

City of Boiling Spring Lakes
Regular Meeting Minutes
May 1, 2012
City Hall – 6:30pm

PLEASE TURN OFF CELL PHONES

- I. Call to Order** – Mayor White called the meeting to order at 6:30 and asked Caswell Beach Town Clerk Linda Bethune to lead the Pledge of Allegiance.
- II. In Attendance** – In attendance were Mayor White, Commissioner Carroll, Commissioner Caster, and Commissioner Glidden. Commissioner Forte had asked to be excused from this meeting.

III. Approval of Regular Agenda

A motion was made by Commissioner Caster and seconded by Commissioner Glidden to approve the agenda with the following changes.

1. Remove Sign Ordinance from Unfinished Business.
2. Add to New Business, Set a public hearing for Sign Ordinance and Supplemental Regulations.
3. Add to New Business, ABC Board vacancy advertisement.

IV. Public Comment –

Mary Stilwell commented that on 4/22/12 there was an incident in the City that involved BSL Police and then Southport Police also had responded and that she was very concerned and hoped that one of our officers had not been injured or worse. Please see that our officers have the back-up they need to ensure their safety.

Judy Thuer commented that with budgets coming up she is confused on the position of the commission, the Board is allowing the money to Special Events Bike Runs, but you didn't allow Emmett to have a Police Officer. Protection for the City or a party for your buddies? How many citizens participate? We should give them seed money, and money spent should be kept to what they bring in.

V. Approval of Minutes:

April 3, 2012 Regular Meeting-

A motion was made by Commissioner Glidden and seconded by Commissioner Caster to approve minutes as presented.

Vote 4-0

April 11, 2012 BOC Workshop

A motion was made by Commissioner Carroll and seconded by Commissioner Glidden to approve minutes as presented.

Vote 4-0

April 11, 2012 Special Meeting

A motion was made by Commissioner Caster and seconded by Commissioner Carroll to approve minutes as presented.

Vote 4-0

April 11, 2012 Closed Session Meeting

A motion was made by Commissioner Carroll and seconded by Commissioner Glidden to approve minutes as presented.

Vote 4-0

VI. Consent Agenda

Department Reports

- a. Tax
- b. Public Works
- c. Public Safety
- d. Building Inspections/Code Enforcement
- e. Building and Grounds
- f. Planning
- g. Parks and Recreation

A motion was made by Commissioner Carroll and seconded by Commissioner Caster to approve the consent agenda.

Vote 4-0

VII. Committee/Board Reports

- a. Community Appearance Committee – Ann Hollingsworth reported that in April they presented 3 properties recognition awards. Mr. and Mrs. Brooks on North Shore, Mr. and Mrs. Dixon on Souchak, and Mr. and Mrs. Evans on Nassau.
- b. Planning Board- Bill Clark commented that the Planning Board would like direction from the Board of Commissioners on areas for light industrial zoning within the city.
- c. Parks and Recreation Advisory Board – Ann Hollingsworth reported that they are working on a proposal for a floating dock to assist boaters with handicaps. They continue to work on the parks master plan.
- d. Special Events Committee- Mary Stilwell announced that Community Fun Day will be on May 12 at 11:00, there will be music, vendors, good food, dance performances for the young and old. She commented that Special Events and Parks and Recreation are co-sponsoring a Battle of the Bands on June 2 at Spring Lake, this event will begin at 1:00 and they currently have 11 bands interested in performing so far.
- e. Library Committee- Audrey Carathanasis reported that they had another book swap at the Community Center on April 30, and they are doing well.
- f. Spillway Committee – Commissioner Glidden reported that City Manager Jeff Repp will be contacting Mike McIntyre's office to inquire about funding.

VIII. City Manager's Report and Presentation of Monthly Financial Reports- Jeff Repp.

Mr. Repp reported that as of 3/31/2012 the cash on hand balance is 4,234,347.00, Revenue Received to date 1,936,236.00 and Expenses to date are 1,703,190.00, Balance is 233,046.00. Mr. Repp updated the Board on all departments.

Unfinished Business

1. **Sign Ordinance public hearing.** Remove from Agenda.
2. **Water Assessment Refund**– Jeff Repp reported that to date 1350 refund checks have been issued. We plan to have the majority of checks issued by June 30, 2012. Commissioner Carroll commented that since we have a permanent City Manager now, we can just have him approve the water assessment refund batches. The Mayor and the Mayor Pro-tem will still sign the checks.
A motion was made by Commissioner Carroll and seconded by Commissioner Caster to have City Manager Jeff Repp approve the water assessment refund batches.
Vote 4-0
4. Update relating to **consolidation of the BSL police department to the City Hall main building**- Tabled until July meeting.
5. **Road paving/re-surfacing project** update.
 - a. Request by homeowner to extend paving on Pine Road approximately 55 to 60 feet.
Mr. and Mrs. Nichols of Pine Road were again requesting that the Board consider extending paving on Pine Road. Mrs. Nichols also stated that the paving was not done very well. The driveways on Pine Road are left in worse condition than prior to the paving.
6. **Sewer Project Update**- Jeff Repp reported that the pre-bid meetings will begin on May 31 at 3:00 pm. All but 3 of the permits necessary to bid the project have been obtained. Two of the three remaining permits have been submitted and are currently under review and no indications were made that they would not be issued in time for bids to be opened. The only permit that may present a problem is that from the Army Corp of Engineers. An element of that permit involves a sign off from the US Fish and Wildlife Service and it has been determined that surveys to determine the impact on the Red-cockaded Woodpecker and a plant known as the Rough-leaf Loosestrife will have to be performed before the Corp permit will be issued.

New Business

1. **Neighborhood Watch signage**- Becky Cummings.
Becky Cummings reported that a resident has requested permission to place Neighborhood Watch signs on existing Street Signs. It is the recommendation of staff to allow.
Discussion: Commissioner Caster asked if we need to talk about this in our Sign Ordinance. Commissioner Carroll commented that this practice is widely used.

A motion was made by Commissioner Carroll and seconded by Commissioner Caster to allow Neighborhood Watch Signs to be placed on existing Street Signs.

Vote 4-0

2. Set **Public Hearing** for **Sign Ordinance** and **Supplemental Regulations**.

A motion was made by Commissioner Carroll and seconded by Commissioner Caster to schedule a Public Hearing for the Sign Ordinance on June 5, 2012.

Vote 4-0

Supplemental Regulations-

A motion was made by Commissioner Carroll and seconded by Commissioner Glidden to schedule a Special Meeting for May 9, 2012 at 3:00 to review Supplemental Regulations.

Vote 4-0

3. **ABC Board** vacancy advertisement.

A motion was made by Commissioner Carroll and seconded by Commissioner Glidden to advertise for ABC Board vacancy.

Vote 4-0

I. Adjourn

A motion was made by Commissioner Carroll and seconded by Commissioner Caster to recess this meeting until May 9th at 3:00 pm.

Vote 4-0

Meet and Greet the new City Manager Jeff Repp

Susan L. Hartman City Clerk

Richard White Mayor