

City of Boiling Spring Lakes
Minutes
Board of Commissioners Regular Meeting
May 3, 2011
City Hall - 6:30 p.m.

1. Call to Order – Mayor White called the meeting to order at 6:30 p.m. and asked Mike Forte to lead the Pledge of Allegiance.

2. Attendance - In attendance at the meeting were Mayor White, Commissioners Caster, Kinney, Carroll and Troscianiec, City Manager David Lewis, City Clerk Linda Merry and UDO Administrator Becky Cummings.

3. Approval of Monthly Agenda

A motion was made by Commissioner Kinney and seconded by Commissioner Carroll to approve the monthly agenda with the following changes:

Remove #5, George Ball did not attend the meeting
Add under New Business, 9(e) Mutual Aid Agreement with Brunswick
Community College Police Department

Vote: 5-0

4. Public Comments - There were no public comments.

5. Approval of Minutes – April 5, 2011 Regular Meeting

A motion was made by Commissioner Carroll and seconded by Commissioner Kinney to approve the minutes from the April 5, 2011 regular meeting

Vote: 5-0

6. Consent Agenda

a. Department Reports

1. Tax
2. Public Works
3. Public Safety
4. Building Inspections/Code Enforcement
5. Parks and Recreation
6. Buildings & Grounds
7. Planning Department

A motion was made by Commissioner Kinney and seconded by Commissioner Carroll to approve the Consent Agenda

Vote: 5-0

7. Committee Reports

a. Community Appearance Commission - Ann Hollingsworth reported that the Appearance Commission is working on the calendar and on property recognitions. She asked for Board approval of the appointment of Carmen Berk to the Commission.

b. Planning Board - Becky Cummings reported that the Planning Board is working on a UDO text amendment regarding animal shelters. They are also working on a draft for a Memorandum of Understanding with the State regarding a proposed Conservation District.

c. Parks and Recreation Advisory Board - Barbara Glidden reported that the Parks and Recreation Advisory Board is recommending that summer camp registration be opened first to residents and then to non-residents. They have received several complaints from residents.

d. Special Events - Mary Stilwell reported that the Special Events Committee is very busy preparing for the Founders Day celebration on May 21. She has located the first elected Mayor of the City, Mr. James Huffam, and he plans to attend the event. Mary invited everyone to attend the celebration, which will include a car show, children's games, vendors, food, entertainment and more.

e. Library Committee - Audrey Carathanasis reported that the next meeting of the Library Committee will be held on May 11th at 10:00 a.m. at the Community Center.

8. Unfinished Business

a. Water Assessment Refunds - Set Workshop

A motion was made by Commissioner Carroll and seconded by Commissioner Troscianiec to set a workshop for May 9, 2011, at 6:30 p.m., at City Hall to discuss Water Assessment Refunds

Vote: 5-0

b. Finance Report – David Lewis reported that the current cash balance is \$ 3,998,488. Through ten months of the budget year, expenses are running below budget and revenue is on target with projections.

c. Sewer Update – David Lewis reported that the Sewer Committee met on April 28th. Design plans for the collection system were reviewed. The County has discovered that land near Sunny Point planned for the treatment facility will not be suitable for construction. They are looking at several alternatives, including a transmission line to the River Mist pumping station. This pumping station is owned by Southport and has sufficient capacity. Another alternative would be a transmission line along Antenna Farm Road. The next meeting will be held on June 16, 2011, at 4:00 p.m..

Commissioner Caster was concerned there was still no cost estimate for the collection system, as property owners would like to have an estimate of how much they can expect to pay to hook up.

d. Spillway Project Update - Barbara Glidden reported that they are waiting on test results from the engineer. They are also preparing materials for their booth at Founders Day.

9. New Business

a. Brunswick County Narcotics Task Force

Chief Ballree presented a proposal to the Board of Commissioners for placement of a full time officer on the County's Narcotics Task Force. This officer would be replaced by a part-time officer, who is already on staff. The part-time officer would work approximately 18-20 hours per week and would be responsible for investigations.

Commissioner Carroll suggested that discussion of this issue could be deferred until the Budget Workshop. Chief Ballree was comfortable with postponing a decision until that time.

b. Budget 2011-2012 - Set Public Hearing and Workshop Dates

A motion was made by Commissioner Carroll and seconded by Commissioner Kinney to set a public hearing for June 7, 2011 at 6:30 p.m., to hear public comments regarding the 2011-2012 budget, and to set the following dates for the Budget Workshops: May 10, 2011 at 6:30 p.m. and May 17, 2011 at 6:30 p.m.(if needed).

Vote: 5-0

c. Cape Fear RPO Resolution Supporting Transportation Improvements in Eastern Brunswick County

Commissioner Kinney reported that the Cape Fear RPO had passed a resolution in support of transportation improvements in Eastern Brunswick County, specifically improvements to Highway 133, Highway 87, Highway 211 and Midway Road. The Board of Commissioners had passed a similar resolution at the March meeting.

d. Animal Control Agreement with Brunswick County

The City Manager reported that the resignation of the animal control officer had left the City in need of occasional assistance to transport animals to the County. The County will not respond unless there is a formal agreement in place. The cost to the City would be \$ 75.00 per transport. The City will recover this cost by charging a \$ 100.00 fine to the dog's owner.

A motion was made by Commissioner Caster and seconded by Commissioner Troscianiec to authorize the City Manager to enter into an agreement with Brunswick County to provide animal control services on an as needed basis

Vote: 5-0

e. Mutual Aid Agreement with Brunswick Community College Police Department

Chief Emmett Ballree recommended Board approval of the mutual aid agreement with Brunswick Community College Police Department

A motion was made by Commissioner Carroll and seconded by Commissioner Kinney for the Police Department to enter into a mutual aid agreement with Brunswick Community College Police Department

Vote: 5-0

10. Board Appointments

Appointment to Appearance Commission

A motion was made by Commissioner Kinney and seconded by Commissioner Carroll to appoint Carmen Berk to the Appearance Commission

Vote: 5-0

11. Adjourn

A motion was made by Commissioner Caster and seconded by Commissioner Kinney to adjourn the meeting

Vote: 5-0

Linda Merry, CMC, City Clerk

Richard White, Mayor