

**City of Boiling Spring Lakes**  
**Minutes**  
**Board of Commissioners Regular Meeting**  
**July 5, 2011**  
**City Hall - 6:30 p.m.**

**1. Call to Order** – Mayor White called the meeting to order at 6:30 p.m. and asked Jack Redmond to lead the Pledge of Allegiance.

**2. Attendance:** In attendance were Mayor White, Commissioners Caster, Kinney, Carroll and Troschianiec, City Clerk Linda Merry, and UDO Administrator Becky Cummings.

**3. Approval of Monthly Agenda**

**A motion** was made by Commissioner Carroll and seconded by Commissioner Caster to approve the monthly agenda with the following addition:

Add to New Business #9(d): Discussion of search for City Manager

**Vote: 5-0**

**4. Public Comments** – There were no public comments.

**5. Approval of Minutes:** June 7 Regular Meeting

**A motion** was made by Commissioner Carroll and seconded by Commissioner Kinney to approve the minutes from the June 7 Regular Meeting

**Vote: 5-0**

**6. Consent Agenda**

- a. Budget Amendments
- b. Department Reports
  - 1. Tax
  - 2. Public Works
  - 3. Public Safety
  - 4. Building Inspections/Code Enforcement
  - 5. Parks and Recreation
  - 6. Buildings & Grounds
  - 7. Planning Department

**A motion** was made by Commissioner Caster and seconded by Commissioner Carroll to approve the Consent Agenda

**Vote: 5-0**

**7. Committee Reports**

a. Community Appearance Commission – Ann Hollingsworth reported that the proof for the city calendar should be ready by the end of the week.

b. Planning Board – David Giera reported that the Planning Board is currently reviewing Economic Development questionnaires they have received. They are also discussing changes that sewer will bring to the commercial corridor.

c. Parks and Recreation Advisory Board – Barbara Glidden reported that they have currently tabled discussion of allowing leashed dogs in all city parks. They have heard some negative feedback concerning issues of health and safety. They are seeking more public input before they make a recommendation to the Board of Commissioners.

d. Special Events – Mary Stillwell did not attend the meeting.

e. Library Committee – Audrey Carathanasis did not attend the meeting.

## **8. Unfinished Business**

- a. Finance Report – The City Clerk reported that the current cash balance was \$ 3,921,397. At June 21, 2011 revenues exceeded expenditures by \$ 7,492.
- b. Sewer Update – Commissioner Kinney reported that the design for the collection system is complete and the permitting process has begun. The County is continuing to pursue grant opportunities for the project. The next meeting of the Sewer Committee is scheduled for August 18.
- c. Spillway Project Update - Ed Bazonski reported that Russ Bendel is ready to meet with representatives from the City to review engineering for the proposed spillway. This meeting will be technical in nature, with a discussion of the stabilization reports and project design.

The Board concurred that Interim City Manager Paul Sabiston, Mayor White and Commissioner Troscianiec should attend the meeting with the engineer. Ed Bazonski will contact Russ Bendel to set up the meeting.

## **9. New Business**

- a. Audit Contract – Staff recommends Board approval

**A motion** was made by Commissioner Kinney and seconded by Commissioner Carroll to approve the audit contract with Wayne Berry, CPA, of Berry, Padgett & Chandler, PLLC

**Vote: 5-0**

- b. Resolution to Designate July as Parks and Recreation Month

**A motion** was made by Commissioner Carroll and seconded by Commissioner Troscianiec to approve the resolution designating July as Parks and Recreation Month

**Vote: 5-0**

c. UDO Amendments for Animal Shelters in R-6

The Planning Board has received an application for a text amendment to the UDO that would allow animal shelters as a permitted use in residential zone R-6. The Planning Board is recommending approval of this amendment and has requested a public hearing.

**A motion** was made by Commissioner Carroll and seconded by Commissioner Kinney to set a public hearing for Tuesday, August 2, 2011 at 6:30 p.m. to discuss a proposed text amendment to the UDO that would allow animal shelters as a permitted use in residential zone R-6

**Vote: 5-0**

d. Search for a new City Manager

Commissioner Kinney suggested that the search for a new city manager should begin in the very near future. She asked to set a workshop to discuss advertising for the position and the requirements for the position.

Commissioner Carroll agreed that a workshop would be a good idea. He reminded the Board that the election was only several months away and cautioned against making a final decision until the new Board was installed.

**A motion** was made by Commissioner Kinney and seconded by Commissioner Carroll to set a workshop for Monday, July 11 at 6:30 p.m. at City Hall to discuss the search for a new City Manager

**Vote: 5-0**

**10. Board Appointments**

**Appearance Commission**

**A motion** was made by Commissioner Caster and seconded by Commissioner Kinney to re-appoint Ann Hollingsworth to the Appearance Commission

**Vote: 5-0**

**ABC Board**

**A motion** was made by Commissioner Carroll and seconded by Commissioner Kinney to re-appoint Susie Rollyson to the ABC Board

**Vote: 5-0**

**11. Adjourn**

**A motion** was made by Commissioner Caster and seconded by Commissioner Carroll to adjourn the meeting at 6:52 p.m.

**Vote: 5-0**

