

City of Boiling Spring Lakes

Board of Commissioners

Regular Meeting Minutes

November 13, 2012

City Hall – 6:30pm

1. Mayor White called the meeting to order at 6:30 pm and asked George Ball to the Pledge of Allegiance.
2. In attendance at the meeting were Mayor White, Commissioners Carroll, Caster, Forte, and Glidden. City Manager Jeff Repp, City Clerk Susan Hartman, and Building Inspector Jim Nicholas.
3. **Approval of Agenda**

A motion was made by Commissioner Carroll and seconded by Commissioner Glidden to accept the Agenda as presented.

Vote 5-0

Commissioner Caster commented that he doesn't like the new layout of the Agenda. He commented that he would like to see Unfinished Business and New Business back on the Agenda.

4. Request of Board consideration of closing of public right of way-

Dan Lichty commented to the Board that he would like to propose that the City close the right of way in front of his property and deed it to him and then he could deed a portion of the property to the County for the pump station. This would not restrict access to any properties. The County intends to proceed with the process of imminent domain on his property on December 5th in court.

5. Public Comments-

Joyce Warner commented that she has a problem with the Amendment #1 to the Sewer Agreement on the Agenda, specifically page 1 4th paragraph. The County has stated previously that they would allow 1 year for affected property owners to pay without penalty.

Mr. Repp commented that we should table this until December and get this clarified.

Bill Clark commented that the AMVET Post 906 appreciates the offer of the Community

Center facilities for the purpose of hosting a luncheon for the Marine Corp 1st Division Band after they perform the Christmas Concert at Odell Williamson Auditorium, but they are going to provide lunch at a restaurant instead.

Judy Thuer commented that she had experienced her first trip in the new Parks and Recreation van and that it was a great ride and only used ¼ tank of gas.

Chuck Wojda reported that he didn't like the double standard at the Senior Luncheon. The senior luncheon participants had to sign an agreement to not talk about politics religion etc. and about 2 weeks ago a Republican candidate came to the senior luncheon politicking. It's a double standard and it's not fair.

Commissioner Forte commented that he would have to take the hit for that, he invited Candidate Rouser to the luncheon as he was not aware of the agreement.

6. Approval of Minutes – August 23, 2012 BOC Reconvened Meeting

August 23, 2012 BOC Sewer Workshop

October 02, 2012 BOC Regular Meeting

A motion was made by Commissioner Carroll and seconded by Commissioner Glidden to approve the minutes as presented.

Vote 5-0

7. Department Reports

- a. Public Works
- b. Public Safety/Animal Control
- c. Building Inspections/Code Enforcement
- d. Building and Grounds
- e. Parks and Recreation

A motion was made by Commissioner Forte and seconded by Commissioner Glidden to accept the department reports as presented.

Vote 5-0

8. Committee/Board Reports

a. Community Appearance Committee- Ann Hollingsworth reported that they recognized 3 properties this month, and they will begin looking at the Christmas lighting.

b. Planning Board- Bill Clark commented that they are continuing to look at parts of section 7 of the UDO.

c. Parks and Recreation Advisory Board- Melissa Thomas commented that they have completed the Parks green space tour and that safety and liability issues have been addressed. The next Parks and Recreation meeting will be the last Wednesday of this month and they will be discussing activities for teenagers.

d. Special Events Committee- Mary Stilwell commented that they are working with the AMVET Post 906 to feed the Marine Corp Band and they will be raffling off a \$100.00 Walmart gift card. Thanks to everyone who supported us this year.

e. Library Committee- Marge Pennington commented that she would like to invite all to the Community Center for coffee and dessert to talk about the Library and future programs.

f. Spillway Committee- Bob Brooks commented that they are waiting for cost estimates from FEMA.

9. City Manager's Report and Presentation of Monthly Financial Reports

City Manager Jeff Repp commented to the Board that he will be preparing a monthly report each month that will be submitted to the Board of Commissioners that will summarize major activities that have taken place since the last monthly Board meeting and also provide observations as to what may be forth coming for the remainder of the fiscal year.

Mr. Repp explained the Undesignated Reserve as follows: the best and most useful guide to the financial health of a community is the money that it has in reserve both on an annual and cumulative basis. The City began fiscal year 2013 with an undesignated reserve in the general fund of \$ 73,709 which is 2.8% of expenditures. By law the City is prohibited from adopting a budget where the undesignated reserve exceeds 5% in any one fiscal year. The accumulated fund balance was adopted at a projected \$2,224,234 or 84% of projected expenditures. NC statutes do not maintain a specific amount to be carried in the cumulative fund balance, but the LGC recommends that a minimum of 8% of budgeted expenditures be maintained. The LGC will analyze the financial statements of NC municipalities from fiscal year 2012 when they are received and perform an analysis based on the population size of the governments and issue warning letters to those municipalities that in their opinion are maintaining insufficient fund balances. My best guess at this point is that for a City our size, that number would be in the 20-24% range and we are well above that.

Sales Tax Revenue through the first four months of this fiscal year the City is averaging 14% more revenue than needed to achieve the budgeted number. If that percentage were to remain steady throughout the fiscal year that would represent an additional \$148,000 in unanticipated revenue.

Fund Transfers with the winding down of the Water Fund transfers that are legally permissible from that fund to the general are represented as transfers-in and accounted for as

revenue. In FY 2012 a transfer of over \$500,000 was made to the general fund of water funds that were no longer required to be accounted for in the propriety fund due to the decision in 2009 to transfer the water system to Brunswick County. As a result of the decision to refund the assessments collected but withhold from those refunds funds owed to the City an additional \$37,799 is shown to be transferred to the General Fund that was not budgeted for in FY 2013.

Expenditures- Since July 1st a number of events and decisions have occurred that have resulted in modifications to the FY 2013 Budget. Several items are reflected in the revised FY 2013 budget that was not known at the time of the proposed budget in June.

10. Consent Agenda

a. Approval of Longevity Bonus

Commissioner Caster doesn't like calling this Longevity Bonus as it has always been called Christmas Bonus.

A motion was made by Commissioner Carroll and seconded by Commissioner Forte to approve the Longevity Bonuses as presented.

Vote 5-0

b. Brunswick County Water and Sewer Agreement Amendment #1

A motion was made by Commissioner Forte and seconded by Commissioner Caster to table this item until the December.

Vote 5-0

c. Accept Proposed changes to the UDO as presented by the Planning Board in Memorandum dated November 13, 2012. Request to set a Public Hearing.

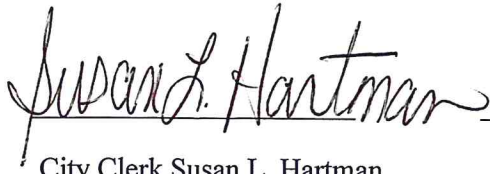
A motion was made by Commissioner Forte and seconded by Commissioner Caster to schedule a Public Hearing for December 4th 2012.

Vote 5-0


Adjourn

A motion was made by Commissioner Caster and seconded by Commissioner Carroll to adjourn.

Vote 5-0



City Clerk Susan L. Hartman



Mayor Richard White