of three (3) Ford Police Interceptor's from **Capital Ford of Wilmington** for the Boiling Spring Lakes Police Department in the total estimated amount of **Eighty Thousand Six Hundred and Nine Dollars and No Cents (\$80,609.00)**

Vote ~ 5 ~ 0

13. **Adjourn ~**

A **motion** was made by Commissioner Putnam and **seconded** by Commissioner Forte to adjourn the meeting.


Vote ~ 5 ~ 0

The meeting was adjourned at 7:40 pm



Craig Caster, Mayor

ATTEST:



Jane McMinn, City Clerk

Date 