

City of Boiling Spring Lakes
Regular Meeting Minutes
August 07, 2012
City Hall – 6:30pm

1. Call to Order – Mayor White called the meeting to order and asked John Gainey to lead The Pledge of Allegiance
2. In attendance at the meeting were Mayor White, Commissioners Carroll, Caster and Forte, City Manager Jeff Repp, City Clerk Susan Hartman, UDO Administrator Becky Cummings, and Building Inspector Jim Nicholas.
Commissioner Glidden had asked to be excused from this meeting.
3. **Approval of Regular Agenda**
A motion was made by Commissioner Carroll and seconded by Commissioner Forte to approve the Agenda with the following changes.
Add June13, 2012 BOC Workshop Minutes.
Add to New Business: Bids for Community Center Floor
Add to New Business: Donate \$4000.00 to BSL Fire Department to help pay for a pump for the fire truck.
Vote 4-0

4. **Waste Industries Recycling – Greg Brinkley** of Waste Industries informed the residents and the Board that road side pick-up for recycling is now available in the City of Boiling Spring Lakes. Waste Industries will provide a 96 gallon blue roll out cart and will pick up recycles bi-weekly. Recycles can be co-mingled, but all should be clean and dry. Brunswick County currently has a contract with Waste Industries for solid waste pick-up, but do to the economy the County decided not to include recycling in the contract. The City could enter into a 3 year contract with Waste Industries at a rate of \$43.80 per month per household (every home in the City would be included) or if the City chooses not to enter into a contract with Waste Industries residents can contact Waste Industries at 910-253-4177 to request individual service at a rate of \$77.04 per year.
Discussion: After a brief discussion the Board decided by unanimous vote not to enter into a contract with Waste Industries for city-wide curbside recycling, as there are approximately 2260 homes in the City at a rate of \$43.80 annually per home the cost would be \$98,988.00 annually. Residents can contact Waste Industries directly if they choose to participate.

5. Public Comment:

John Gainey- commented to the Board that he had an issue with a resident who lives adjacent to a public park/lake and that while he was visiting this lake said resident told him that he was trespassing and not to come on his property. Mr. Gainey stated that the property is public property. Mr. Gainey stated that he had a confrontation with the resident and the police were called. Mayor White directed Mr. Gainey that he should appear before the Parks and Recreation advisory board with this complaint.

Joyce Warner-commented that she has many concerns with the sewer project: the current sewer spreadsheet is different from the last one. She has done calculations and there are differences in the number of properties being served, and there are State owned properties on this spreadsheet. She wants to make sure we don't get hit with hidden costs. She asked what happened to the 1.8 million dollar water project we gave to the County. Sewer was not feasible in the past why is it feasible now, because we gave the water system to them? She stated that as property owners we need to look into this. Ms. Warner stated that she would e-mail her questions to the City Manager. Mayor White commented that we were going to have to put in a water tank and now the County will be doing that.

6. Approval of Minutes

A motion was made by Commissioner Carroll and seconded by Commissioner Caster to approve the minutes as presented May 16, 2012 BOC Budget Workshop, May 23, 2012 BOC Budget Workshop, May 29, 2012 BOC Budget Workshop, June 05, 2012 BOC Regular Meeting, and add June 13, 2012 BOC Workshop (City-wide speed limits)

Vote 4-0

7. Consent Agenda

Department Reports

- a. Tax
- b. Public Works
- c. Public Safety
- d. Building Inspections/Code Enforcement
- e. Building and Grounds
- f. Planning
- g. Parks and Recreation

A motion was made by Commissioner Caster and presented by Commissioner Carroll to approve the Consent Agenda.

Vote 4-0

8. Committee/Board Reports

a. Community Appearance Committee- Ann Hollingsworth reported that the committee recognized 4 properties this month

b. Planning Board- Tom VonVoight reported that the planning Board is continuing to work on light Industrial and will present to the Board when completed.

c. Parks and Recreation Advisory Board- Melissa Thomas reported that they have started the tour of the parks; they will be viewing 3 or 4 parks per meeting and making recommendations to the Board.

d. Special Events Committee- Melina Trivette reported that the 9-11 Bike Run will be held on Saturday September 8, 2012 and the proceeds will go the BSL Police Department.

e. Library Committee- Audrey Carathanasis reported that there was nothing new to report.

f. Spillway Committee-Bob Brooks reported that we are just waiting for the Corp of Engineers to report back to the City Manager.

9. City Manager's Report

The City Manager gave a general report of the City finances, and reported that the water assessment refund project is going well and should be coming to a close in the next few months except for a few difficult ones. He commented that he is waiting for the bids to come in for the city to purchase the cell phones and maintain the contract and compare the price with the current stipend. John Nicholas of Brunswick County would like to schedule a Sewer Workshop on 08/23/2012 at 4:00 at City Hall. The County is offering to finance sewer assessments for 10 years at 1% interest or a 5% discount if you pay within 60 days. Mayor White commented that we could schedule a BOC Sewer Workshop for 08/23/2012 at 5:30 immediately after the sewer meeting with the County.

10. Business Items

New Business

1. Proposed changes to Section 1, Section 5, and Section 6 of the UDO-

A motion was made by Commissioner Carroll and seconded by Commissioner Caster to schedule a public hearing on September 04, 2012 at 6:30 and advertise the public hearing.

Vote 4-0

2. Compensatory Time Policy review/approve- Jeff Repp reported that the reason for the Compensation Plan was to clarify exempt/non-exempt employee classifications and how they are paid in accordance with FLSA.

A motion was made by Commissioner Carroll and seconded by Commissioner Forte to approve the Compensation Time Policy.

Vote 4-0

3. Road Paving- Mayor White commented that he would like to pave some dirt roads as Some residents have been waiting a long time to have their roads paved. Commissioner Forte commented that he and the Mayor had driven around town and made some observations and that he had driven around the City taking notes in regards to the roads and that he would like to do an analysis.

Commissioner Carroll commented that he would like to talk about this more and recommended that the Board reconvene this meeting and discuss this when we meet on August 23, 2012 for the BOC Sewer Workshop.

A motion was made by Commissioner Carroll and seconded by Commissioner Caster to table the Road Paving until August 23, 2012 at 5:30 pm.

Vote 4-0

4. **Water Pump for Storm water** - Mayor White commented that the City needs to purchase 2 pumps for storm water drainage issues. We really need these to keep areas of the City from flooding. We borrowed some in the past from the forestry service. We had 150 feet of hose donated to us today, but we still need more hose. Commissioner Caster commented that maybe we can get some hose donated from Sunny Point. Mayor White commented that he wants to allocate approximately \$16,000 to purchase 2 pumps.

A motion was made by Commissioner Carroll and seconded by Commissioner Caster to allocate money (approximately \$16,000) to purchase pumps.

Vote 4-0

5. **Digital Office Systems Proposal** – Jeff Repp commented to the Board that he had requested for bids on our copy/fax machines. The contract has expired on one of our machines and the other machine is still under contract with Xerox. Commissioner Forte commented that if either one of these companies are local then he felt that it Would be better if we keep our business local.

A motion was by Commissioner Forte and seconded by Commissioner Caster to accept the bid and sign the contract with Coastal Document Solutions.

Vote 4-0

6. **IT Assessment Proposal** – Jeff Repp reported that he would like the City to enter into a contract with VC3 to do an IT assessment. The assessment is used to determine the status, data connectivity, stability, and general readiness of the IT infrastructure. The primary goal of the assessment is to have a document detailing the current state of the infrastructure, a list of recommended improvements and a proposed timeline. The financial investment for the complete project solution is \$6501.07.

A motion was made by Commissioner Carroll and seconded by Commissioner Caster to approve the signing of this contract.

Vote 4-0

7. **Resolution # 2012-07 authorizing Mayor, Mayor Pro-tem, City Manager and Finance Officer to sign checks.**

A motion was made by Commissioner Carroll and seconded by Commissioner Forte to authorize the Mayor, Mayor pro-tem, City Manager and the Finance Officer to sign checks.

Vote 4-0

8. **Review and Approve Bids to replace flooring at the Community Center-** Jeff Repp Reported that he had received 3 bids for the replacement of the flooring at the Community Center and staff recommendation was to choose the bid from All Shore Floors for \$13,063.05.

A motion was made by Commissioner Forte and seconded by Commissioner Carroll to accept the bid from All Shore Floor.

Vote 4-0

9. Donation to the Fire Department to help with purchase of a pump for truck.

A motion was made by Commissioner Forte and seconded by Commissioner Carroll donate \$4000.00 to the BSL Fire Department to help with the purchase of a pump for the fire truck.

Vote 4-0

10. Adjourn- A motion was made by Commissioner Caster and seconded by Commissioner Forte to reconvene this meeting on August 23, 2012 at 4:00.

Vote 4-0

Susan L. Hartman City Clerk

Mayor Richard White

BB&T

RESOLUTION AND AGREEMENT FOR DEPOSIT ACCOUNT

CITY OF BOILING SPRING LAKES
Name of Entity




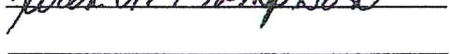
56-6034506
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| <input type="checkbox"/> Corporation | <input checked="" type="checkbox"/> Government Entity | <input type="checkbox"/> Sole Proprietorship |
| <input type="checkbox"/> Unincorporated Association | <input type="checkbox"/> General Partnership | <input type="checkbox"/> Non-Profit Corporation |
| <input type="checkbox"/> Limited Liability Company | <input type="checkbox"/> Limited Partnership | <input type="checkbox"/> Other |

I, the undersigned, hereby certify to BB&T that I am the Secretary (or as applicable, Proprietor, Authorized Partner, Authorized Manager or other Authorized Employee) of the above named Entity duly organized and existing under the laws of the State of North Carolina; and that the following are resolutions duly adopted by the Entity, and that such resolutions are in full force and effect and have not been amended or rescinded:

RESOLVED, that BB&T is hereby designated as a depository institution in which the funds of this Entity may, subject to the rules of BB&T, be deposited by any of its officers, agents or employees; and that any such officer, agent or employee is hereby authorized on behalf of the Entity and in its name to endorse for deposit, whether in demand or time accounts, or for negotiation or collection, any and all checks, drafts, certificates of deposit or any other payment instrument payable to the Entity, which endorsement may be in writing, by stamp or otherwise, with or without signature of the person so endorsing, it being understood that on such items all prior endorsements are guaranteed by the Entity, irrespective of the lack of a guarantee by the Entity; and

FURTHER RESOLVED, that any of the individuals listed below (a "Designated Representative") is hereby authorized to open or close any deposit account with BB&T and to authorize those persons ("Authorized Signers") who may execute a BB&T signature card on behalf of the Entity and transact business on such account:

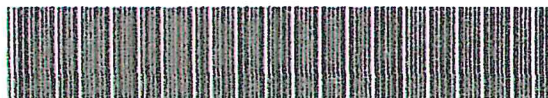
Designated Representative (Signature)	Printed/Typed Name	Title
	Charles R Carroll	Mayor ProTem
	Richard D White	Mayor
	Jeff Repp	City Manger
	Karen A Thompson	Finance Director

FURTHER RESOLVED, that BB&T be and is hereby authorized and directed to honor, pay and charge any of the accounts of the Entity, without inquiry to or responsibility for the application of the proceeds thereof, all checks, drafts, or other orders for the payment, withdrawal or transfer of money in the accounts of or to the credit of the Entity, and to honor any authorization for the transfer of funds between different accounts whether oral, by phone or electronic means without inquiry as to the circumstances related thereto and for whatever purpose or to whomever payable, including requests for conversion into cash as well as for deduction from and payment of cash out of any deposit, and whether or not payable to, endorsed or negotiated by or for the credit of any person signing same or any other officer, agent or employee of the Entity, when signed or endorsed by an original or facsimile signature of any ONE Authorized Signer; and

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Prepared By <u>B69486</u>	Date <u>01/03/2012</u>	
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Centralized Document Scanning Operations
M/C 100-99-15-11

RESRES102566034506



FURTHER RESOLVED, that BB&T be and is hereby authorized to honor, receive, or pay any items bearing the signature of any one Authorized Signer even though payment may create an overdraft or even though such items may be drawn or endorsed to the order of such signer for exchange or cashing, or in payment of the individual obligation of such signer, or for deposit to such Authorized Signer's personal account and BB&T shall not be required or be under any obligation to inquire as to the circumstances of the issuance or use of any such item or the application or disposition of such item or the proceeds thereof; and

FURTHER RESOLVED, that the Entity assumes full responsibility and holds harmless BB&T for any and all payments made or any other action taken by BB&T in reliance upon the signatures, including facsimiles thereof, of any Authorized Signer regardless whether or not the use of the facsimile signature was unlawful or unauthorized and regardless of by whom or by what means the purported signature or facsimile signature may have been affixed if such signature reasonably resembles the specimen or facsimile signature of the Authorized Signer; and

FURTHER RESOLVED, that any Designated Representative, or person authorized in writing by a Designated Representative, is authorized to act on behalf of the Entity as follows: obtain information on accounts; appoint, remove or change Authorized Signers; deliver any night depository agreement; enter into any agreement for cash management services; lease a safe deposit box; enter into an agreement for deposit access device; enter into an agreement for credit cards; or enter into other agreements concerning the deposit accounts at BB&T; and

FURTHER RESOLVED, that any and all prior resolutions executed on behalf of the Entity are hereby revoked and that the foregoing resolutions shall remain in full force and effect until the Entity officially notifies BB&T to the contrary in writing. BB&T may conclusively presume that this Resolution and Agreement for Deposit Account and any signature cards executed pursuant hereto are in effect and that persons identified herein are properly authorized to act on behalf of the Entity. The Entity, as changes to the Designated Representatives and/or Authorized Signers are made, will immediately report and certify such changes to BB&T through submission of a new Resolution and Agreement for Deposit Account and/or signature card, as applicable. BB&T shall be fully protected in relying on such certifications and shall be indemnified and saved harmless from any claims, demands, expenses, losses, or damages resulting from the signature of any Designated Representative so certified, or refusing to honor any signature not so certified; and

FURTHER RESOLVED, that all transactions by any officer, employee or agent of the Entity on its behalf and in its name prior to the delivery of this Resolution and Agreement for Deposit Account are hereby ratified and approved.

In Witness Whereof, I have hereunto subscribed my name and affixed the seal, if any, of this Entity,
this _____ day of _____, Year _____.

For Corporations including Non-Profit:

Secretary/Assistant Secretary (Seal)

(Corporate Seal)

For All Other Entities:

(Seal)

(Seal)

(Seal)
(Proprietor, Authorized Partner, Authorized Manager, or other Authorized Person)