

**City of Boiling Spring Lakes
Board of Commissioners
Regular Meeting Minutes
February 5, 2013
City Hall – 6:30 PM**

PLEASE TURN OFF CELL PHONES

1. Call to Order

Mayor White called the meeting to order at 6:27 pm and asked Judy Carroll to lead in the Pledge of Allegiance.

2. Attendance: In attendance at the meeting were:

Mayor White
Commissioner Mike Forte
Commissioner Charlie Carroll
Commissioner Barbara Glidden
Commissioner Craig Caster
City Manager Jeff Repp
Building Inspector Jim Nicholas
City Clerk Pamela Bellina

3. Approval of Regular Agenda

Mayor White asked if there was approval of the Regular Agenda.

Commissioner Carroll requested an addition to New Business for the Board to move into Closed Session for a personnel matter. Mayor White stated that would go under New Business, subsection “d.”

Commissioner Caster stated he would like to add a Board of Adjustments appointment under Board Appointments.

City Manager Jeff Repp requested that the Resolution from the North Carolina Governor’s Highway Safety Program be added to the agenda for approval. Mayor White stated that will fall under New Business, subsection “c.”

A **motion** was made by Commissioner Carroll and seconded by Commissioner Caster to add the above items to the Agenda.

Vote: 5 - 0

4. Swearing In Ceremony - Police Chief Bradford Shirley

Superior Court Judge Ola Lewis swore in Bradford Shirley as Chief of Police of Boiling Spring Lakes.

5. Public Comment [Comment is limited to 3 minutes per speaker]

There were no public comments.

6. Approval of Minutes:

- a. January 8, 2013 BOC Meeting Minutes

Mayor White asked if there was approval of the January 8, 2013 BOC Meeting Minutes.

Commissioner Glidden stated she would like to see the following change made to page 9, paragraph 1, last sentence, to read as follows: Allowing outside organization to partner with us on this committee will create better experience for the youth of our city.

A motion was made by Commissioner Carroll and seconded by Commissioner Glidden to approve the January 8, 2013 BOC Regular Meeting Minutes as amended.

Vote: 5 - 0

7. Consent Agenda:

- a. Public Works
- b. Public Safety/Animal Control
- c. Building Inspections/Code Enforcement
- d. Building and Grounds
- e. Parks and Recreation
- f. Finance Department

8. Committee/Board Reports and Minutes

a. Community Appearance Committee

Ann Hollingsworth reported that the Committee does not meet in January due to the celebration of Martin Luther King's legacy but at their next meeting, they will be reviewing the new submissions from different photographers and will have a rough draft of calendar in March.

b. Planning Board

Bill Clark reported that the Board met at the appropriate time and duly elected a Chairman for 2013. They discussed Article 8 as brought back to

the Planning Board and should have it resolved and back to the Board for consider at the March meeting.

c. Parks and Recreation Advisory Board

Commissioner Glidden stated she would report as Melissa Thomas is out of town. Commissioner Glidden reported that at their meeting Mary Green reviewed some of the items she will include in the budget this year. The disc golf course has 6 holes completed and the hope is the additional 3 holes will be completed by April.

d. Special Events Committee

Mary Stilwell thanked the supporters and sponsors of Special Events by displaying their business cards in the Special Events box in the lobby. When the box is complete, we will give a photo of the box to all of the supporters and sponsors. We will be meeting next week to begin work on the Spring Bike Run. We are looking for a child with ongoing medical needs in our City as a recipient of the proceeds of this event. I ask for the Board's agreement to this. Appropriately, I will talk this evening of a Scholarship we are starting named The Mitch Prince Law Enforcement Scholarship. I am obtaining information from BCC through Mike who is on that board. I requested from Mr. Repp to do a separate entity from the budget and we have two major sponsors to date for this particular item. This scholarship is for the guys on our Police force who want to continue their education and do not have the funds to do so or someone from South Brunswick High School to go to BCC for law enforcement. It would help them pay for class or books, which are \$600, and it would be great. We would like to do this in Mitch's name. We will form a committee to disburse the funds. We would like to have one person from the Police Department, one person from the Board of Commissioners and one person from our Committee. We are working on the details and a statement will be forwarded to each and every one of you. Mary thanked everyone for their support of Special Events.

e. Library Committee

Audrey Carathanasis reported there was nothing to report.

f. Spillway Committee

Bob Brooks stated he just got some updates yesterday. Construction drawings, technical specs, erosion control plan, contract package and design report should be in our hands by April 25th. Review those by May 1st at which time they will be submitted to Dam Safety by May 7th. The environmental currents that are being done now should be presented to

FEMA by April 1st. Hopefully after everything is sent over to Dam Safety, we should be able to get final approval by September 1st.

9. City Manager's Report and Presentation of Monthly Financial Reports – Jeff Repp

City Manager Repp reported he met last week with Waste Industries who gave their presentation of ongoing efforts to go green replacing 35 trash trucks with natural gas powered trucks. They have done GIS mapping of the entire county to effectively map out routes. One bit of news is trash day in Boiling Spring Lakes will be moving from Friday to Tuesday starting March 5th. We will be receiving flyers in mail and a sticker on our containers reminding us of the new date.

Commissioner Glidden asked if they will pick up the previous Friday or are they going to skip that Friday? In other words, the last Friday in February. City Manager Repp replied he does not know the answer but will get it.

At the last meeting we appointed David Putnam to the Planning Committee and there was some discussion about a 2 year term or a 1 year term. There was a vacancy with a full term so I just wanted you to know that he was appointed to a 2 year term.

The bank balance cash on hand for the City as of December 31, 2012 was \$2,925,120. Sales tax revenues after about 7 months is 13% ahead of schedule and if that continues, that is approximately \$140,000 additional sales tax revenue over what we budgeted. I have added to my report property tax collection to give both dollar value of what we receive and a collection rate. I can update that as of the 3rd of last month, we are a little over 95% revenue collected for real property taxes.

Commissioner Caster asked if David Putnam's appointment was an alternate position. City Manager Repp confirmed it was an alternate position with a 2 year term.

10. Board Appointment

a. Community Appearance Committee – Eleanor C. Terry

A motion was made by Commissioner Glidden and seconded by Commissioner Caster to appoint Eleanor C. Terry to the Community Appearance Committee.

Vote: 5 – 0

b. Board of Adjustment – Susan Carr

Commissioner Caster requested the appointment of Susan Carr to the vacancy on the Board of Adjustments. She was previously a member of that Board.

A motion was made by Commissioner Caster and seconded by Commissioner Carroll to appoint Susan Carr to the Board of Adjustments.

Vote: 5 - 0

Commissioner Glidden asked about the terms of three of the Board of Adjustment members. She believes their terms were up as of December 31st. City Manager Repp replied that we have reached out to the Chairman who wanted to check his records. We will be getting back to you about those reappointments.

11. Old Business

None for discussion

12. New Business

a. In-car Cameras for Police Vehicles

Mayor White stated he is requesting that \$35,000 be allocated out of the Capital Fund for in-car cameras for the Police. The Governor's Highway Safety Program vehicle will have an in-car camera and we would like to put the other cars in compliance. It will aid the officers in prosecution and the Court with their cases. It is something we need to fund for the Police Department.

A motion was made by Commissioner Carroll and seconded by Commissioner Glidden to discuss the allocation.

Discussion: Commissioner Caster asked which fund will this come from. Commissioner Carroll stated the Capital Fund. Commissioner Forte asked if this is for each and every police vehicle. Mayor White replied it would be for the total Police Department - 5 in-car cameras and the Governor's Highway Safety Patrol car will be 6 in total. Also interview video cameras will be part of the package. Commissioner Carroll concurs with the purchase of the equipment as it will serve the citizens, the officers and the courts. Commissioner Caster agrees but thought this discussion should be carried into our budget talks. Mayor White stated he would like it approved with the Governor's Highway Safety Program Resolution and if we order them all at the same time, we get a discount.

Vote: 5 - 0

b. IT Assessment Findings & Recommendations/Cloud Computing Solutions for Local Government

Tabled until the workshop on February 14, 2013 at 6:00 PM

c. Police Chief vehicle

Resolution 2013-02 to pursue the grant with the North Carolina Governor's Highway Safety Program was presented for approval.

A motion was made by Commissioner Carroll and seconded by Commissioner Caster to approve **Resolution 2013-02**.

Vote: 5 – 0

13. Orders

None.

A motion was made by Commissioner Carroll to go into recess at 6:48 PM for the reception in honor of Chief Bradley. Mayor White stated the session will reconvene at 7:15 PM.

A motion was made by Commissioner Carroll and seconded by Commissioner Caster to go back into regular session at 7:15 PM.

Vote: 5 - 0

A motion was made by Commissioner Carroll and seconded by Commissioner Caster to move into closed session pursuant to N.C. General Statute 143-318.11(a)(6) to discuss a personnel matter at 7:15 PM.

Vote: 5 – 0

A motion was made by Commissioner Carroll and seconded by Commissioner Glidden to move into open session at 7:35 PM.

Vote 5 - 0

Mayor White stated that no action was taken in the Closed Session.

14. Adjourn

A motion was made by Commissioner Carroll and seconded by Commissioner Caster to adjourn the meeting at 7:35 PM.

Vote: 5 – 0

Richard White, Mayor

Pamela Bellina
City Clerk