



Board of Commissioners - Regular Meeting Agenda

November 5, 2025

City Hall - 6:30 PM

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Page

1. Call to Order - Mayor Jeff Winecoff

2. Pledge of Allegiance

3. Approval of Regular Agenda

4. Potential Conflict of Interest/Association Disclosure



If any Board member knows of any conflict of interest or association with any item on this agenda, please so state at this time

5. Public Comments









This is a public meeting that is also being live-streamed and recorded

[Comments are limited to 5 minutes per speaker]

6. Consent Agenda

- | | | |
|-----|--|---------|
| 6.1 | Approval of BOC Minutes
October 7- Regular Meeting
October 7, 2025 minutes.pdf  | 5 - 11 |
| 6.2 | Public Works
PW And BG Monthly Report 2025 August.pdf  | 12 - 13 |
| 6.3 | Public Safety / Animal Control | 14 - 25 |

[Police Monthly.pdf](#) 

6.4	Parks & Recreation Department Monthly Report FY 26.pdf  Activity Report FY 26.pdf  Monthly Revenue FY 26.pdf 	26 - 28
6.5	Finance Department Finance Report September 2025.pdf 	29 - 49
6.6	Planning , Zoning and Code Enforcement planning-zoning-CE-september-2025-sheet 1.pdf  planning-zoning-CE-september-2025-sheet 2.pdf 	50 - 51
6.7	Building Inspections Inspections Report.pdf 	52
6.8	Stormwater Department stormwater-staff-report-october-2025.pdf 	53 - 58

7. Committee / Board Reports and Minutes

7.1	BSL Fire / Rescue	
7.2	Planning Board No report. October Meeting canceled.	
7.3	Parks & Recreation Advisory Board No report. October Meeting canceled.	
7.4	Special Events Committee 25-0813 Minutes.docx 	59 - 63
7.5	Library Commission 2025-09-11 Minutes of the Meeting Library Commission.docx 	64 - 65

8. City Manager's Monthly Report - City Manager Gordon Hargrove

9. Old Business

9.1	Consideration for Approval of the Upper Lake Substantial	66 - 67
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Completion

[Staff Report Upper Lakes - 2 report.pdf](#) 

[2025-19 Resolution for Upper Lake Dam substantial.pdf](#) 

10. New Business

- | | | |
|------|--|---------|
| 10.1 | McGill Task Order X- Engineering for Design & Repairs- Mitigation to 11 different Sites.
Staff Report Task Order No. X.docx 
RESOLUTION MCGILL TASK ORDER NO X.pdf  | 68 - 69 |
| 10.2 | McGill Task Order No. 3- Post Construction Services for Upper and North Lake Dams.
Staff Report Task Order No. 3.docx 
Resolution Task Order 3.pdf  | 70 - 71 |
| 10.3 | Resolution to approve a one-year contract for portable restroom services.- Parks and Rec.
Staff Report for PP.pdf 
Service Agreement 
RESOLUTION PP.pdf  | 72 - 75 |
| 10.4 | Resolution Authorizing NCEM Disaster Relief and Mitigation Fund Grant Application
Staff Report-BOC-Resolution Authorizing NCEM Disaster Relief and Mitigation Fund Program Grant Application.pdf 
RESOLUTION-Authorizing NCEM DRMF Grant Application- 11.5.2025.pdf  | 76 - 78 |
| 10.5 | Resolution Authorizing Annual Longevity Bonus
Staff Report Longevity Bonus.pdf 
Resolution Longevity Bonus.pdf  | 79 - 80 |
| 10.6 | Resolution Adopting 2026 Dates for Citizens' Forums.
Resolution 11 Citizens Forums Dates (2).pdf  | 81 |
| 10.7 | Resolution to Approve the 2026 Schedule for Regular Meetings of the Board of Commissioners.
Resolution for 2026 Monthly Meetings.pdf  | 82 |

- 10.8 Resolution to Approve the 2026 Holiday Calendar
[2026-11 Resolution to adopt 2026 Holiday Schedule.pdf](#) 

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11. Mayor and Commissioners Reports

12. Announcements

- 12.1 Out of School Activity Day on Nov. 4th (sign up at bsl.recdesk.com)
- 12.2 Veteran' Day Nov. 11th City Buildings will be Closed
- 12.3 Railroad to the Holidays Nov. 22nd at the Community Center 5-7:30 pm- FREE
- 12.4 Nov. 27th Thanksgiving Day. City Buildings will be Closed Thursday and Friday.
- 12.5 Winter Break Camp Registration is open. (sign up at bsl.recdesk.com)
- 12.6 Pancake Breakfast December 6th at the Community Building 8-10:30 am. Tickets go on sale Nov. 1st (sign up at bsl.recdesk.com)
- 12.7 Christmas Tree Lighting & Parade Dec. 5th (time of event will be announced)

13. Adjourn



**Board of Commissioners Regular Meeting Minutes
Tuesday, October 7, 2025 at 6:30 PM
City Hall**

1. Call to Order

Mayor Winecoff called the meeting to order at 6:30 p.m.

Attendance:

Mayor Jeff Winecoff
Commissioner David Mammay
Commissioner Kim Sherwood
Commissioner Teagan Hall
Commissioner Justin Lovin
City Manager Gordon Hargrove
Assistant City Manager Nicole Morgan
Police Chief Kevin Smith
Finance Director Brandon Stevens
City Clerk Tanya Shannon

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Approval of the Regular Agenda

Commissioner Mammay requested amendments to the agenda. These amendments included removing Item 12.3, which pertains to the Proposal for Cell Tower Lease, and adding Cathy Spence as an additional applicant for appointment to the Special Events Committee due to an oversight related to agenda Item 12.5. Commissioner Hall made a motion to approve the agenda as amended, and Commissioner Sherwood seconded it. ***Vote 5-0; Motion Carried.***

4. Potential Conflict of Interest/Association Disclosure

No BOC member indicated any kind of conflict or association with any item on this evening's agenda.

5. Presentation on the Venus Flytrap Walkway by Kathy Curtis

Ms. Curtis presented a PowerPoint on the Venus Flytrap Walkway, created by the Boiling Spring Lakes Friends of Parks and Recreation. The project's mission is to establish a native plant conservation area that serves as an outdoor classroom, fostering curiosity about the Venus Flytrap ecosystem. She discussed the trail's goals, location, design, funding through donations, and a development plan, emphasizing that there would be no cost to residents. Ms. Curtis sought the city's support and encouraged community involvement.

Mayor Winecoff asked about student involvement in relocating flytraps, which Ms. Curtis welcomed. Commissioner Hall raised concerns about protecting plants from poachers, to which Ms. Curtis responded with plans for security cameras and police patrols. Commissioner Sherwood inquired about trail

maintenance and permits; Ms. Curtis noted that maintenance would likely fall to the public works department and that the modular trail requires minimal upkeep.

6. Public Comments – None

7. Public Hearing (s)

A motion was made by Commissioner Sherwood to open the public hearing for agenda item 7.1 and seconded by Commissioner Lovin. **Vote 5-0; Motion Carried.**

7.1 General Text Amendments to the UDO - TX-2025-04

Consultant Mr. Wes MacLeod, AICP, from Anchorpoint Planning, explained that the proposed amendments to the Unified Development Ordinance (UDO) are intended to enhance the development review process and align with upcoming legislative changes. These updates aim to address inefficiencies, clarify design requirements, and amend standards for planned residential developments to promote flexible and market-responsive housing options. The Planning Board reviewed the amendments on August 12 and September 9 and recommended their approval to the Board of Commissioners for final authorization.

There were no public comments, and the Board reached a consensus to schedule workshops for additional review and consideration.

A motion was made by Commissioner Sherwood to close the public hearing, seconded by Commissioner Hall. **Vote: 5-0; Motion Carried.**

7.2 Conditional Zoning Text Amendment- TX-2025-05

A motion was made by Commissioner Lovin to open the public hearing for agenda item 7.2, and Commissioner Hall seconded it. **Vote 5-0; Motion Carried.**

Mr. MacLeod provided a brief explanation of Conditional Zoning and its use as an avenue for considering more flexibility in future proposals. This shift towards conditional zoning, a tool that offers a wide range of benefits, is a step towards a more adaptable and community-oriented development process. In order to broaden the types of proposals that may be presented while allowing the City the discretion to balance additional flexibility with preservation of commercial areas to serve the current and future needs of the community, staff recommended the inclusion of Conditional Zoning as a tool for future development requests. At their meeting held September 9th, after review, the Planning Board voted to recommend approval of the proposed conditional zoning amendment to the Board of Commissioners.

Commissioner Mammay raised a question regarding the 10-acre threshold, inquiring whether it applied to both commercial and residential projects. Mr. MacLeod responded that there is no threshold for commercial projects. Mayor Winecoff asked if this would allow for greater control by the planning board, the Board of Commissioners, and the residents in determining the conditions of the proposals. Mr. MacLeod confirmed that it would facilitate more dialogue, discussions, and public input regarding the proposed projects.

There was no public comment during this hearing, and the Board reached a consensus to hold a workshop for further review. A motion to close the public hearing was made by Commissioner Mammay and seconded by Commissioner Lovin. **Vote 5-0; Motion Carried.**

8. Consent Agenda

Items on the consent agenda are considered routine in nature. Monthly Reports for each of the departments were distributed with the agenda packet and are incorporated herein.

- 8.1 Approval of BOC Minutes
 - Sept. 2nd Regular Meeting
 - Sept. 18th Citizens Forum
- 8.2 Public Works
- 8.3 Public Safety/Animal Control
- 8.4 Parks & Recreation Department
- 8.5 Finance Department
- 8.6 Planning, Zoning, and Code Enforcement
- 8.7 Building Inspections

Commissioner Sherwood made a motion to approve the Consent Agenda, seconded by Commissioner Lovin. **Vote 5-0; Motion Carried.**

9. Committee/Board Reports and Minutes

9.1 BSL Fire/ Rescue

In September, a total of 73 events were reported, with 43 related to fire incidents and 30 pertaining to EMS. There will be a BBQ fundraiser on Saturday, October 11th, starting at 11 AM at the new headquarters. The department extends its gratitude to the Board and the community for their ongoing support.

9.2 Planning Board

Chair Launderville reported that the Planning Board reviewed two text amendments of the UDO and approved both. One was to implement Conditional Zoning and the other regarding an update on Dimensional and Design requirements. She said they also talked about the need to update the Land Use Plan and will be seeking community input via a survey on the city website or printed surveys that can be obtained at City Hall. She said the Planning Board will continue to work to update the UDO and the Comprehensive Land Use Plan, with the assistance of Wes MacLeod from Anchorpoint Planning.

9.3 Parks & Recreation Advisory Board- September meeting canceled- no report

9.4 Special Events Committee

Chair Hogan announced that the fall festival will take place on Saturday, October 18th, at the Community Center from 5:00 PM to 8:00 PM. The VFW will be grilling hamburgers and hot dogs, which will be available for purchase. There will be a Costume Contest at 6:30 PM, followed by a haunted trail at dusk. Additionally, she mentioned that Candidates Night is scheduled for Thursday, October 23rd, at the Community Center from 6:30 PM to 8:00 PM. Containers for submitting questions to ask the candidates have been placed around town at the following locations: Cozy Bean, Fat Andy's/Kopps, Old Brunswick Store, BSL Community Center, City Hall, Pepperoni Grill, and the Dairy Barn.

9.5 Library Commission

Chair Kuzian provided an update on the renovation of the new library space. She mentioned that the commission toured the area to take measurements for the furniture layout in the planned library office. During the visit, members observed discrepancies on the posted demolition and renovation job sheets displayed in the library. Specific concerns included the absence of panel removal and the installation of carpet instead of Luxury Vinyl Plank (LVP) flooring. A meeting will be scheduled with Manager Hargrove to address these issues. Additionally, Chair Kuzian stated that all purchased and received books have been processed and stored in the upstairs storage area before being put on display. The subscription for the Libib online inventory has also been renewed for another year.

10. City Manager's Monthly Report

Manager Hargrove provided updates on key issues. First, he addressed the lawsuit. He stated that the city has received official documentation from the North Carolina League of Municipalities (NCLM) informing them that an attorney will be provided at no cost to defend the city in the current lawsuit. However, he noted

that if there is a judgment against the city, it will be the city's responsibility to cover any settlement costs. He also mentioned that our attorneys are confident in the city's position.

Mr. Hargrove announced that five applicants have signed up for the Citizens Academy, and we need at least three more to get started. He mentioned that if you want to learn more about how municipal government operates, this is the opportunity.

The update on Pine Lake Dam indicates that the contractor should receive the structural design any day now. The city will once again share a copy in the lobby at City Hall when it becomes available.

Update on the guardrails: Upper Lake is nearing substantial completion. Mr. Hargrove would like to respectfully request that the Board consider allocating additional funds for guardrails to protect the dam works. The contractor has quoted approximately \$37,000 to install 100 feet of guardrails on each side. Mr. Hargrove mentioned that there are funds available in the dam project budget to cover this cost. If the Board agrees, he will need a vote for approval.

Commissioner Lovin made a motion to approve allocating funds from the dam project budget to install 100 feet of guardrails on each side at Upper Lake to protect the dam works, and seconded by Commissioner Hall. **Vote 5-0; Motion Carried.**

Mr. Hargrove also noted that the stormwater department has been proactive and is performing excellently.

11. Old Business: none

12. New Business

12.1 WithersRavenel On-Call Services Extension

Mr. Hargrove stated that there are currently two on-call engineers: McGill and WithersRavenel. The contract with WithersRavenel is expiring, and he recommends extending it through several options, such as a series of one-year extensions or a three-year extension all at once. Mr. Hargrove noted that this service is on-call, meaning we are not obligated to use them if they are not needed.

The board reached a consensus that they would like assurances regarding the engineers' reliability before committing to a three-year extension for their services.

Commissioner Sherwood made a motion to approve the on-call services with WithersRavenel through a series of three one-year extensions, seconded by Commissioner Mammay. **Vote 5-0; Motion Carried.**

12.2 Substantial Completion of Upper Lake and North Lake Dams

Manager Hargrove stated that he would discuss the Upper Lake Dam later, as they have not yet started the walk-through process with the engineering team. He provided the following updates on North Lake Dam.

Facts Currently Known

September 13, 2024 – Sequoia was given direction to focus attention on completing North Lake Dam and Pine Lake Dam. An extension to the project timeline of 10 months was granted. On Saturday, June 14, the City experienced a rainfall of approximately 5 inches. A concerned citizen reported a potential problem with the Pine Lake Dam project area. After a conversation with Commissioner Hall, City Manager Hargrove contacted McGill Engineering, Schnabel, and Sequoia to investigate the problem. After several days of investigation, it was communicated to the City that the Pine Lake Dam was designed and built at the wrong elevation.

An immediate stop-work order was issued to Sequoia for the Pine Lake Dam project area by the City, through McGill Engineering, for all construction-related activity. Sequoia was tasked with maintaining the project site in its current condition. Approximately the beginning of September, after the regularly scheduled monthly BOC meeting, Sequoia, by contract, asked the City to issue an order of substantial completion for North Lake Dam. As required by contract, McGill Engineering, the City's construction administrator, inspected the North Lake project site and provided Sequoia with a punch list of items that needed to be addressed before the City could issue substantial completion. Once the punch list was completed, City representatives inspected the North Lake project site and agreed to consider issuing an order of substantial completion for the North Lake Dam site.

- **City Concerns for Issuing Substantial Completion**

NC Dam Safety has not certified North Lake Dam. This process takes approximately 3 months, but has been known to take up to 6 months on rare occasions. Sequoia's response is that there is nothing in the contract that requires NC Dam Safety to certify the dam prior to the issuance of substantial completion.

The City has not seen North Lake impounded (Sequoia maintains North Lake Dam is built to design standards, and substantial completion is not based on design standards). The City is concerned that the asphalt over the North Lake Dam is improperly laid. (Sequoia states that the roadway was built to exact design standards. A sub-base, base, fine grade, and asphalt were all laid to design specifications and elevations to include. Each lift was compacted to exact standards and elevations, and asphalt was laid to the proper elevation. Dips in the road are a result of where the old asphalt meets the new asphalt and normal undulations of the roadway. The contractor states that all workmanship has a one-year warranty that starts when substantial completion is issued.

Sequoia states that the City instructed them to focus on North Lake Dam and Pine Lake Dam (which was done by Board approval) in an effort to open E. BSL Rd. as soon as possible. Sequoia states that they did as instructed. However, despite Pine Lake Dam having problems, the contractor, to the extent possible, fulfilled its obligation and now requests substantial completion on North Lake Dam. Sequoia wants to drop North Lake Dam from its Builders Risk policy AND wants the warranty period to start. Initial concerns from the City include North Lake impoundment, insurance for North Lake Dam, and potential warranty issues identified by NC Dam Safety. After consultation with the City Attorney, there is no obligation on the part of the City to carry property insurance on the North Lake Dam.

Mr. Hargrove stated that he recommends the Board issue a Substantial Completion. He mentioned that if a Substantial Completion is not issued for the North Lake Dam, two likely outcomes could occur. Since the contractor's insurance currently covers the Dam, they would shut down the road because it would pose a risk to them. Additionally, this could potentially lead to litigation because we instructed them to focus on getting the North Lake Dam open. Mr. Hargrove noted that we do have a warranty on this Dam, and once Substantial Completion is issued, it will immediately take effect, allowing us to address some issues while the contractor is still on site.

Mayor Winecoff inquired whether there was documentation confirming that the contractors would address any issues found. Mr. Hargrove responded affirmatively, stating that this information is included in the contract and falls under warranty. It was clarified that they are responsible for the dam's maintenance and will continue working until it is fully impounded. Commissioner Hall asked about the duration of the warranty, and Mr. Hargrove indicated that it lasts for 12 months. He also noted that the warranty covers only workmanship and is not all-inclusive. Therefore, if a rare event, like a thousand-year storm, were to blow out the dam, the warranty would not cover it unless the damage was due to faulty workmanship. In the event of such a disaster, it would be declared a

federal disaster area, and FEMA would provide reimbursement. Mayor Winecoff requested the implementation of a photo library and documentation system for the dams, which should be kept current and updated regularly.

A motion was made by Commissioner Lovin to approve the Substantial Completion for North Lake Dam, and seconded by Commissioner Mammay. **Vote 5-0; Motion Carried.**

12.3 ~~**Proposal for Cell Tower Lease**~~ (voted to remove from the agenda)

12.4 **Special Events Committee Reappointment Mary Pongonis- 3-year term**

Commissioner Mammay motioned to reappoint Mary Pongonis to a three-year term on the Special Events Committee, and Commissioner Sherwood seconded. **Vote 5-0; Motion Carried.**

12.5 **Special Events Committee, 2nd Alternate Appointment, applicants for a three-year term: Cathy Spence and Sonja Schneider.**

Commissioner Hall moved to appoint Cathy Spence to a three-year term as the 2nd Alternate and Sonja Schneider as an additional approved volunteer for the Special Events Committee, seconded by Commissioner Sherwood. **Vote 5-0; Motion Carried.**

13. Mayor's and Commissioners Reports

Commissioner Lovin – no comments

Commissioner Hall reminded everyone about the upcoming Candidates Night, the Fall Festival, and South Brunswick High School's Homecoming events.

Commissioner Mammay wanted to address some concerns about the city's purchase of the Golf Course Clubhouse and its potential conversion into an event center. He explained that this is just an idea, similar to the community center in Southport, which is rented out often and brings in significant revenue. Commissioner Mammay emphasized that residents will have a say in how the property is used. He highlighted the property's great value to the city, noting it will be something the community can be proud of and enjoy for years to come. He also mentioned that there is a pump on the property, which could potentially be used to create a splash pad for children that draws water from the lake. Commissioner Mammay said the possibilities for how the property could benefit the city are endless. He suggested that recreational grants could help fund these projects. His main goal is to generate revenue and avoid increasing tax rates.

Commissioner Sherwood stated that after reviewing the golf course property and mapping it out on a landscape design sheet, she would like the as-built surveys to be added so we can see where everything is and start working with the community to gather suggestions for its use. She mentioned that she would love to see a boat ramp, and there may be grant options available for this. Additionally, she said she recently rode around with a friend in the Polaris area, where you can't get out, as well as in the Indian Rds. area. She would like to bring that up for Powell Bill funds and add it to the list. She also expressed her interest in getting the Sewer Committee together again to meet.

Mayor Winecoff stated that he is continuing to work with Manager Hargrove to get FEMA to get in gear. He mentioned that they are following FEMA's rules, but the agency is now trying to change them. He is still collaborating with Representative Rouzer and his teams to expedite the process. Additionally, Mayor Winecoff shared that his grandson has attended the after-school program at the Community Center for many years, and now his granddaughter is participating as well. He recounted an experience where a young boy approached him and asked, "Are you the mayor?" to which he replied, "Yes, I am." He expressed how heartwarming it is to see the children in their own little world, full of excitement and carefree joy.

14. Announcements

- 14.1 Out of School Activity Day, Friday October 17th.
- 14.2 Fall Festival Community Center on Saturday, October 18th, 5- 8 PM.
- 14.3 Fall Festival Community Center on Saturday, October 18th, 5- 8 PM.
- 14.4 Parks and Recreation Open House at the Community Center on Saturday, October 25th, from 1-4 PM
- 14.5 Trunk or Treat at the Community Center on Friday, October 31st, from 5:30 -7:00 PM. (Looking for more cars to participate. Contact Parks and Rec.)
- 14.6 Election Day November 4th
- 14.7 Next BOC Meeting will be on Wed. Nov. 5th 6:30 PM
- 14.8 Reminder to take Citizens Input Survey on website or grab form in lobby to help the City with updating the Comprehensive Land Use Plan.

15. Adjourn

A motion to adjourn was made by Commissioner Sherwood and seconded by Commissioner Mammay.
Vote 5-0; Motion Carried.

-7:25 pm

Jeff Winecoff, Mayor

Tanya Shannon, City Clerk

August 2025

Public Works/ Building And Grounds Monthly Report

Department: Public Works	Tasks
Administrative	15
Roadwork / Pothole Repair	128
Driveway Evaluations	13
Driveway Installations	8
Driveway Final Inspections	12
DW Pre Pour Inspection	3
General Work Orders/ Emergent Tasks	60
Signage	53
Storm Water Conveyance	50
Mosquito Control Program	3
Total:	345

Department: Building And Grounds	Tasks
Administrative	91
Custodial	70
City Hall Building Maintenance	37
City Hall Grounds Maintenance	48
Community Center Building Maintenance	8
Community Center Grounds Maintenance	36
Park Maintenance	132
Police Department Building Maintenance	1

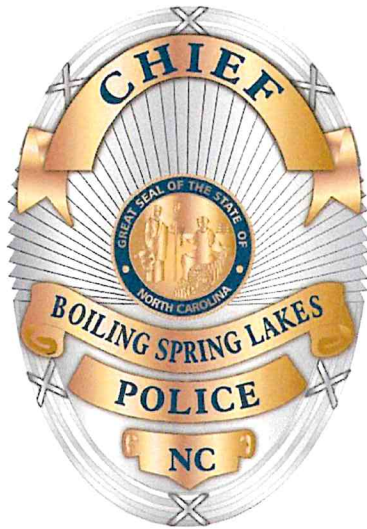
Police Department Grounds Maintenance	6
Roadwork	92*
General Work Orders/ Emergent Tasks	79
Total: 600	

Department: Mechanic	Tasks
Administrative	17
Police Vehicles	3
Community Center Vehicles	2
Public Works Vehicles	4
All Other City Vehicles	7
Heavy Equipment Repairs	22
Small Equipment Repairs	7
Miscellaneous Repairs	8
Total Entries: 70	

* Includes TS-8 Repairs/Maintenance

Logs

Public Works Daily Log for the month of August	10 pages
Building And Grounds Log for the month of August	33 pages
Mechanic Log for the month of August	10 pages
Park Safety and Maintenance Checklists for August	56 pages File 1
	55 pages File 2



Boiling Spring Lakes Police Department

This report provides the reader with information regarding the various units of the Boiling Spring Lakes Police Department and gives them a snapshot of our activities and accomplishments for the reporting period.

Monthly Report September 2025

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Animal Services

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BSLPD Monthly Calls for Service

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Incident Reports

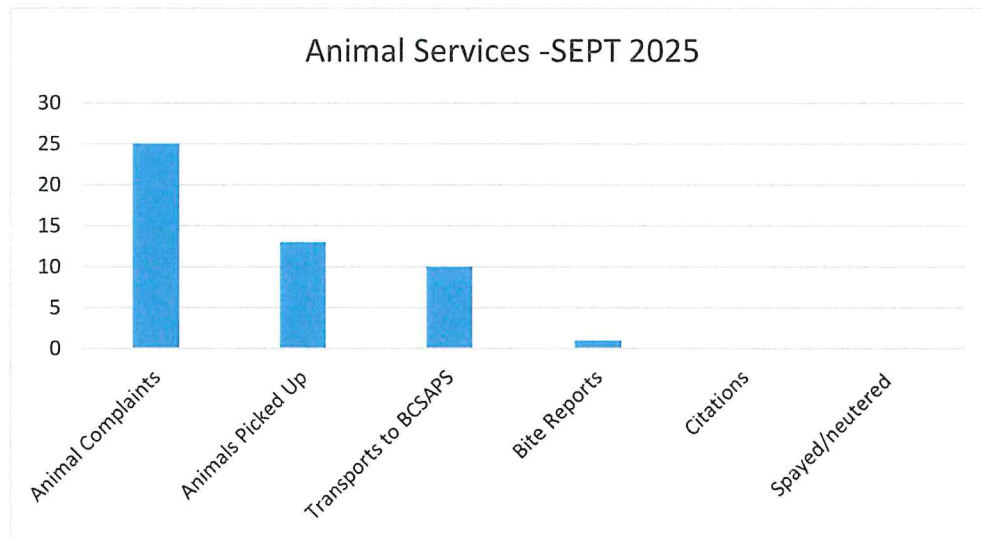
Pages 5-7

Arrests, Citations and Civil Citations

Pages 8-11

Animal Services Report

<u>Activity</u>	
Animal Complaints	25
Animals Picked Up	13
Transports to BCSAPS	10
Bite Reports	1
Citations	0
Spayed/neutered	0



Boiling Spring Lakes Police Department

BSL Police - Monthly CFS Activity.

Printed on October 7, 2025

Code	Totals	
10-C-CHEST PAIN	1	1
10-D-CHEST PAIN	6	6
12-D-SEIZURE	3	3
13-A-DIABETIC	1	1
13-C-DIABETIC	1	1
17-A-FALLS	3	3
17-A-GOOD INTENT	5	5
17-B-FALLS	3	3
17-D-FALLS	2	2
1-A-ABDOMINAL	2	2
1-C-ABDOMINAL	1	1
20-A-HEAT EXP	1	1
20-B-HEAT EXP	1	1
21-D-HEMORRHAGE	1	1
23-C-OD POISON ACCIDENT	2	2
23-D-OD POISON ACCIDENT	1	1
23-E-NARCO	1	1
25-O-PSYCH	1	1
26-A-SICK	3	3
26-B-SICK	1	1
26-C-SICK	2	2
26-D-SICK	1	1
28-C-STROKE	1	1
29-A-MVA	2	2
29-D-MVA ATV	1	1
30-D-TRAUMA	1	1
31-A-UNCONS FAINT	1	1
31-D-UNCONS FAINT	1	1
34-B-ACN	1	1
4-B-ASSAULT	1	1
4-B-SEX ASSAULT	1	1
4-D-ASSAULT	1	1
52-B-SINGLE RESD FIRE ALARM	6	6
52-B-SINGLE RESD FIRE ALARM CO	1	1
53-A-LIFT ASSIST	1	1
53-A-SERVICE CALL	1	1
53-B-LOCKED IN VEH	1	1
5-A-BACK PAIN	2	2
66-A-ODOR	1	1
67-B-OUTSIDE FIRE	1	1
68-A-SMOKE INVESTIGATION	1	1
69-E-NONDWELL STRUCTURE FIRE	1	1

Code	Totals	
6-C-COPD PROBLEM	1	1
6-D-ASTHMA PROBLEM	2	2
911 TRANSFER	1	1
9-B-OBVIOUS DEATH	1	1
ACTIVE ASSAILANT	1	1
ALARM	17	17
ANIMAL CARCASS	2	2
ANIMAL CONTROL	25	25
ASSIST OTHER - EMS	5	5
ASSIST OTHER - FIRE	4	4
ASSIST OTHER - LAW	2	2
ATTEMPT TO LOCATE	12	12
CALL BY PHONE - LAW	48	48
CARELESS & RECKLESS	13	13
CHASE	1	1
CIVIL PAPER SERVICE	1	1
CRIME IN PROGRESS	1	1
DEBRIS IN ROAD	3	3
DISABLED MOTORIST	8	8
DISTURBANCE	5	5
DOMESTIC	11	11
DRILL OR EXERCISE	1	1
DRUNK DRIVER	5	5
ESCORT	3	3
FIGHT IN PROGRESS	1	1
HIT AND RUN NON-INJURY	1	1
IMPROPERLY PARKED VEHICLE	1	1
INTOXICATED SUBJECT	1	1
INVESTIGATE NARCOTICS	1	1
INVESTIGATION - LAW	17	17
LIVESTOCK IN ROADWAY	1	1
LOCKOUT REQUEST	5	5
LOST FOUND PROP	1	1
MEET WITH COMPLAINANT	22	22
MENTAL PATIENT	1	1
MESSAGE DELIVERY	2	2
MISSING PERSON	3	3
MVA NON-INJURY	9	9
NOISE	7	7
OPEN DOOR	1	1
PROWLER	1	1
SHOTS FIRED	1	1
SPECIAL CHECK	218	218
SPECIAL OPERATIONS	3	3
STOLEN OR WANTED	1	1
SUSPICIOUS VEHICLE OR SUBJECT	24	24

Code	Totals	
TAKE WRITTEN REPORT	19	19
TRAFFIC CONTROL	24	24
TRAFFIC LIGHT OUT	1	1
TRAFFIC STOP	150	150
TRESPASSERS	4	4
WARRANT SERVICE	5	5
WELFARE CHECK	19	19
WRECKER NEEDED	1	1
	5	5
Totals	793	793

Boiling Spring Lakes Police Department

BSL Commissioner's Monthly Incident Report

Printed on October 7, 2025

Case Number	Code	Statutes/Offenses
BSL25-00540	INVESTIGATION - LAW	14-127 - INJURY TO REAL PROPERTY; 14-54(A) - ATT BREAK OR ENTER BLDG (F)
BSL25-00541	29-A-MVA	Motor Vehicle Accident
BSL25-00542	ANIMAL CONTROL	ANIMAL CONTROL
BSL25-00543	TRAFFIC STOP	14-277(B)(5) - BLUE LIGHT CAUSE STOP/YIELD
BSL25-00544	SUSPICIOUS VEHICLE OR SUBJECT	90-108(A)(7) - MAINTN VEH/DWELL/PLACE CS (F); 90-113.22 - POSS DRUG PARAPHERNALIA; 90-95(A)(1) - PWIMSD SCH II CS
BSL25-00545	SPECIAL CHECK	Information Only - No Offense
BSL25-00546	CALL BY PHONE - LAW	Suspicious Activity; Information Only - No Offense
BSL25-00547	DOMESTIC	14-277.1 - COMMUNICATING THREATS; 14-33(B)(2) - ASSAULT ON A FEMALE
BSL25-00548	DOMESTIC	14-160 - INJURY TO PERSONAL PROPERTY; 14-455(A) - DAMAGING COMPUTERS(F)
BSL25-00549	ASSIST OTHER - EMS	14-33(A) - SIMPLE AFFRAY
BSL25-00550	DOMESTIC	Information Only - No Offense
BSL25-00551	TAKE WRITTEN REPORT	14-72(A) - MISDEMEANOR LARCENY
BSL25-00552	TAKE WRITTEN REPORT	14-54(A) - BREAKING AND/OR ENTERING (F); 14-72(A) - FELONY LARCENY
BSL25-00553	TAKE WRITTEN REPORT	14-72(A) - MISDEMEANOR LARCENY
BSL25-00554	MVA NON-INJURY	Motor Vehicle Accident
BSL25-00555	ANIMAL CONTROL	ANIMAL CONTROL
BSL25-00556	34-B-ACN	Found Property
BSL25-00557	STOLEN OR WANTED	Warrant Service Other Jurisdiction
BSL25-00558	TRAFFIC STOP	20-28(A) - DWLR NOT IMPAIRED REV; FAILURE TO APPEAR; WARRANT SERVICE
BSL25-00559	TRAFFIC STOP	FAILURE TO APPEAR
BSL25-00561	MVA NON-INJURY	Motor Vehicle Accident
BSL25-00562	ANIMAL CONTROL	
BSL25-00563	INVESTIGATION - LAW	Information Only - No Offense
BSL25-00564	29-A-MVA	Motor Vehicle Accident; 20-141(M) - FAILURE TO REDUCE SPEED
BSL25-00565	DOMESTIC	14-33(A) - SIMPLE ASSAULT
BSL25-00566	TAKE WRITTEN REPORT	Information Only - No Offense
BSL25-00567	TAKE WRITTEN REPORT	14-160 - INJURY TO PERSONAL PROPERTY
BSL25-00568	MVA NON-INJURY	Motor Vehicle Accident
BSL25-00569	MEET WITH COMPLAINANT	Information Only - No Offense
BSL25-00570	ANIMAL CONTROL	ANIMAL CONTROL
BSL25-00571	TAKE WRITTEN REPORT	14-72 - ATTEMPTED LARCENY (F); 14-71.1 - POSS STOLEN GOODS/PROP (F); 90-113.22 - POSS DRUG PARAPHERNALIA; 90-95(A)(1) - PWIMSD SCH II CS
BSL25-00572	CALL BY PHONE - LAW	LOST PROPERTY
BSL25-00573	23-D-OD POISON ACCIDENT	OVERDOSE (NON-LETHAL)
BSL25-00574	23-E-NARCO	OVERDOSE (NON-LETHAL)
BSL25-00575	CIVIL PAPER SERVICE	Mental Patient or IVC Service

Case Number	Code	Statutes/Offenses
BSL25-00576	SUSPICIOUS VEHICLE OR SUBJECT	20-7(E) - FAIL COMPLY LIC RESTRICTIONS; 20-138.1 - DRIVING WHILE IMPAIRED
BSL25-00577	WARRANT SERVICE	WARRANT SERVICE; 14-71.1 - POSS STOLEN GOODS/PROP (F)
BSL25-00578	23-C-OD POISON ACCIDENT	OVERDOSE (NON-LETHAL)
BSL25-00579	SUSPICIOUS VEHICLE OR SUBJECT	Found Property
BSL25-00580	ASSIST OTHER - EMS	Motor Vehicle Accident
BSL25-00581	ANIMAL CONTROL	ANIMAL CONTROL
BSL25-00582	TAKE WRITTEN REPORT	14-160 - INJURY TO PERSONAL PROPERTY
BSL25-00583	26-B-SICK	14-277.1 - COMMUNICATING THREATS
BSL25-00584	TAKE WRITTEN REPORT	14-104 - FAIL TO WORK AFTER PAID
BSL25-00585	MVA NON-INJURY	Motor Vehicle Accident
BSL25-00586	4-D-ASSAULT	14-223 - RESISTING PUBLIC OFFICER; 14-32.5 - MISDEMEANOR CRIME OF DOMESTIC VIOLENCE
BSL25-00587	ANIMAL CONTROL	ANIMAL CONTROL
BSL25-00588	9-B-OBVIOUS DEATH	DEATH INVESTIGATION
BSL25-00589	DOMESTIC	14-32.4(B) - ASSAULT BY STRANGULATION; 14-32.5 - MISDEMEANOR CRIME OF DOMESTIC VIOLENCE
BSL25-00590	TRAFFIC STOP	20-141.5(A) - FLEE/ELUDE ARREST W/MV (M); 20-140(A) - RECKLESS DRVG-WANTON DISREGARD; 20-141.5(B) - FLEE/ELUDE ARREST W/MV (F)
BSL25-00591	ATTEMPT TO LOCATE	20-140(A) - RECKLESS DRVG-WANTON DISREGARD; 20-141.5(A) - FLEE/ELUDE ARREST W/MV (M)
BSL25-00592	CHASE	
BSL25-00593	WARRANT SERVICE	WARRANT SERVICE
BSL25-00594	DOMESTIC	DOMESTIC DISTURBANCE
BSL25-00595	TAKE WRITTEN REPORT	14-127 - INJURY TO REAL PROPERTY
BSL25-00596	MEET WITH COMPLAINANT	14-72(A) - MISDEMEANOR LARCENY
BSL25-00597	ANIMAL CONTROL	LOCAL ORDINANC - CITY/TOWN VIOLATION (I)
BSL25-00598	MVA NON-INJURY	Motor Vehicle Accident; 20-141(M) - FAILURE TO REDUCE SPEED
BSL25-00599	TRAFFIC STOP	20-111(2) - ALLOW FICTITIOUS REG PLATE
BSL25-00600	TAKE WRITTEN REPORT	14-104 - FAIL TO WORK AFTER PAID
BSL25-00601	MVA NON-INJURY	20-7.1 - FAIL TO NOTIFY DMV ADDR CHANGE; 20-141(M) - FAILURE TO REDUCE SPEED; Motor Vehicle Accident; 20-313(A) - OPERATE VEH NO INS; 20-138.1 - DRIVING WHILE IMPAIRED
BSL25-00602	MVA NON-INJURY	Motor Vehicle Accident
BSL25-00603	MISSING PERSON	1 - MISSING PERSONS
BSL25-00604	WELFARE CHECK	14-33(C)(4) - ASSAULT GOVT OFFICIAL/EMPLY; 14-277.1 - COMMUNICATING THREATS; WARRANT SERVICE
BSL25-00605	MVA NON-INJURY	Motor Vehicle Accident
BSL25-00606	ATTEMPT TO LOCATE	14-127 - INJURY TO REAL PROPERTY
BSL25-00608	DOMESTIC	DOMESTIC DISTURBANCE
BSL25-00609	TAKE WRITTEN REPORT	14-72(A) - MISDEMEANOR LARCENY; 14-56 - B&E/THEFT FROM A MOTOR VEHICLE; 14-72(A) - FELONY LARCENY

Case Number	Code	Statutes/Offenses
BSL25-00610	HIT AND RUN NON-INJURY	WARRANT SERVICE; 20-138.7(A1) - POSS OPN CNT/CONS ALC PSG AREA; 20-154 - UNSAFE MOVEMENT; 20-313(A) - OPERATE VEH NO INS; 20-7(A) - NO OPERATORS LICENSE; 20-138.1 -
BSL25-00611	TAKE WRITTEN REPORT	Information Only - No Offense
BSL25-00612	TAKE WRITTEN REPORT	ANIMAL BITE
BSL25-00613	ANIMAL CONTROL	ANIMAL CONTROL
BSL25-00614	ACTIVE ASSAILANT	ASSIST OTHER AGENCY
BSL25-00615	LOST FOUND PROP	Found Property
BSL25-00616	TAKE WRITTEN REPORT	14-27.5(A) - SECOND DEGREE SEXUAL OFFENSE
BSL25-00617	INVESTIGATION - LAW	14-111.4 - MISUSE OF 911 SYSTEM

Total Records: 76

Boiling Spring Lakes Police Department

BSL Commissioner's Monthly Arrest Report

Printed on October 7, 2025

Arrest Date/Time	Statutes/Charges
09/03/25 20:40	90-108(A)(7) - MAINTN VEH/DWELL/PLACE CS (F); 90-113.22 - POSS DRUG PARAPHERNALIA; 90-95(A)(1) - PWIMSD SCH II CS
09/08/25 18:40	Warrant Service Other Jurisdiction
09/06/25 14:00	14-33(A) - SIMPLE AFFRAY
09/08/25 20:32	FAILURE TO APPEAR
09/08/25 23:17	FAILURE TO APPEAR
09/13/25 00:30	90-113.22 - POSS DRUG PARAPHERNALIA; 90-95(A)(1) - PWIMSD SCH II CS
09/13/25 18:58	20-7(E) - FAIL COMPLY LIC RESTRICTIONS; 20-138.1 - DRIVING WHILE IMPAIRED
09/14/25 13:12	WARRANT SERVICE
09/21/25 14:10	WARRANT SERVICE
09/19/25 21:00	14-32.5 - MISDEMEANOR CRIME OF DOMESTIC VIOLENCE; 14-32.4(B) - ASSAULT BY STRANGULATION
09/24/25 07:12	14-33(C)(4) - ASSAULT GOVT OFFICIAL/EMPLY; 14-277.1 - COMMUNICATING THREATS; WARRANT SERVICE
09/23/25 16:16	20-7.1 - FAIL TO NOTIFY DMV ADDR CHANGE; 20-141(M) - FAILURE TO REDUCE SPEED; 20-313(A) - OPERATE VEH NO INS
09/26/25 17:45	WARRANT SERVICE; 20-138.7(A1) - POSS OPN CNT/CONS ALC PSG AREA; 20-154 - UNSAFE MOVEMENT; 20-313(A) - OPERATE VEH NO INS; 20-7(A) - NO OPERATORS LICENSE; 20-138.1 -

Total Records: 13

Boiling Spring Lakes Police Department

BSL Commissioner's Monthly Citation/Warning

Printed on October 7, 2025

Report

Type

Statutes/Charges

14-277(B)(5) - BLUE LIGHT CAUSE STOP/YIELD Total: 1

20-111(1) - DRIVE/ALLOW MV NO REGISTRATION; 20-309 - NO LIABILITY INSURANCE Total: 1

20-111(2) - ALLOW FICTITIOUS REG PLATE Total: 1

20-111(2) - EXPIRED REGISTRATION CARD/TAG Total: 3

20-111(2) - EXPIRED REGISTRATION CARD/TAG; 20-183.8(A)(1) - EXPIRED/NO INSPECTION Total: 2

20-111(2) - EXPIRED REGISTRATION CARD/TAG; 20-7(A) - NO OPERATORS LICENSE; 20-129.1 - ADDITIONAL LIGHTING EQUIP VIOL Total: 1

20-111(2) - FICT/CNCL/REV REG CARD/TAG; 20-309 - NO LIABILITY INSURANCE Total: 1

20-141(B) - EXCEEDING POSTED SPEED Total: 2

20-141(B) - SPEEDING Total: 3

20-141(M) - FAILURE TO REDUCE SPEED Total: 1

20-141 - SPEED IN EXCESS OF 25 MPH Total: 3

20-141 - SPEED IN EXCESS OF 35 MPH Total: 3

20-158(B)(1)(3) - FAIL STOP STOPSIGN/FLSH RED LT Total: 7

20-158 - STOP SIGN VIOLATION Total: 1

20-183(B- D.3) IMPROPER LIGHTS Total: 4

20-28(A1) - DWLR IMPAIRED REV Total: 2

20-28(A) - DWLR Total: 3

20-28(A) - DWLR NOT IMPAIRED REV Total: 2

20-309 - NO LIABILITY INSURANCE; 20-28(A) - DWLR Total: 1

20-57(C) - FAIL CARRY REGISTRATION CARD; 20-129(G) - BRAKE/STOP LIGHT EQUIP VIOL Total: 1

20-7(A) - LICENSE NOT IN POSSESSION; 20-57(C) - FAIL CARRY REGISTRATION CARD; 20-183.8(A)(1) - EXPIRED/NO INSPECTION Total: 1

Type

Statutes/Charges

20-7(A) - NO OPERATORS LICENSE Total: 7

LOCAL ORDINANC - CITY/TOWN VIOLATION (I) Total: 1

Total Records: 52

Boiling Spring Lakes Police Department

BSL Commissioner's Civil Tickets Monthly Report

Printed on October 7, 2025

Violation Notice Number	Offense	Date and Time of Offense	Street Name	Date Paid
CO-0436	3-55 - Boiling Spring Lakes - Pets running at large	09/22/25 17:14	ELM RD	

Total Records: 1



Boiling Spring Lakes Parks & Recreation

Director's Report for September 2025

*Amy wrapped up the summer concerts on the 5th and 12th. Six successful, well attended concerts since May.

*The senior adult program went on an overnight trip to Georgetown, SC where they explored downtown, went to a rice plantation and enjoyed a boat tour to Shell Island. Thrifty Thursday was a hit as well as the "Senior" Prom where Amy partnered with a local realtor to put on a wonderful dance for the senior adults.

*Clean Sweep was held on the 20th and 9 folks helped clean the streets of BSL.

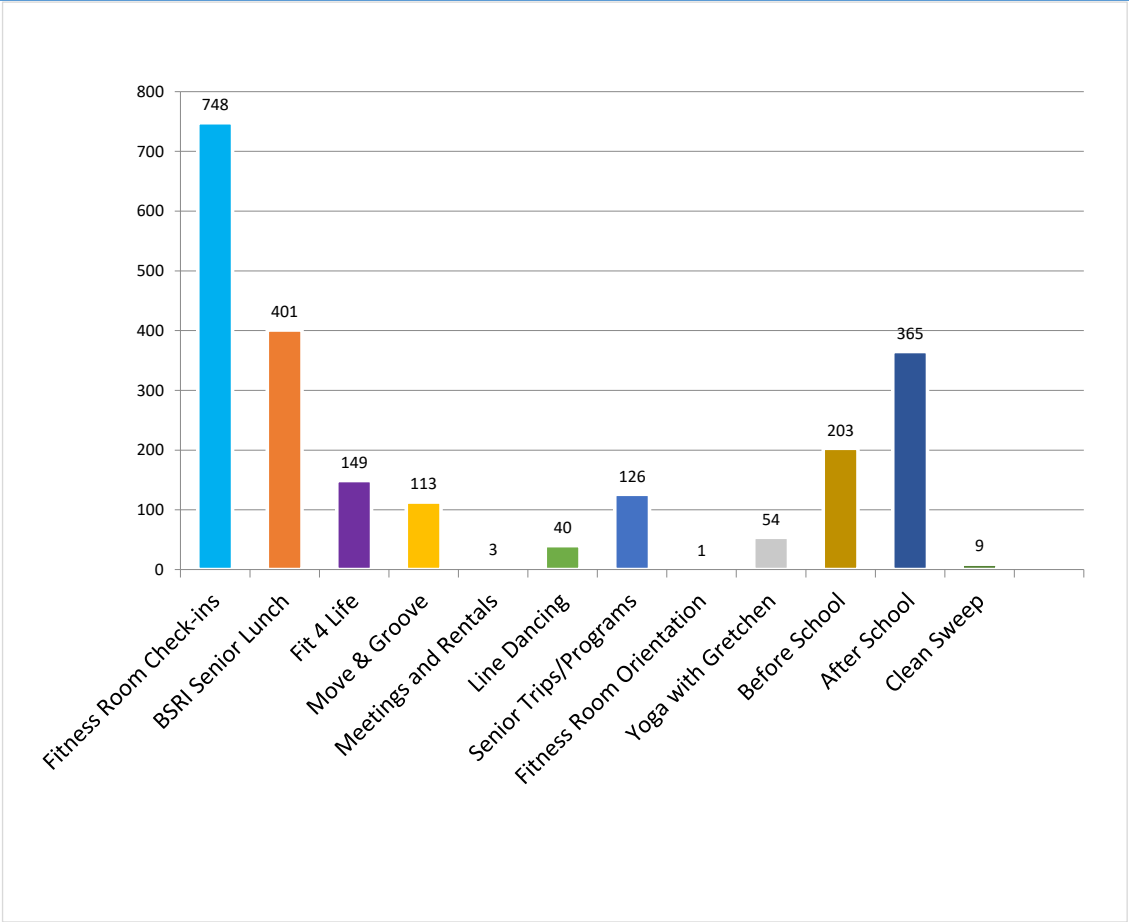
*The before and after school programs are going well. The BS team (Kayla and Bridget) have kept the kids engaged with different activities each day. Crafts, games and STEM to keep them engaged. The AS team (Connor and Lindsay) get the kids after a long day at school. Once they have snack they head outside to play time. Soccer, football, digging and of course the Community Center playground keep these kids busy until they are picked up. The first Out of School Activity Day (OSAD) will be October 17th.

*The P and R dept is coming up on it's busy time of year for events. Open house on the 25th from 1-4pm, Trunk or Treat on the 31st from 5:30-7pm, Railroad to the Holidays on November 22 starting at 5pm and the Pancake Breakfast on Dec 6th. Tickets will go on sale for the breakfast on November 1st. You can find all of this info on our RecDesk site.

September 2025 Parks & Recreation Activity Totals

Fitness Room Check-ins	748
BSRI Senior Lunch	401
Fit 4 Life	149
Move & Groove	113
Meetings and Rentals	3
Line Dancing	40
Senior Trips/Programs	126
Fitness Room Orientation	1
Yoga with Gretchen	54
Before School	203
After School	365
Clean Sweep	9

Activity Total	2212
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Parks & Recreation Total Revenue FY 2025-2026											
		10-365-00 Rentals	10-365-01 Fitness Room	10-365-02 Donations	10-365-06 BSRI	10-365-07 Sponsorships	10-365-08 Dreammakers Scholarships	10-365-10 Misc Income	10-365-20 Adult Programs	10-365-30 Youth Programs	Total Revenue
July		\$30.00	\$1,930.00		\$312.00			\$131.50	\$3,416.00	\$16,630.19	\$22,449.69
Aug		\$482.50	\$990.00	\$20.00	\$464.00	\$30.00		\$101.00	\$1,449.00	\$11,669.47	\$15,205.97
Sept		\$620.00	\$1,470.00		\$458.31			\$220.00	\$1,416.00	\$2,041.88	\$6,226.19
Oct											\$0.00
Nov											\$0.00
Dec											\$0.00
Jan											\$0.00
Feb											\$0.00
Mar											\$0.00
Apr											\$0.00
May											\$0.00
June											\$0.00
											\$0.00
											\$0.00
Total		\$1,132.50	\$4,390.00	\$20.00	\$1,234.31	\$30.00	\$0.00	\$452.50	\$6,281.00	\$30,341.54	\$ 43,881.85
BUDGET REQ	\$	6,000.00	\$ 15,000.00	\$ 1,500.00			\$ 1,500.00	\$ 1,000.00	\$ 42,000.00	\$ 65,000.00	\$ 132,000.00
											\$ 43,881.85
									BUDGETED REVENUE		\$ 132,000.00
									ACTUAL REVENUE		\$ 43,881.85
									ADDITIONAL REVENUE		\$ (88,118.15)
									% OF BUDGET		33%



Financial Statements for the Month ending September 30, 2025

Brandon Stevens
Finance Director

City of Boiling Spring Lakes
Summary of Cash Balances
September 30, 2025

	September 30, 2025	June 30, 2025
General Fund Checking Account	\$ 1,052,458	\$ 575,572
Powell Bill Savings Account	\$ 372,422	\$ 408,553
General Fund Savings Account (Debt-Setoff)	\$ 3,526,174	\$ 3,489,066
SCIF Grant from NC General Assembly	\$ 1,550,196	\$ 3,942,973
2024 SCIF Grant from NC General Assembly	\$ 8,613,375	\$ 8,522,731
2025 SCIF Grant from NC General Assembly	\$ 268,437	\$ 265,612
Total Cash	\$ 15,383,063	\$ 17,204,508

Range of Checking Accts: 10-CHECKING to Last Range of Check Dates: 09/01/25 to 09/30/25 Outstanding As Of: 09/30/25
Report Type: Outstanding Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
10-CHECKING				
42475	09/10/25	4SSIG005 4S SIGN & SUPPLY, INC	531.68	587
42476	09/10/25	AMYSE005 AMY SEGEN	22.15	587
42477	09/10/25	ANCH005 ANCHORPOINT PLANNING,LLC	2,641.30	587
42478	09/10/25	ATMAX005 ATMAX EQUIPMENT CO	516.18	587
42479	09/10/25	BIANCHI Bianchi Brickyard Supply	883.63	587
42480	09/10/25	BLACK005 BLACK'S TIRE SERVICE	1,084.24	587
42481	09/10/25	BRUCE005 BILL BRUCE	450.00	587
42482	09/10/25	BRUNS030 BRUNS CO PUBLIC UTILITIES	36.53	587
42483	09/10/25	BRUNS065 BRUNSWICK PEST CONTROL, INC	75.00	587
42484	09/10/25	CANAD005 CANADY'S	3,000.00	587
42485	09/10/25	CHEMI005 ENVIRONMENTAL CHEMISTS, INC	750.00	587
42486	09/10/25	CONTR005 CLARKE MOSQUITO CONTROL	17,893.61	587
42487	09/10/25	DELAG010 DELAGE LANDEN FINANCIAL SVCS	329.53	587
42488	09/10/25	DUKEE010 DUKE ENERGY PROGRESS	428,648.79	587
42489	09/10/25	GFL GFL Environmental	636.16	587
42490	09/10/25	GRET005 GRETCHEN STEPHENS	225.00	587
42491	09/10/25	HOGAN005 BRENDA HOGAN	125.00	587
42492	09/10/25	HRHCO005 HRH CONSTRUCTION PRODUCTS INC	3,753.33	587
42493	09/10/25	INTER005 INTERLOCAL RISK FINANCING FUND	5,104.90	587
42494	09/10/25	JACOB005 CAROL JACOBS	125.00	587
42495	09/10/25	JORDA015 JORDAN BELL	120.00	587
42496	09/10/25	JTLPL010 JTL PLUMBING COMPANY	225.00	587
42497	09/10/25	ROBER040 ROBERT OSBORNE	210.00	587
42498	09/10/25	SANDR010 SANDRA CORE	20.00	587
42499	09/10/25	SPECT010 SPECTRUM ELECTRICAL SERVICES	861.00	587
42500	09/10/25	STUDIO STUDIO THREE ARCHITECTS, LLC	697.10	587
42501	09/10/25	TELEP005 FOCUS BROADBAND	652.52	587
42502	09/10/25	THEBR005 THE BROUGH LAW FIRM, PLLC	3,454.50	587
42503	09/10/25	THOMP030 THOMPSON, PRICE, SCOTT ADAMS &	7,500.00	587
42504	09/10/25	VERIZ005 VERIZON	1,744.19	587
42505	09/10/25	VERIZ010 VERIZON CONNECT FLEET USA LLC	287.10	587
42506	09/17/25	4SSIG005 4S SIGN & SUPPLY, INC	266.82	588
42507	09/17/25	ALLAR005 ALL AROUND TREE SERVICE	300.00	588
42508	09/17/25	ARTS0005 SYMBOL ARTS	2,231.61	588
42509	09/17/25	AUTO AUTO ZONE	33,790.92	588
42510	09/17/25	BADIA005 MARGARET DELLA BADIA	17.04	588
42511	09/17/25	BOWES005 PITNEY BOWES BANK INC PURCHASE	385.71	588
42512	09/17/25	BUILD015 BUILDERS FIRST SOURCE	3,030.37	588
42513	09/17/25	COAST005 COASTAL DOCUMENT SOLUTIONS LLC	782.76	588
42514	09/17/25	CROAK005 CROAKER, INC	637.22	588
42515	09/17/25	FORMS005 FORMS & SUPPLY, INC	223.96	588
42516	09/17/25	GALLS005 GALLS LLC	139.10	588
42517	09/17/25	LELAN010 LELAND ACE HARDWARE	80.03	588
42518	09/17/25	LOWES005 LOWE'S HOME IMPROVEMENT	636.19	588
42519	09/17/25	NAPAA005 NAPA DICKSON AUTO PARTS	222.89	588
42520	09/17/25	SNAP0010 SNAP-ON TOOLS	12,035.50	588
42521	09/17/25	SPECT010 SPECTRUM ELECTRICAL SERVICES	640.50	588
42522	09/17/25	USFIT005 U S FITNESS PRODUCTS	293.56	588
42523	09/17/25	VOYAG005 US BANK VOYAGER FLEET SYSTEMS	5,875.67	588

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
10-CHECKING		Continued			
42524	09/17/25	WAKES005 WAKE STONE CORP	2,624.13		588
42525	09/29/25	AIRRE005 AIR REPAIR SERVICES INC	1,894.54		589
42526	09/29/25	ASCAP005 ASCAP	457.50		589
42527	09/29/25	BFPEI005 BFPE INTERNATIONAL FIRE	192.15		589
42528	09/29/25	BRUNS030 BRUNS CO PUBLIC UTILITIES	564.86		589
42529	09/29/25	BRUNS065 BRUNSWICK PEST CONTROL, INC	150.00		589
42530	09/29/25	CAPEF005 CAPE FEAR COUNCIL OF GOV	1,511.00		589
42531	09/29/25	CARPE010 CARPET WAREHOUSE	14,511.68		589
42532	09/29/25	CROAK005 CROAKER, INC	292.76		589
42533	09/29/25	DELAG010 DELAGE LANDEN FINANCIAL SVCS	607.39		589
42534	09/29/25	DILIGENT Diligent Corp	6,381.41		589
42535	09/29/25	EZBEV005 INDIAN SPRING WATER CO.	156.49		589
42536	09/29/25	GALLS005 GALLS LLC	2,011.73		589
42537	09/29/25	GENER005 GENERATOR SUPERCENTER	640.50		589
42538	09/29/25	GREGO005 GREGORY POOLE EQUIPMENT	447.74		589
42539	09/29/25	GRETCH005 GRETCHEN STEPHENS	450.00		589
42540	09/29/25	KAREN005 KAREN HARTIGAN	6.15		589
42541	09/29/25	NASHE010 NASH EQUIPMENT CO	1,528.74		589
42542	09/29/25	NCMVC005 NCMVCA	780.00		589
42543	09/29/25	PHILL015 PHILLIPS ENTERPRISE TRUCKING I	2,386.13		589
42544	09/29/25	SEQUO005 SEQUOIA SERVICES, LLC	494,453.53		589
42545	09/29/25	SHRED005 STERICYCLE, INC.	187.12		589
42546	09/29/25	SOUTH080 SOUTHERN SIGN CO	58.85		589
42547	09/29/25	SPRIN010 SPRINGER-EUBANK COMPANY INC.	4,425.50		589
42548	09/29/25	TRITE005 TRI-TECH FORENSICS, INC.	284.35		589
42549	09/29/25	PHILL015 PHILLIPS ENTERPRISE TRUCKING I	485.88		576
Checking Account Totals		Outstanding as of 09/30/25	Void since 09/30/25		
	Checks:	75 1,081,683.42	0	0.00	
	Direct Deposit:	0 0.00	0	0.00	
	Total:	75 1,081,683.42	0	0.00	
Report Totals		Outstanding as of 09/30/25	Void since 09/30/25		
	Checks:	75 1,081,683.42	0	0.00	
	Direct Deposit:	0 0.00	0	0.00	
	Total:	75 1,081,683.42	0	0.00	

Totals by Year-Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
POWELL BILL FUND	5-20	485.88	0.00	0.00	485.88
GENERAL FUND	6-10	144,645.36	350.00	4,365.88	149,361.24
POWELL BILL FUND	6-20	7,605.17	0.00	431.71	8,036.88
Dam Reconstruction Project	6-35	0.00	0.00	65.54	65.54
Year Total:		152,250.53	350.00	4,863.13	157,463.66
Dam Reconstruction Project	X-35	923,036.78	0.00	0.00	923,036.78
Library/Senior Center Renovation Proj	X-36	697.10	0.00	0.00	697.10
Year Total:		923,733.88	0.00	0.00	923,733.88
Total of All Funds:		1,076,470.29	350.00	4,863.13	1,081,683.42

Totals by Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND	10	144,645.36	350.00	4,365.88	149,361.24
POWELL BILL FUND	20	8,091.05	0.00	431.71	8,522.76
Dam Reconstruction Project	35	923,036.78	0.00	65.54	923,102.32
Library/Senior Center Renovation Proj	36	697.10	0.00	0.00	697.10
Total of All Funds:		1,076,470.29	350.00	4,863.13	1,081,683.42

City of Boiling Spring Lakes
Statement of Revenue and Expenditures - Standard

10/27/2025
11:34 AM

Revenue Account Range: 10-000-00 to 10-999-99

Include Non-Anticipated: Yes

Year To Date As Of: 09/30/25

Expend Account Range: 10-000-00 to 10-999-99

Include Non-Budget: No

Current Period: 09/01/25 to 09/30/25

Print Zero YTD Activity: No

Prior Year: 09/01/24 to 09/30/24

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Excess/Deficit	% Real
10-301-00	Current Year Ad Valorem Taxes	157,455.78	2,449,200.00	0.00	0.00	2,449,200.00-	0
10-301-05	Prior Years' Ad Valorem Taxes	2,921.75	25,000.00	0.00	0.00	25,000.00-	0
10-301-30	NCVTS Motor Vehicle Ad Valorem Taxes	0.00	185,000.00	0.00	0.00	185,000.00-	0
10-301-40	Municipal Motor Vehicle Fees	0.00	160,000.00	0.00	0.00	160,000.00-	0
10-317-00	Tax Penalties & Interest	239.97	10,000.00	0.00	0.00	10,000.00-	0
10-323-00	Driveway Permits	1,825.00	20,000.00	3,400.00	6,650.00	13,350.00-	33
10-329-00	Investment Earnings	0.00	30,000.00	0.00	0.00	30,000.00-	0
10-331-00	Rental Income / Concessions	3,613.77	33,750.00	0.00	0.00	33,750.00-	0
10-335-00	Miscellaneous Income - Admin	9,460.37	0.00	362.06	755.52	755.52	0
10-335-02	Public Works Miscellaneous	0.00	0.00	667.80	667.80	667.80	0
10-335-81	Mayor's Cup Golf Tournament	0.00	0.00	0.00	4,913.00	4,913.00	0
10-337-00	Utilities Franchise Tax	66,742.97	270,000.00	0.00	0.00	270,000.00-	0
10-341-00	Beer & Wine Tax	0.00	30,000.00	30.00	30.00	29,970.00-	0
10-343-00	NC DOT - Right of Way	0.00	3,700.00	0.00	0.00	3,700.00-	0
10-345-00	Sales Tax Distributions	279,683.13	2,875,000.00	0.00	0.00	2,875,000.00-	0
10-347-00	ABC Store - Profits	4,000.00	20,000.00	0.00	0.00	20,000.00-	0
10-347-01	ABC Store - Law	0.00	1,000.00	0.00	0.00	1,000.00-	0
10-352-01	Code Enforcement Penalties	200.00	3,500.00	0.00	0.00	3,500.00-	0
10-357-00	Inspection Plan Reviews	0.00	1,500.00	0.00	0.00	1,500.00-	0
10-357-10	Building Permits	17,455.00	150,000.00	6,999.00	35,438.00	114,562.00-	24
10-357-20	Electrical Permits	6,990.00	44,000.00	3,272.00	12,001.00	31,999.00-	27
10-357-30	Mechanical Permits	5,175.00	39,000.00	2,520.00	8,585.00	30,415.00-	22
10-357-40	Plumbing Permits	3,220.00	31,000.00	1,895.00	6,480.00	24,520.00-	21
10-357-50	Reinspection & Penalty Fees	1,700.00	7,500.00	0.00	735.00	6,765.00-	10

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10-357-60	Fire Inspection Fees	0.00	500.00	0.00	150.00	350.00-	30
10-357-70	Electronic Permitting / Technology Fees	510.00	4,000.00	295.00	2,994.00	1,006.00-	75
10-360-00	Planning & Zoning Fees	1,865.00	35,000.00	3,600.00	16,325.00	18,675.00-	47
10-360-10	Planning & Development Fees	100.00	2,500.00	875.00	1,920.00	580.00-	77
10-360-20	Board of Adjustment Fees	0.00	500.00	0.00	0.00	500.00-	0
10-360-30	Electronic Permitting / Technology Fees	170.00	1,800.00	260.00	900.00	900.00-	50
10-365-00	Community Center Rental	135.00	6,000.00	410.00	922.50	5,077.50-	15
10-365-01	Community Center Memberships	2,021.00	15,000.00	1,430.00	4,350.00	10,650.00-	29
10-365-02	Community Center Donations	0.00	0.00	0.00	20.00	20.00	0
10-365-06	Brunswick Co Senior Resource Donation	327.00	0.00	458.31	1,234.31	1,234.31	0
10-365-07	Sponsorships	0.00	0.00	0.00	30.00	30.00	0
10-365-10	P/R Misc Income, water,maps,copies, etc.	84.00	1,000.00	220.00	452.50	547.50-	45
10-365-20	Adult Programs	9,472.50	42,000.00	1,416.00	5,866.00	36,134.00-	14
10-365-30	Youth Programs	3,098.35	65,000.00	1,921.88	27,093.54	37,906.46-	42
10-383-00	Sale of Fixed Assets	0.00	2,500.00	0.00	0.00	2,500.00-	0
10-393-02	Water Assessment Phase II	1,500.00	0.00	0.00	500.00	500.00	0
10-393-03	Water Assessment Interest	505.04	5,000.00	492.35	1,467.05	3,532.95-	29
10-393-05	Special Assessment Fifty Lakes/Goldsboro	0.00	2,500.00	0.00	0.00	2,500.00-	0
10-399-00	Fund Balance Appropriated	0.00	51,892.00	0.00	0.00	51,892.00-	0
GENERAL FUND Revenue Totals		580,470.63	6,624,342.00	30,524.40	140,480.22	6,483,861.78-	2

Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
10-410-00	GOVERNING BODY:	0.00	0.00	0.00	0.00	0.00	0
10-410-02	Salaries	4,000.00	16,000.00	4,000.00	4,000.00	12,000.00	25
10-410-03	Legal Fees	472.50	55,000.00	3,454.50	7,590.50	47,409.50	14
10-410-05	FICA Taxes	306.02	1,250.00	306.02	306.02	943.98	24

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Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
10-410-14	Travel & Training	0.00	10,000.00	0.00	0.00	10,000.00	0
10-410-15	Employee Award	0.00	4,000.00	0.00	0.00	4,000.00	0
10-410-18	City Auditor Fees	6,000.00	41,000.00	7,500.00	18,355.15	22,644.85	45
10-410-26	Legal Advertising	115.00	3,000.00	0.00	43.05	2,956.95	1
10-410-42	Ordinance Codification	0.00	5,000.00	0.00	0.00	5,000.00	0
10-410-45	Contracted Services	6,096.82	8,000.00	6,381.41	6,381.41	1,618.59	80
10-410-53	Collection Fees (Taxes)	1,204.63	16,000.00	0.00	0.00	16,000.00	0
10-410-55	Vehicle Tax Collection Fees	0.00	13,000.00	0.00	0.00	13,000.00	0
10-410-57	Miscellaneous	0.00	10,000.00	0.00	426.77	9,573.23	4
10-420-00	ADMINISTRATION:	0.00	0.00	0.00	0.00	0.00	0
10-420-01	Overtime Wages	0.00	1,000.00	0.00	0.00	1,000.00	0
10-420-02	Salaries	42,041.76	711,000.00	51,520.37	159,855.62	551,144.38	22
10-420-04	Professional Services	1,118.50	5,000.00	0.00	0.00	5,000.00	0
10-420-05	FICA Taxes	3,087.62	56,000.00	3,838.48	11,875.67	44,124.33	21
10-420-06	Group Insurance Coverage	3,064.13	63,000.00	0.00	50.00	62,950.00	0
10-420-07	Retirement Contribution	5,738.69	103,000.00	7,418.94	22,724.16	80,275.84	22
10-420-08	401(k) Contribution	2,102.09	37,000.00	2,576.04	7,890.38	29,109.62	21
10-420-09	Unemployment Compensation	0.00	3,000.00	0.00	0.00	3,000.00	0
10-420-10	Retiree Supplemental Insurance	1,087.96	18,000.00	0.00	0.00	18,000.00	0
10-420-11	Telephone & Postage	480.83	11,000.00	258.34	597.84	10,402.16	5
10-420-12	Volunteer Appreciation	45.61	3,000.00	0.00	0.00	3,000.00	0
10-420-13	Electric & Water Utility Charges	1,472.08	16,000.00	191.41	313.54	15,686.46	2
10-420-14	Travel & Training	0.00	9,000.00	0.00	1,903.30	7,096.70	21
10-420-17	Vehicle Maintenance	0.00	1,000.00	506.74	506.74	493.26	51
10-420-31	Fuel, Oil & Tires	164.61	3,000.00	566.46	689.87	2,310.13	23
10-420-32	Office Supplies	48.70	5,000.00	334.52	511.23	4,488.77	10
10-420-34	JANITORIAL SUPPLIES	0.00	1,000.00	119.86	119.86	880.14	12

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10-420-35	Emergency Response	0.00	7,000.00	0.00	0.00	7,000.00	0
10-420-36	Fire Department Contingency	0.00	5,000.00	0.00	0.00	5,000.00	0
10-420-45	Contracted Services	4,382.37	68,500.00	1,930.05	2,869.62	65,630.38	4
10-420-53	Dues & Subscriptions	0.00	12,950.00	1,511.00	9,683.00	3,267.00	75
10-420-54	General & Property Insurance	0.00	107,800.00	5,104.90	117,006.88	9,206.88-	109
10-420-55	Workers Compensation Insurance	0.00	65,000.00	0.00	35,516.86	29,483.14	55
10-420-57	Miscellaneous Expense	0.00	11,000.00	3,000.00	8,860.00	2,140.00	81
10-420-75	Debt Service Payments	6,666.67	80,000.00	0.00	0.00	80,000.00	0
10-420-76	Debt Service Interest Payments	567.52	7,000.00	0.00	0.00	7,000.00	0
10-490-00	ANIMAL CONTROL:	0.00	0.00	0.00	0.00	0.00	0
10-490-11	Telephone & Postage	41.42	700.00	41.46	82.92	617.08	12
10-490-14	Travel & Training	0.00	500.00	0.00	0.00	500.00	0
10-490-17	Vehicle Maintenance	0.00	1,100.00	0.00	0.00	1,100.00	0
10-490-31	Fuel, Oil & Tires	65.03	3,000.00	20.39	82.21	2,917.79	3
10-490-32	Office Supplies	179.99	500.00	0.00	0.00	500.00	0
10-490-33	Supplies	48.77	500.00	0.00	0.00	500.00	0
10-490-36	Uniform Allowance	0.00	1,000.00	0.00	0.00	1,000.00	0
10-490-57	Miscellaneous	100.00	250.00	0.00	0.00	250.00	0
10-490-72	Non-Capital Outlay	0.00	1,000.00	0.00	0.00	1,000.00	0
10-500-00	BUILDING AND GROUNDS:	0.00	0.00	0.00	0.00	0.00	0
10-500-01	Overtime Wages	0.00	1,000.00	0.00	0.00	1,000.00	0
10-500-02	Salaries	13,426.62	190,000.00	10,751.84	44,349.54	145,650.46	23
10-500-03	Part Time Salaries	0.00	10,000.00	0.00	0.00	10,000.00	0
10-500-05	FICA Taxes	990.78	15,000.00	818.26	3,289.06	11,710.94	22
10-500-06	Group Insurance Coverage	2,183.51	36,000.00	0.00	0.00	36,000.00	0
10-500-07	Retirement Contribution	1,832.72	27,400.00	1,548.26	6,386.32	21,013.68	23
10-500-08	401(k) Contribution	671.33	10,000.00	537.58	2,217.45	7,782.55	22

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10-500-11	Telephone & Postage	31.90	1,000.00	0.00	0.00	1,000.00	0
10-500-13	Generator Maintenance	0.00	5,000.00	600.00	600.00	4,400.00	12
10-500-14	Travel & Training	0.00	1,000.00	0.00	0.00	1,000.00	0
10-500-16	Equipment & Maintenance	499.87	3,000.00	732.40	732.40	2,267.60	24
10-500-17	Vehicle Maintenance	194.24	10,000.00	168.00	442.31	9,557.69	4
10-500-18	Lawn Care	329.95	1,000.00	74.97	74.97	925.03	8
10-500-19	Landscaping	0.00	2,000.00	300.00	550.00	1,450.00	28
10-500-20	Park Repair & Maintenance	177.79	5,000.00	1,172.94	1,499.04	3,500.96	30
10-500-21	Police Dept. Building Repair & Maint	0.00	5,000.00	0.00	1,312.35	3,687.65	26
10-500-22	City Hall Building Repair & Maintenance	77.27	12,000.00	17,035.03	34,598.38	22,598.38	288
10-500-23	Community Ctr Bldg Repair & Maint	0.00	15,000.00	1,972.79	2,744.82	12,255.18	18
10-500-24	Public Works Garage Bldg Repair & Maint	2.44	7,000.00	0.00	253.95	6,746.05	4
10-500-25	Club House Repair & Maintenance	0.00	2,500.00	189.49	189.49	2,310.51	8
10-500-31	Fuel, Oil & Tires	1,426.24	9,000.00	406.61	1,015.90	7,984.10	11
10-500-32	Office Supplies	16.57	1,000.00	0.00	0.00	1,000.00	0
10-500-33	Janitorial Supplies City Hall	361.71	0.00	0.00	0.00	0.00	0
10-500-34	Janitorial Supplies	0.00	1,500.00	64.56	64.56	1,435.44	4
10-500-36	Uniform Allowance	384.60	3,000.00	0.00	0.00	3,000.00	0
10-500-45	Contracted Services	15.42	3,500.00	0.00	2,164.00	1,336.00	62
10-500-46	Pest & Termite Control	225.00	2,000.00	225.00	285.00	1,715.00	14
10-500-57	Miscellaneous Expenses	0.00	500.00	0.00	0.00	500.00	0
10-500-72	Non-Capital Outlay	0.00	2,000.00	0.00	0.00	2,000.00	0
10-500-74	Capital Outlay	0.00	21,000.00	0.00	19,997.19	1,002.81	95
10-510-00	PUBLIC SAFETY:	0.00	0.00	0.00	0.00	0.00	0
10-510-01	Overtime Wages	2,877.88	19,000.00	3,166.81	8,052.80	10,947.20	42
10-510-02	Salaries	70,742.57	1,110,000.00	83,620.19	284,859.62	825,140.38	26
10-510-03	Part Time Salaries	181.44	22,000.00	150.00	1,400.00	20,600.00	6

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10-510-04	Professional Services	775.00	2,000.00	0.00	0.00	2,000.00	0
10-510-05	FICA Taxes	5,546.68	90,000.00	6,716.69	22,602.68	67,397.32	25
10-510-06	Group Insurance Coverage	8,328.80	162,000.00	0.00	0.00	162,000.00	0
10-510-07	Retirement Contribution	10,619.27	180,000.00	13,885.18	46,721.92	133,278.08	26
10-510-08	401(k) Contribution	3,581.03	57,000.00	4,339.35	14,603.38	42,396.62	26
10-510-09	Retiree Supplemental Insurance	0.00	1,500.00	0.00	0.00	1,500.00	0
10-510-10	LEO -Separation Allowance	0.00	22,000.00	1,689.76	5,069.28	16,930.72	23
10-510-11	Telephone & Postage	1,298.85	22,000.00	1,192.05	2,417.46	19,582.54	11
10-510-13	Electric & Water Utility Charges	1,887.28	14,000.00	164.41	327.19	13,672.81	2
10-510-14	Travel & Training	850.85	5,000.00	0.00	0.00	5,000.00	0
10-510-16	Equipment & Maintenance	0.00	3,000.00	0.00	0.00	3,000.00	0
10-510-17	Vehicle Maintenance	793.71	15,000.00	94.68	1,148.73	13,851.27	8
10-510-18	Communication Equipment Maintenance	0.00	5,000.00	0.00	0.00	5,000.00	0
10-510-31	Fuel, Oil & Tires	3,876.78	55,000.00	4,030.78	8,207.75	46,792.25	15
10-510-32	Office Supplies	422.34	2,500.00	62.40	488.02	2,011.98	20
10-510-34	Janitorial Supplies	572.16	2,000.00	69.90	171.45	1,828.55	9
10-510-36	Uniform Allowance	1,614.02	16,900.00	4,100.61	7,762.99	9,137.01	46
10-510-37	Crime Prevention	398.92	4,000.00	0.00	0.00	4,000.00	0
10-510-45	Contracted Services	4,984.15	90,000.00	679.22	18,084.83	71,915.17	20
10-510-51	Special Investigations	364.99	6,500.00	284.35	284.35	6,215.65	4
10-510-52	Fees for Investigations	0.00	2,000.00	0.00	0.00	2,000.00	0
10-510-53	Dues & Subscriptions	0.00	1,800.00	0.00	0.00	1,800.00	0
10-510-57	Miscellaneous Expense	976.70	3,000.00	180.00	180.00	2,820.00	6
10-510-61	Small Fry Fishing Tournament	0.00	1,800.00	0.00	0.00	1,800.00	0
10-510-72	Non-Capital Outlay	0.00	10,000.00	0.00	8,980.27	1,019.73	90
10-510-75	Debt Service Payments	1,811.58	183,000.00	0.00	0.00	183,000.00	0
10-530-00	CODE ENFORCEMENT:	0.00	0.00	0.00	0.00	0.00	0

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10-530-01	Overtime Wages	0.00	500.00	0.00	0.00	500.00	0
10-530-02	Salaries	4,664.38	66,000.00	4,924.46	17,118.54	48,881.46	26
10-530-05	FICA Taxes	346.40	5,000.00	350.14	1,224.61	3,775.39	24
10-530-06	Group Insurance Coverage	732.08	9,000.00	0.00	0.00	9,000.00	0
10-530-07	Retirement Contribution	636.68	9,500.00	709.12	2,465.07	7,034.93	26
10-530-08	401(k) Contribution	233.22	3,500.00	246.22	855.92	2,644.08	24
10-530-11	Telephone & Postage	79.16	1,900.00	41.46	82.92	1,817.08	4
10-530-14	Travel & Training	0.00	1,200.00	0.00	0.00	1,200.00	0
10-530-17	Vehicle Maintenance	0.00	2,000.00	0.00	239.23	1,760.77	12
10-530-31	Fuel, Oil & Tires	45.80	1,200.00	37.98	115.59	1,084.41	10
10-530-32	Office Supplies	0.00	200.00	0.00	0.00	200.00	0
10-530-33	Departmental Supplies	0.00	100.00	0.00	0.00	100.00	0
10-530-36	Uniform Allowance	0.00	100.00	0.00	0.00	100.00	0
10-530-45	Contracted Services	354.84	9,800.00	0.00	5,000.00	4,800.00	51
10-530-46	Contracted Serv Demolition Abatement	0.00	20,000.00	0.00	0.00	20,000.00	0
10-530-53	Dues & Subscriptions	0.00	200.00	0.00	40.00	160.00	20
10-530-57	Miscellaneous Expense	0.00	100.00	0.00	0.00	100.00	0
10-530-75	Debt Service Payments	535.72	7,250.00	0.00	0.00	7,250.00	0
10-540-00	INSPECTIONS:	0.00	0.00	0.00	0.00	0.00	0
10-540-01	Overtime Wages	0.00	500.00	0.00	0.00	500.00	0
10-540-02	Salaries	14,547.97	219,000.00	9,770.60	32,751.13	186,248.87	15
10-540-05	FICA Taxes	1,083.90	16,300.00	716.92	2,403.12	13,896.88	15
10-540-06	Group Insurance Coverage	2,196.24	27,000.00	0.00	0.00	27,000.00	0
10-540-07	Retirement Contribution	1,985.80	30,000.00	1,406.98	4,716.19	25,283.81	16
10-540-08	401(k) Contribution	727.40	10,700.00	488.54	1,637.57	9,062.43	15
10-540-11	Telephone & Postage	260.40	3,300.00	158.94	317.88	2,982.12	10
10-540-14	Travel & Training	0.00	6,500.00	0.00	0.00	6,500.00	0

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10-540-16	Office Equipment	0.00	500.00	0.00	0.00	500.00	0
10-540-17	Vehicle Maintenance	0.00	1,000.00	0.00	0.00	1,000.00	0
10-540-31	Fuel, Oil & Tires	111.19	1,200.00	89.09	157.76	1,042.24	13
10-540-32	Office Supplies	30.00	500.00	0.00	0.00	500.00	0
10-540-33	Departmental Supplies	0.00	1,600.00	0.00	0.00	1,600.00	0
10-540-36	Uniform Allowance	0.00	600.00	0.00	0.00	600.00	0
10-540-45	Contracted Services	1,094.26	22,000.00	450.00	9,150.00	12,850.00	42
10-540-53	Dues & Subscriptions	0.00	1,000.00	0.00	0.00	1,000.00	0
10-540-57	Miscellaneous Expense	0.00	250.00	17.04	17.04	232.96	7
10-550-00	PLANNING & ZONING	0.00	0.00	0.00	0.00	0.00	0
10-550-01	Overtime Wages	0.00	500.00	0.00	0.00	500.00	0
10-550-02	Salaries	4,215.02	61,000.00	4,450.01	15,489.69	45,510.31	25
10-550-04	Professional Services	0.00	42,500.00	2,641.30	5,516.30	36,983.70	13
10-550-05	FICA Taxes	319.60	5,500.00	332.50	1,159.76	4,340.24	21
10-550-06	Group Insurance Coverage	27.00	9,000.00	0.00	0.00	9,000.00	0
10-550-07	Retirement Contribution	575.36	9,500.00	640.80	2,230.51	7,269.49	23
10-550-08	401(k) Contribution	210.76	4,000.00	222.50	774.48	3,225.52	19
10-550-11	Telephone & Postage	107.65	2,000.00	38.01	76.02	1,923.98	4
10-550-14	Travel & Training	0.00	4,000.00	0.00	0.00	4,000.00	0
10-550-16	Office Equipment	0.00	500.00	0.00	0.00	500.00	0
10-550-17	Vehicle Maintenance	0.00	500.00	0.00	0.00	500.00	0
10-550-31	Fuel, Oil & Tires	33.74	750.00	0.00	33.98	716.02	5
10-550-32	Office Supplies	29.99	500.00	0.00	0.00	500.00	0
10-550-33	Departmental Supplies	0.00	200.00	0.00	0.00	200.00	0
10-550-36	Uniform Allowance	0.00	150.00	0.00	0.00	150.00	0
10-550-45	Contracted Services	425.71	18,300.00	0.00	7,500.00	10,800.00	41
10-550-53	Dues & Subscriptions	0.00	500.00	0.00	0.00	500.00	0

City of Boiling Spring Lakes
Statement of Revenue and Expenditures

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Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
10-550-57	Miscellaneous Expense	0.00	250.00	0.00	0.00	250.00	0
10-560-00	STREET REPAIR & CONSTRUCTION:	0.00	0.00	0.00	0.00	0.00	0
10-560-01	Overtime Wages	0.00	1,000.00	0.00	0.00	1,000.00	0
10-560-02	Salaries	30,675.45	303,000.00	31,033.09	102,475.36	200,524.64	34
10-560-03	Part Time Salaries	0.00	18,000.00	0.00	0.00	18,000.00	0
10-560-04	Professional Services	0.00	6,000.00	0.00	0.00	6,000.00	0
10-560-05	FICA Taxes	2,253.02	25,000.00	2,309.40	7,611.22	17,388.78	30
10-560-06	Group Insurance Coverage	3,541.48	45,000.00	0.00	0.00	45,000.00	0
10-560-07	Retirement Contribution	4,032.39	44,000.00	4,222.13	13,760.44	30,239.56	31
10-560-08	401(k) Contribution	1,351.07	15,292.00	1,466.02	4,777.94	10,514.06	31
10-560-09	Retiree Insurance Supplement	1,028.07	14,000.00	0.00	0.00	14,000.00	0
10-560-10	Street Light Utility Charges	1,950.03	18,500.00	0.00	0.00	18,500.00	0
10-560-11	Telephone & Postage	101.81	1,700.00	38.01	76.02	1,623.98	4
10-560-12	Propane	0.00	3,500.00	0.00	0.00	3,500.00	0
10-560-13	Electric & Water Utility Charges	835.98	7,000.00	94.49	179.02	6,820.98	3
10-560-14	Travel & Training	0.00	4,000.00	0.00	0.00	4,000.00	0
10-560-16	Equipment Maintenance	2,083.85	30,000.00	2,373.95	2,558.45	27,441.55	9
10-560-31	Fuel, Oil & Tires	1,036.07	25,000.00	4,831.78	7,392.40	17,607.60	30
10-560-32	Office Supplies	59.99	1,000.00	0.00	0.00	1,000.00	0
10-560-33	Shop Supplies	655.91	6,000.00	71.23	396.25	5,603.75	7
10-560-34	Janitorial Supplies	10.43	500.00	0.00	0.00	500.00	0
10-560-36	Uniform Allowance	0.00	2,000.00	0.00	0.00	2,000.00	0
10-560-37	Safety Signs	42.73	5,000.00	748.01	869.49	4,130.51	17
10-560-38	Safety Supplies	73.41	2,500.00	0.00	197.07	2,302.93	8
10-560-44	Debris Removal	0.00	5,000.00	0.00	120.36	4,879.64	2
10-560-45	Contracted Services	1,371.56	25,000.00	699.08	8,362.47	16,637.53	33
10-560-53	Dues & Subscriptions	0.00	200.00	0.00	0.00	200.00	0

City of Boiling Spring Lakes
Statement of Revenue and Expenditures

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Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
10-560-57	Miscellaneous Expense	333.02	1,500.00	0.00	0.00	1,500.00	0
10-560-74	Capital Outlay	0.00	49,000.00	42,937.98	42,937.98	6,062.02	88
10-560-75	Debt Service Payments	706.87	9,000.00	0.00	0.00	9,000.00	0
10-570-00	STORMWATER:	0.00	0.00	0.00	0.00	0.00	0
10-570-02	Salaries	0.00	154,000.00	5,953.86	11,593.10	142,406.90	8
10-570-04	Professional Services	0.00	5,000.00	541.00	541.00	4,459.00	11
10-570-05	FICA Taxes	0.00	12,000.00	450.79	877.51	11,122.49	7
10-570-06	Group Insurance Coverage	0.00	27,000.00	0.00	0.00	27,000.00	0
10-570-07	Retirement Contribution	0.00	22,600.00	857.35	1,669.40	20,930.60	7
10-570-08	401(k) Contribution	0.00	8,200.00	297.69	579.65	7,620.35	7
10-570-13	Electric & Water Utility Charges	221.71	2,000.00	0.00	0.00	2,000.00	0
10-570-33	Departmental Supplies	0.00	100,000.00	1,225.76	1,225.76	98,774.24	1
10-570-72	Non-Capital Outlay	0.00	5,000.00	0.00	0.00	5,000.00	0
10-570-74	Capital Outlay	0.00	8,000.00	0.00	0.00	8,000.00	0
10-580-00	ENVIRONMENTAL PROTECTION:	0.00	0.00	0.00	0.00	0.00	0
10-590-00	PUBLIC HEALTH MOSQUITO CONTROL:	0.00	0.00	0.00	0.00	0.00	0
10-590-14	Travel & Training	0.00	1,500.00	780.00	780.00	720.00	52
10-590-17	Equipment & Maintenance	0.00	500.00	0.00	297.26	202.74	59
10-590-34	Chemical Supplies	257.61	3,000.00	0.00	0.00	3,000.00	0
10-590-36	NPDES Permit Fees	0.00	300.00	0.00	0.00	300.00	0
10-590-73	Capital Outlay	0.00	12,000.00	17,893.61	17,893.61	5,893.61-	149
10-600-00	PLANNING BOARD	0.00	0.00	0.00	0.00	0.00	0
10-600-32	Planning Board Supplies	0.00	500.00	0.00	0.00	500.00	0
10-620-00	SPECIAL EVENTS	0.00	0.00	0.00	0.00	0.00	0
10-620-32	Office Supplies	14.90	100.00	0.00	0.00	100.00	0
10-620-35	Special Events Projects	0.00	0.00	0.00	67.29	67.29-	0
10-620-77	Eggstravaganza	0.00	1,200.00	0.00	0.00	1,200.00	0

City of Boiling Spring Lakes
Statement of Revenue and Expenditures

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Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
10-620-78	High School Graduation Recognition	0.00	600.00	0.00	0.00	600.00	0
10-620-81	Mayor's Cup Golf Tournament	0.00	0.00	0.00	2,245.97	2,245.97-	0
10-620-82	Fall Festival / Haunted Hayride	700.73	2,500.00	6.15	6.15	2,493.85	0
10-620-83	Candidates Night	0.00	100.00	0.00	0.00	100.00	0
10-620-84	Christmas Festival/Tree Lighting	0.00	1,500.00	0.00	0.00	1,500.00	0
10-630-00	PARKS & RECREATION:	0.00	0.00	0.00	0.00	0.00	0
10-630-01	Overtime Wages	0.00	0.00	0.00	249.66	249.66-	0
10-630-02	Salaries	19,558.92	283,000.00	21,530.20	70,434.76	212,565.24	25
10-630-03	Part Time Salaries	2,321.59	75,000.00	2,999.34	29,048.04	45,951.96	39
10-630-05	FICA Taxes	1,668.50	26,500.00	1,864.38	7,590.45	18,909.55	29
10-630-06	Group Insurance Coverage	2,994.32	45,000.00	0.00	0.00	45,000.00	0
10-630-07	Retirement Contribution	2,385.34	41,000.00	2,993.62	10,347.20	30,652.80	25
10-630-08	401(k) Contribution	873.75	15,000.00	1,039.44	3,592.75	11,407.25	24
10-630-10	Retiree Supplemental Insurance	654.00	18,000.00	0.00	0.00	18,000.00	0
10-630-11	Telephone & Postage	215.35	3,000.00	76.02	152.04	2,847.96	5
10-630-13	Electric & Water Utility Charges	1,297.62	14,000.00	151.08	261.62	13,738.38	2
10-630-14	Travel & Training	0.00	3,000.00	0.00	0.00	3,000.00	0
10-630-16	Equipment & Maintenance	0.00	4,000.00	0.00	0.00	4,000.00	0
10-630-17	Vehicle Maintenance	2,505.79	5,000.00	0.00	0.00	5,000.00	0
10-630-18	Park Equipment	985.00	2,200.00	0.00	0.00	2,200.00	0
10-630-26	Advertising	280.00	2,500.00	0.00	0.00	2,500.00	0
10-630-31	Fuel, Oil & Tires	564.25	5,500.00	577.88	1,377.81	4,122.19	25
10-630-32	Office Supplies	123.34	2,800.00	55.00	55.00	2,745.00	2
10-630-34	Janitorial Supplies	355.14	3,500.00	617.60	861.24	2,638.76	25
10-630-36	UNIFORM ALLOWANCE	0.00	2,000.00	0.00	725.95	1,274.05	36
10-630-42	Adult Programs	1,784.62	25,000.00	272.15	289.15	24,710.85	1
10-630-43	Youth Programs	3,913.11	28,000.00	0.00	3,758.12	24,241.88	13

City of Boiling Spring Lakes
Statement of Revenue and Expenditures

Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
10-630-45	Contracted Services	6,573.10	65,000.00	1,252.03	8,740.18	56,259.82	13
10-630-53	Dues & Subscriptions	0.00	1,600.00	457.50	457.50	1,142.50	29
10-630-57	Miscellaneous Expense	157.70	500.00	0.00	0.00	500.00	0
10-630-59	Water Testing Lakes	0.00	3,000.00	750.00	1,500.00	1,500.00	50
10-630-74	Capital Outlay	18,750.00	0.00	0.00	0.00	0.00	0
10-630-75	Debt Service Payments	8,050.85	150,000.00	0.00	0.00	150,000.00	0
10-630-76	Debt Service Interest Payments	2,170.34	0.00	0.00	0.00	0.00	0
10-630-77	Programs	0.00	10,000.00	0.00	1,868.00	8,132.00	19
10-640-00	BOARD OF ADJUSTMENTS:	0.00	0.00	0.00	0.00	0.00	0
10-640-14	Travel & Training	0.00	1,000.00	0.00	0.00	1,000.00	0
10-660-00	LIBRARY	0.00	0.00	0.00	0.00	0.00	0
10-660-32	Library Supplies	15.95	3,000.00	0.00	113.55	2,886.45	4
10-660-53	Dues & Subscriptions	0.00	350.00	0.00	0.00	350.00	0
GENERAL FUND Expenditure Totals		403,199.22	6,624,342.00	442,805.23	1,454,359.55	5,169,982.45	22

10 GENERAL FUND	Prior	Current	YTD
Revenues:	580,470.63	30,524.40	140,480.22
Expenditures:	403,199.22	442,805.23	1,454,359.55
Net Income:	177,271.41	412,280.83-	1,313,879.33-

Grand Totals	Prior	Current	YTD
Revenues:	580,470.63	30,524.40	140,480.22
Expenditures:	403,199.22	442,805.23	1,454,359.55
Net Income:	177,271.41	412,280.83-	1,313,879.33-

City of Boiling Spring Lakes
Statement of Revenue and Expenditures - Standard

Revenue Account Range: 20-000-00 to 20-999-99	Include Non-Anticipated: Yes	Year To Date As Of: 09/30/25
Expend Account Range: 20-000-00 to 20-999-99	Include Non-Budget: No	Current Period: 09/01/25 to 09/30/25
Print Zero YTD Activity: No		Prior Year: 09/01/24 to 09/30/24

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Excess/Deficit	% Real
20-343-00	State Street Aid Allocation	204,336.24	400,000.00	0.00	0.00	400,000.00-	0
POWELL BILL FUND Revenue Totals		204,336.24	400,000.00	0.00	0.00	400,000.00-	0

Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
20-560-00	STREET REPAIR & CONST.:	0.00	0.00	0.00	0.00	0.00	0
20-560-04	PROFESSIONAL SERVICES	0.00	40,000.00	0.00	722.50	39,277.50	2
20-560-15	STREET SURFACING & MAINT.	26,915.34	50,000.00	4,089.17	23,910.01	26,089.99	48
20-560-16	MAINTENANCE - EQUIPMENT	0.00	0.00	0.00	7,982.00	7,982.00-	0
20-560-19	PAVING PROJECTS	0.00	290,000.00	0.00	0.00	290,000.00	0
20-560-33	STREET DEPT. SUPPLIES	0.00	10,000.00	0.00	0.00	10,000.00	0
20-560-34	STREET CULVERTS	0.00	10,000.00	3,516.00	3,516.00	6,484.00	35
POWELL BILL FUND Expenditure Totals		26,915.34	400,000.00	7,605.17	36,130.51	363,869.49	9

20 POWELL BILL FUND		Prior	Current	YTD
Revenues:		204,336.24	0.00	0.00
Expenditures:		26,915.34	7,605.17	36,130.51
Net Income:		177,420.90	7,605.17-	36,130.51-

Grand Totals		Prior	Current	YTD
Revenues:		204,336.24	0.00	0.00
Expenditures:		26,915.34	7,605.17	36,130.51

City Of Boiling Spring Lakes - Library Renovation Project

Project Revenues & Expenditures as of September 30, 2025

Account Id	Account Description	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit	%Expd/%Real
36-329-00	Investment Earnings	0.00	916.09	18,437.08	18,437.08	0
36-348-00	NC OSB&M SCIF Funds	250,000		250,000	0.00	100%
Library Renovation Revenue Totals		0.00	916.09	268,437.08	18,437.08	
36-630-04	Professional Services	40,000	0	15,697	24,303	39%
36-630-74	Construction	210,000		0	210,000	0%
Library Renovations Expenditure Totals		250,000.00	0.00	15,697.10	234,302.90	

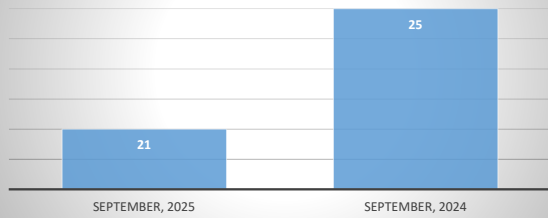
City of Boiling Spring Lakes - Dam Project
Project Revenues & Expenditures as of September 30, 2025

Account Id	Account Description	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit	%Expd/%Real
35-329-00	Investment Earnings	0.00	34,882.73	1,833,594.73	1,833,594.73	0
35-348-00	FEMA Grant Funds	17,894,770.00	0	13,421,100.36	-4,473,669.64	75%
35-348-01	NC OSB&M SCIF Funds	22,000,000.00	0	22,000,000.00	0.00	100%
35-348-02	DCIP Grant Funds	14,900,000.00	0	7,865,824.31	-7,034,175.69	53%
35-348-03	Brunswick County Grant Funds	3,000,000.00	0	1,500,000.00	1,500,000.00	50%
Dam Reconstruction Project Revenue Total		57,794,770.00	34,882.73	46,620,519.40	-8,174,250.60	
35-000-00	Dam Reconstruction Project	0	0	0	0	0
35-570-00	FEMA Expenditures	0	0	0	0	68%
35-570-70	Engineering	2,607,366.00		254,264.49	2,353,101.51	
35-570-72	Lakebed Management	0.00	0	86.20	-86.20	
35-570-74	Construction	15,287,404.00	0	11,890,382.34	3,397,021.66	
FEMA Expenditures Total		17,894,770.00	0.00	12,144,733.03	5,750,036.97	
35-571-00	NC OSB&M SCIF Expenditures	0	0	0	0	64%
35-571-04	Professional Services	96,500.00	0	58,037.14	38,462.86	
35-571-70	Engineering	5,727,870.00	0.00	2,588,731.23	3,139,138.77	
35-571-71	Utility Relocation	1,089,338.00	0	757,203.22	332,134.78	
35-571-72	Lakebed Management	917,815.00	0	637,393.25	280,421.75	
35-571-74	Construction	11,561,844.00	0.00	9,998,198.29	1,563,645.71	
35-571-99	Contingency	2,606,633.00	0	0	2,606,633.00	
NC & OSB&M SCIF Expenditures Total		22,000,000.00	0.00	14,039,563.13	7,960,436.87	
35-572-00	DCIP Expenditures	0	0	0	0	60%
35-572-70	Engineering	0.00	0	310,589.26	-310,589.26	
35-572-74	Construction	14,900,000.00	0	8,608,385.15	6,291,614.85	
DCIP Expenditures Total		14,900,000.00	0.00	8,918,974.41	5,981,025.59	
35-573-00	Brunswick County Expenditures	0	0	0	0	50%
35-573-70	Engineering	0.00		62,379.26	-62,379.26	
35-573-71	Utility Relocation	0.00	0	134,036.66	-134,036.66	
35-573-74	Construction	3,000,000.00		1,303,584.08	1,696,415.92	
Brunswick County Expenditures Total		3,000,000.00	0.00	1,500,000.00	1,500,000.00	
35-574-00	City Paid Expenditures	0	0	0	0	0
35-575-04	Grant Administration	0.00	0	9,120.00	-9,120.00	
City Expenditures Total		0.00	0.00	9,120.00	-9,120.00	
Dam Reconstruction Proj Expenditure Total		57,794,770.00	0.00	36,612,390.57	21,182,379.43	

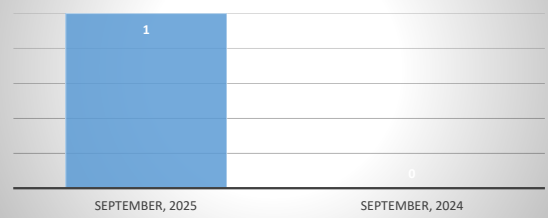
PLANNING & ZONING					
September 2025					
ZONING					
APPLICATIONS SUBMITTED = 31 PERMITS ISSUED = 21					
		Applications Submitted	Permits Issued	Denied/Expired Incomplete Application	
RESIDENTIAL		26	18	2	
NON-RESIDENTIAL		5	3	0	
TOTAL		31	21	2	
~RESIDENTIAL ZONING PERMITS ISSUED BY TYPE~					
Single-family Residential	Manuf Home	Accessory Bldgs	Additions	Habitability Compliance	Total Res Issued
2	0	16	0	0	18
0					
Commercial Building	Zoning Compliance	Accessory Bldgs	Additions	Other (signs, food trucks)	Total Non-Res Issued
0	1	0	0	2	3
FLOODPLAIN DEVELOPMENT					
APPLICATIONS SUBMITTED = 1 PERMITS ISSUED = 1					
	Applications Submitted September	Issued September	USACE PCN Required	USACE NWP Issued	Section 13-81 (Excavation) Approval Issued
RESIDENTIAL	1	1	0	0	0
NON-RESIDENTIAL	0	0	0	0	0
TOTAL	1	1	0	0	0
TREE REMOVAL					
Applications Submitted = 15 Permits Issued = 11					
		Applications Submitted	Issued	Denied/Incomplete Application	
RESIDENTIAL		15	11	0	
NON-RESIDENTIAL		0	0	0	
TOTAL		15	11	0	
TREE REMOVAL APPLICATIONS PROCESSED BY RCW ZONE TYPE - SEPTEMBER 2025					
TREE REMOVAL APPLICATIONS			Green - No USFWS	Red - USFWS Coord	Blue - USFWS Coord
Green - City Permit Only			5	0	10
DRIVEWAY PERMITS ISSUED					
5					
RIGHT-OF-WAY PERMITS ISSUED					
0					
ZONING/CODE ENFORCEMENT			~FEES COLLECTED~		
		TOTAL		September 2025	Fiscal-YTD
ZONING/CLEARING INSPECTIONS		70	ZONING PERMITS	\$3,600.00	\$16,325.00
C.E. INSPECTIONS		104	PLANNING&DEV/BOA	\$875.00	\$1,920.00
C.E. CASES OPENED		17	CODE ENFORCEMENT	\$0.00	\$0.00
C.E. CASES CLOSED		19	ABATEMENTS	\$0.00	\$0.00
NOV/Door Hanger		12	DRIVEWAY PERMITS	\$3,400.00	\$6,650.00
C.E. CASES IN PROGRESS		52	TECHNOLOGY FEES	\$260.00	\$900.00
REFERRED (ATTY/ABATEMENT)		1			
ADMIN. SEARCH WARRANTS		0	TOTAL	\$8,135.00	\$25,795.00

PLANNING & ZONING

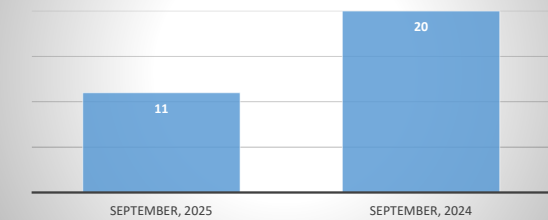
ZONING PERMITS ISSUED



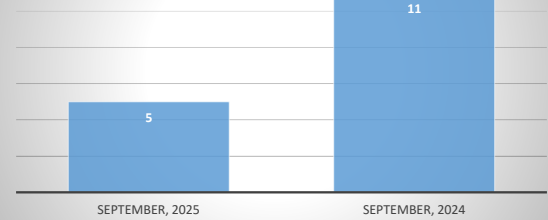
FLOODPLAIN/ROW PERMITS ISSUED



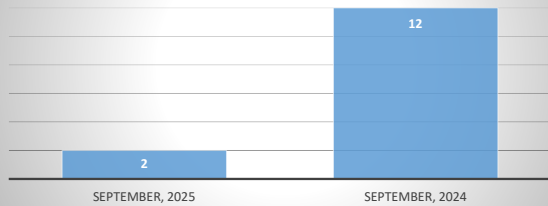
TREE PERMITS ISSUED



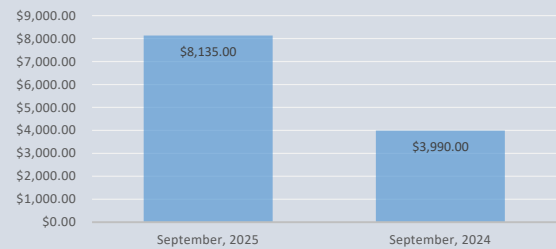
DRIVEWAY PERMITS ISSUED



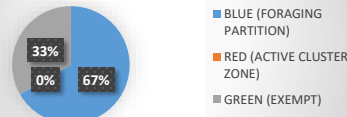
NEW HOME CONSTRUCTION PERMITS



FEES COLLECTED ~ PLANNING & ZONING



USFWS Requests by Type



UPDATES

September Planning Board - General UDO Amendments (procedures, dimension requirements, PRD standards) & Conditional Zoning / Comp. Land Use Plan
SENC Regional Hazard Mitigation Plan Update - Risk Assessment Meeting September 23, 2025
Pre-application Meetings: 2 / Exempt Plat Approvals: 2 / NOV Appeals: 0 / Minimum Housing Hearings: 0
Major Site Plan - 21 Lot Subdivision - Awaiting Plat Revisions, Engineered Road Design Specs, Cost Estimates & Performance Guarantee
Major Site Plan (2024-10-0001) - Contractor's Office / Retail - Review Complete - Awaiting Revisions
Major Site Plan (2025-05-0001) - Retail / Office / Restaurant - Preliminary Review Complete - Awaiting Revisions
Minor Site Plan (2024-07-0001) - Contractor Office & Storage - Preliminary Review Complete - Awaiting Revisions
Minor Site Plan (2024-05-0002) - Contractor's Office & Storage - Preliminary Review Complete - Awaiting Revisions
Minor Site Plan (2025-09-0001) - Fitness Center - In Review
Change of Occupancy - Gas Station w/Convenience Store - 3094 George II Hwy. - Marathon
Fire Management Assistance Grant - City Documentation Submitted - NCEM in Final Review Process - Awaiting FEMA Submission
PTC 8 - PA - Category B/Lumbee/Redwood-Obligated//Roads & Culverts - Obligated//Dams - FEMA Review//Cat B Mgmt Costs - FEMA Review
NCEM Disaster Relief & Mitigation Fund (DRMF) Grant Application Submitted - Holly Rd./Redwood Rd. Drainage Improvements Project
NCDOT - NC 87 Milling, Resurfacing, Shoulder Reconstruction & Fifty Lakes Dr. Turn Lane Project Underway

Building and Inspections Department

Month	September		2025	
~ Housing & Commercial Building ~				
	2024	2025	New Home Construction Value This Month	New Home Construction Value Fiscal Year to Date
New Construction - Residential	11	5	\$1,105,000.00	\$6,268,000.00
Manufactured Homes	0	0	\$0.00	
New Construction ~ Non- Residential	0	0		
All Other Building Permits	20	16		
Total Building Permits This Month	31	21		
~ Permitting ~				
Trade Permits	Storage/Utility	Garages	Addition ~ 1	Carports
Electrical (19) * Plumbing (5) * Mechanical (18)	Buildings		Remodel / Renovation ~ 1	
42	3	2	2	0
Swimming Pools	Ramps	Docks Piers	Decks	Miscellaneous ~ 2 Demolition ~ 2
2	0	0	0	4
Porches	Sunrooms	Roof	New Home Construction	Manufactured Homes
1	0	0	5	0
~ Commercial ~				
New Building	Addition	Renovation	Ramps	Miscellaneous
0	1	0	0	1
~ Totals ~				
	Building	Trade	Total Permits Issued This Month	Building Inspections This Month
	21	42	63	197
~ Other ~				
Fire Inspections Inspections This Month	Fire Inspections Re Inspects	Fire Inspections Passed	Fire Inspections Working Toward Compliance	Burn Permits Issued
0	0	0		366
~ Fees Collected ~				
Fees Collected	2024	2025	Fiscal ~ Year to Date 2024	Fiscal - Year to Date 2025
Permitting				
Building Permit Fees (094)	\$17,455.00	\$6,999.00	\$67,170.00	\$37,332.00
Electrical (095)	\$6,990.00	\$3,272.00	\$15,180.00	\$12,001.00
Mechanical / HVAC / Fuel Gas (096)	\$5,175.00	\$2,520.00	\$10,660.00	\$8,585.00
Plumbing (097)	\$3,220.00	\$1,895.00	\$11,280.00	\$6,480.00
Re-Inspect & Penalty Fees (098)	\$1,700.00	\$0.00	\$4,575.00	\$735.00
Fire Inspection Fees (099)	\$0.00	\$0.00	\$300.00	\$150.00
Building Plan Review Fees (106)	\$0.00	\$0.00	\$0.00	\$0.00
Technology Fees (109)	\$510.00	\$290.00	\$1,235.00	\$1,095.00
Total Fees Collected	\$35,050.00	\$14,976.00	\$110,400.00	\$66,378.00
~ Updates ~				
Fiscal Year to Date Housing ~ 07/01/2025-09/30/2025 Site Built = 22 / Modular = 1 / Manufactured = 1			Fiscal YTD Total New Homes = 24	



City of Boiling Spring Lakes

Stormwater Department

9 East Boiling Spring Road
Southport, NC 28461

STORMWATER DEPARTMENT REPORT OCTOBER 2025

Background Information:

The City has created a new stormwater department to implement and mitigate the effects of stormwater flooding in the City limits that has become worse over the last several years due to the increase of building development. The increase in building development impacts the existing roadside drainage ditches/swales, primary drainage ditches and mechanical conveyance systems with additional stormwater from new impervious surfaces. In order to limit flooding due to the increased development, the stormwater department was created to maintain the existing stormwater infrastructure, plan for future impacts from new development, implement strategies to mitigate flooding and provide support to other City Departments with permitting and general master planning. The information below provides a description and photos of work that have been completed since the inception of the department. Currently the team has reshaped and ditched approximately 10,000 lf. of roadside drainage ditches.

In addition to the ditching, a primary 48" HDPE pipe culvert was re-excavated and reset to the proper invert elevations at Golf View Road in the Highlands Development. As you know this was an area that has been impacted by numerous flooding events in the past. As a side note, that area fared very well with this latest storm event that occurred over the weekend. The team also has been proactive with identifying troubled areas where ponding water is occurring. For example, the corner of Liberty Road and Kannapolis Road was not draining properly from this most recent storm. The team conducted a field inspection and identified a crushed and decaying corrugated metal pipe (CMP) that had blocked the drainage ditch. The team removed the pipe and alleviated ponding issues on Kannapolis, Liberty as well as a portion of Goldsboro. The pipe is scheduled to be replaced in the next couple days with a new 18" high-density polyethylene pipe (HDPE). Other duties include on-call services when residents call with issues along property frontage. Our residents are the front line support with helping the department address on-going issues around the City.

The team has also developed a plan to mitigate drainage concerns at a crucial evacuation route along Pine Lake Road and Miller Road. The department is working closely with a resident to obtain a drainage/maintenance agreement to allow the City to remove and replace an existing concrete pipe with a new 24" HDPE pipe. The pipe had been crushed and covered for years restricting flow at that location and backing up during large storm events. The proposed new pipe installation will provide an additional point of discharge for that main intersection and decrease the chances for potential flooding. That project is scheduled to begin within the next couple weeks.

In addition to some of the duties and jobs described above, some other task include removing overgrown vegetation from many of our primary ditches, checking existing storm pumps and preparing areas that are flood prone prior to major storm events.

Financial Impact:

Cost for materials such as equipment, pipe, pipe accessories, rip-rap stone (soil erosion) for replacing, upgrading and providing preventive maintenance for the stormwater conveyance will have a tremendous cost savings in the future to the city's road infrastructure reducing repair cost.

Recommendation:

The Board should consider having an engineering analysis prepared for upgraded major culvert crossings in the City that provide evacuation routes for the residents especially along South Shore. Another recommendation to consider is the hiring of a tree/brush removal contractor to remove trees and vegetative overgrowth from all the "primary" drainage ditches throughout the City limits. This would have a huge impact on the way the stormwater is moved throughout the conveyance system.

Attachments:

The following list below provides a description of the work that has been completed in the last couple months:

Note: The team has reshaped and cleaned approximately 10,000 lf. of drainage ditches to include the following area;

- | | |
|---|--------------------------------|
| 1.) 124 lf. Wilmington Road | 8.) 114 lf. Fifty Lakes Drive |
| 2.) 219 lf. Sioux Road | 9.) 276 lf. Springfield Road |
| 3.) 87 lf. Lumberton Road | 10.) 109 lf. Windemere Road |
| 4.) 1,810 lf. Westway Road | 11.) 114 lf. Fifty Lakes Drive |
| 5.) 761 lf. Springfield and Palmetto Road | 12.) 133 lf. South Shore Drive |
| 6.) 355 lf. W. North Shore Drive | 13.) 885 lf. Fieldcrest Road |
| 7.) 403 lf. Burton Road | |

Total Ditching for August = 5,390 lf.

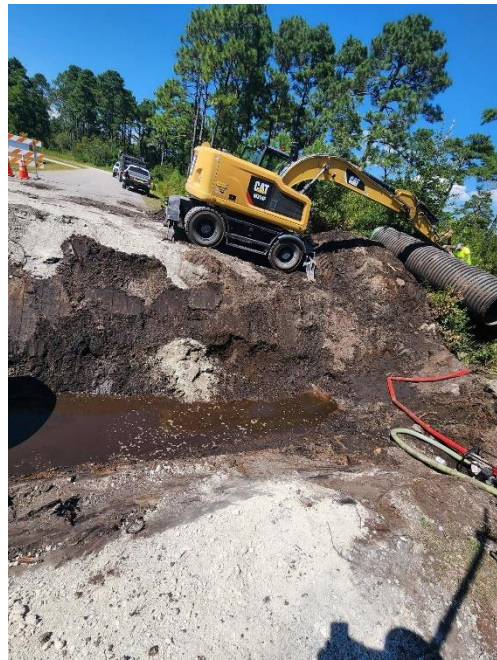
- | | |
|------------------------------------|--------------------------------|
| 1.) 403 lf. Burton Road | 9.) 436 lf. Charlestown |
| 2.) 184 lf. Virginia Road | 10.) 205 lf. South Shore Drive |
| 3.) 352 lf. Cougar Dr. & Goldsboro | 11.) 47 lf. North Shore Drive |
| 4.) 220 lf. Golfview Road | 12.) 172 lf. Downing Road |
| 5.) 285 lf. Polaris Road | 13.) 227 lf. Goldsboro Road |
| 6.) 651 lf. Miller Road | |
| 7.) 122 lf. Drayton Road | |
| 8.) 220 lf Pine Needles Road | |

Total Ditching for September = 3,524 lf
Total Ditching for October up to 10-14-2025 = 1,034 lf

PHOTOS



Golf View Pipe Invert Reset



Golf View Pipe Invert Reset



Golf View Pipe Install w/Rip-Rap
Protection (Upstream)



Ditch Maintenance
Vegetation cut and groomed



Pipe Culvert Restoration w/Rip-Rap
Protection (Upstream)



Pipe Culvert Restoration w/Rip-Rap
Protection (Downstream)



Ditch Cleaned and Shaped
(typical)



Ditch Cleaned and Shaped
(typical)



Ditch Maintenance
(typical)



New Pipe Repair w/Flared End Section
and Rip-Rap Protection



Spring Lake Pipe Outlet Restoration
Outlet #1



Spring Lake Pipe Outlet Restoration
Outlet #2



Recently Cleaned and Reshaped Ditch
Unobstructed Flow



Cleaned and Reshaped Ditches
Free Unobstructed Flow



City of Boiling Spring Lakes

**9 East Boiling Spring Road
Boiling Spring Lakes, NC 28461**

Special Events Committee
Meeting Minutes
August 13, 2025
5:30 PM
City Hall

ATTENDANCE: Brenda Hogan (Chair), Lucille Launderville, Joan Kinney, Karen Hartigan, Clark Sizemore

ABSENT: Mary Pongonis (excused)
Jenny Sorber (excused)
Teagan Hall, Commissioner Liaison (excused)

I. CALL TO ORDER

Brenda called the meeting to order at 5:30 PM.

II. APPROVAL OF AGENDA

Karen moved to approve the agenda. The motion was seconded by Clark.

VOTE: 5 – 0

III. APPROVAL OF MINUTES

Brenda moved to approve the minutes of the July 9, 2025 meeting. The motion was seconded by Karen.

VOTE: 5 – 0

IV. PUBLIC COMMENTS

None

V. BUDGET REPORT

Lucille reported the following financial report for the Mayor's Cup Golf Tournament:

Income - T-Signs	\$4,690	
50/50	723	
Total Income		\$5,413.00
Expenses – Gift Cards	\$250.00	
Chips, Raffle Tickets, etc.	\$85.97	
Stress Balls	248.45	
The Lakes- Gold Sponsors		
Plus 1 team	2,160.00	
Total Expenses		\$1,045.58
Total Profit		\$2,668.58

Now the balance in our Special Account is \$4,690.00.

Lucille pointed out the expenditures from our special account ending July 31, 2025 showed supplies for the Mayor's cup Golf Tournament of \$85.97 which should have been an expense for year ending July 31, 2026. She will go over this with the city finance officer.

Lucille will keep the Special Events credit card for whenever we need to use it rather than leave it at City Hall. If we needed it and Brandon Stevens, Finance Director, was not available, we would not be able to get it. This will be more convenient for the committee members when they need to go shopping for an event or have a committee expense.

VI. OLD BUSINESS

a. Mayor's Cup Golf Tournament – Recap

All agreed the golf tournament was a big success and Brenda reported the golf club was also very pleased. Everyone had a good time. It was suggested the mulligan money should be split so half goes to the golf club and half to the Special Events Committee. At present the golf club receives all that income. This will be discussed at the preliminary meeting held before the next tournament.

Suggestion – Make a sign identifying the colored tickets so golfers know what color ticket is for what – White – beer ticket, blue – raffle ticket, red – 50/50 ticket.

Joan would like to see us have a picture taken with the gold sponsors with their sign so she can include it in the thank you notes.

The first golf tournament put on by the Special Events Committee was held in 1999,

b. Halloween Fall Festival

Brenda told the committee she spoke to Ashley at the Dairy Bar to see if she was interested in participating in the festival with her food truck if the committee decided to go with food trucks. Ashley said she would get back to her after checking her schedule. We could also consider having Kona Ice. Joan made a motion if the committee decides to have food trucks that we go ahead and reserve them. The motion was seconded by Brenda. Lucille brought up the added expense of food sold from food trucks as compared to what everyone is used to when we have food purchased from one of our local organizations. They are accustomed to paying about half the price that food trucks ask for. All agreed this would not be the direction the committee would like to go.

VOTE: 0 – 5

This year the committee will ask the VFW to sell hamburgers and hot dogs and the committee will supply all the food for them to prepare. Karen will take care of checking to see if they are interested.

The festival will be held on October 18th from 5PM to 8PM with the costume contest being at 6:30 PM.

ITEMS DISCUSSED (CHECK LIST)

BSL Fire/Rescue and BSL Police will have scenes.

Community Center open from 4PM – 8PM with city employee who will be paid \$60

DJ discussed but decided against

Check with David Mammay regarding sound system – wireless?

First Baptist Church of BSL youth group to help

Joan will order 2 sets of tombstones

Clark will purchase pumpkins and hay

Clark will monitor candy distribution

Joan will order 5000 – 6000 pieces of candy

Tatoos
Fortune Teller – Mary
Bags for candy handed out at candy walk (200 max)
Tape for trail site
Check lights for trail
Set up will be a 10AM with return time of 4:00PM
120 hamburgers and hot dogs, buns, condiments, napkins, foil sheets,
chips and water to be purchased
Tickets for volunteers to get food

c. Candidates Night

Hank Troszaniec will be our moderator. The Community Center has been reserved. The event will be from 6:30PM to 8:00PM with setup being at 5:30PM. Joan explained to the committee that we can request additional people to be in the room other than what is required if we ask their approval and they can approve it along with being ready with a fire engine. She will handle this. We need to check with the Community Center to see how we can facebook live the event. We will set up question boxes in the local businesses, city hall and the community center. Colored cards will be used to designate time limits for the candidates.

VII. NEW BUSINESS

Lucille moved we use \$300 from our Special Account to purchase school supplies and surprise Teagan by presenting the supplies to her. Joan seconded the motion.

VOTE: 5 – 0

School supplies will be purchased tomorrow and we will try to present them to Teagan ASAP.

VIII. ANNOUNCEMENTS

Lucille reminded the committee that there is an opening on the committee and we have been given permission to have 2 extra volunteers on our committee to help. Sonya Schneider was suggested to be one of the extras. These volunteers would be available to help us at our events and will wear one of our tee shirts to identify as part of our committee. We would also like for them to come to our meetings so they are knowledgeable about the committee.

IX. NEXT MEETING AGENDA ITEMS

- a. Halloween Fall Festival
- b. Candidates Night

X. ADJOURNMENT

A motion was made by Clark with a second by Karen to adjourn the meeting.

VOTE: 5 – 0

The meeting adjourned at 7:10PM.

Respectfully submitted,
Joan Kinney
Special Events Committee Member



City of Boiling Spring Lakes

9 East Boiling Spring Road
Boiling Spring Lakes, NC 28461

Library Commission Boiling Spring Lakes City Hall September 11, 2025, 9:30AM MINUTES OF THE MEETING

ATTENDANCE: Sherrie Kuzian, Tammy Sollenberger, Marlene DeFrancesco, Margaret Boyne

ABSENT: Martha Samson (excused)

COMMISSIONER LIAISON: Kimberly Sherwood

I. CALL TO ORDER

Chair Sherrie Kuzian called the regular monthly meeting to order 9:55 AM

II. APPROVAL OF AGENDA

MOTION to accept Agenda as is: Margaret Boyne. SECOND: Tammy Sollenberger.

Vote: 4-0

III. APPROVAL OF MINUTES

MOTION to accept Minutes as is: Tammy Sollenberger. SECOND: Marlene DeFrancesco

Vote : 4-0

IV. PUBLIC COMMENT

None

V. OLD BUSINESS

A. Update on renovation of new space

- a. The Library Commission members toured the new library space to check measurements for furniture layout in the planned library office space. While in the facility, members noted discrepancies on the posted demo/renovation job sheets posted in the planned library space.

- i. Items of concern included: Apparent no removal of the paneling and carpet to be installed rather than LVP

- b. A meeting will be scheduled with Gordon Hargrove to discuss the renovation plans.

B. Library Purchases

- a. All purchased and received books have been processed and have been put in the upstairs storage area prior to being put on display.

- b. The subscription for the Libib online inventory system was renewed for another year.

VI. NEW BUSINESS

- A. Status of the reserved furniture in storage – Pam reached out to Sherrie to verify which items of furniture being kept in the upstairs storage were reserved for the planned library office. The items include:
 - a. Office desk
 - b. Two office chairs
 - c. Plastic chairs
 - d. Note – upholstered chairs cannot be used in the library space due to not being able to properly clean the fabric between uses.
- B. The Little Free Library located at City Hall has some dis-repair due to exposure to the elements. Marlene and her husband will make repairs as necessary to prevent damage to the donated books.

VII. PURCHASES & DONATIONS & BUDGET REVIEW

- A. A new Microsoft 365 account will be established and license purchased to keep the library laptop functional and up to date. The license cost is approximately \$100.
- B. A motion was made by Tammy Sollenberger, seconded by Marlene DeFrancesco to temporarily stop purchases of new books for the library until the January 2026 meeting and there is information on the completion of the renovation project. This will ensure funds are available to purchase other necessary electronic equipment for the new library when the project is completed.

Vote: 4-0

VIII. ANNOUNCEMENTS

- A. Next meeting of the Library Commission is Thursday, October 9 at 9:30 am.
- B. Next meeting of the Board of Commissioners is Tuesday, October 7 at 6:30 pm.
- C. Citizens Forum is Wednesday, September 18 at 6:00pm
- D. Fall Festival at the Community Center on October 18 at 5:00pm

IX. NEXT MEETING AGENDA ITEMS

Library purchases and donations
Update on renovation of new space

X. ADJOURNMENT

MOTION: Tammy Sollenberger, SECOND: Marlene DeFrancesco
Sherrie Kuzian adjourned the meeting at 10:30 AM

Vote: 4-0

Respectfully submitted,

Margaret E Boyne, Secretary



City of Boiling Spring Lakes
9 East Boiling Spring Road
Southport, NC 28461

STAFF REPORT

Agenda Date: November 5, 2025

Title: Substantial Completion for Upper Lake Dam

Department: City Manager

Overview:

The City of Boiling Spring Lakes is considering issuing a substantial completion order for Upper Lake Dam.

September 2025: Sequoia requested substantial completion for Upper Lake Dam, and McGill Engineering provided a punch list that Sequoia addressed.

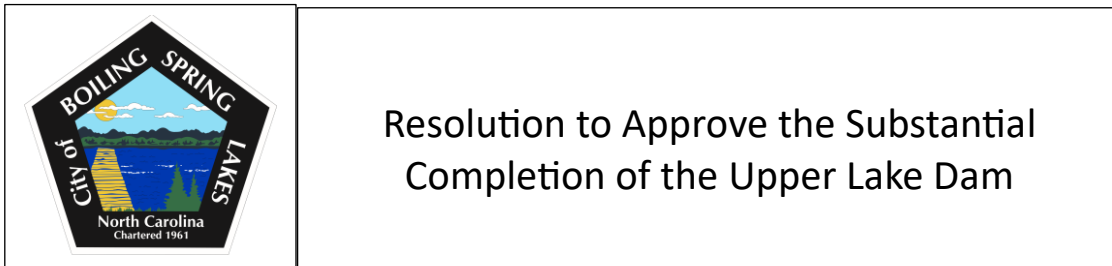
Concerns for Issuance:

NC Dam Safety Certification: Upper Lake Dam lacks certification, a process taking 3-6 months.

Recommendation:

Staff recommends approving the resolution for the substantial completion of the Upper Lake Dam.

Side Attachment: Resolution for the Substantial Completion for Upper Lake Dam.



WHEREAS, the project for the Upper Lake Dam has been undertaken to enhance safety, and improve infrastructure; and

WHEREAS, a thorough review and assessment of the project progress has been conducted; and

WHEREAS, the approval of the Substantial Completion of the Upper Lake Dam based on the successful completion of the necessary stages of construction and compliance with all regulatory and safety standards; and

WHEREAS, the Substantial Completion of the Upper Lake Dam will allow for the transition to operational status and enable the community to benefit from the improvements made;

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves the Substantial Completion of the Upper Lake Dam.

ADOPTED THIS 5th DAY OF November, 2025.

Jeff Winecoff, Mayor

Attest:

Tanya Shannon, City Clerk



City of Boiling Spring Lakes
9 East Boiling Spring Road
Southport, NC 28461

STAFF REPORT

Agenda Date: November 5, 2025

Title: McGill Task Order No. X

Department: City Manager

Background Information:

On September 16, 2024, the City experienced significant flooding due to Potential Tropical Cyclone Eight, resulting in extensive damage to municipal streets. The flooding breached culvert crossings and damaged road surfaces. After assisting the City through the public assistance process, the engineer has been directed to proceed with design services for the damaged sites listed below. The project involves repairing roads and culvert pipes, as well as coordinating with state and federal partners to finalize the FEMA reimbursement process for these recovery efforts. McGill proposes to provide the following tasks to support the City with necessary repairs and approved mitigation measures at eleven damage sites, which include: Beaufort Road, Drayton Road, Fairway Drive, Lumbee Road, Pine Lake Drive, South Shore Drive (100, 500, 700, and 1200 Blocks), Sunset Road, and W. Boiling Springs Road.

Financial Impact:

The City shall pay the Engineer for the services outlined in Task Order No. X a Lump Sum fee of \$190,300.00. This fee is based on an assumption of reasonable and efficient transfer of information with FEMA personnel. Multiple submittals and preparation of additional information due to alterations in agency inputs may warrant services beyond those described above and create a need for a task order amendment, provided through mutual agreement of such.

Recommendation: Staff recommends approval of the Resolution for Task Order X.

Attachments:

Task Order No. X Resolution



RESOLUTION TO APPROVE MCGILL TASK ORDER NO. X

WHEREAS, the City of Boiling Spring Lakes has entered into a Master Services Agreement with McGill Associates, P.A. (hereinafter referred to as "ENGINEER") dated April 7, 2017; and

WHEREAS, the ENGINEER has provided assistance to the City through the public assistance process and has been directed to provide design services for the recovery and repair of the damaged infrastructure; and

WHEREAS, the ENGINEER will coordinate with state and federal partners to finalize the FEMA reimbursement process for the recovery efforts; and

WHEREAS, the tasks outlined in Task Order No. X will address needed repairs at eleven damage sites, including but not limited to Beaufort Road, Drayton Road, Fairway Drive, Lumbee Road, Pine Lake Drive, and various blocks of South Shore Drive and Sunset Road;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Boiling Spring Lakes, that Task Order No. X, dated November 5, 2025, between the City and the ENGINEER for the PROJECT entitled: Potential Tropical Cyclone Eight Recovery Design Services - Citywide Roads and Culverts, is hereby approved.

This resolution shall take effect immediately upon its adoption.

Adopted November 5, 2025

Jeff Winecoff, Mayor

Attest:

Tanya Shannon, City Clerk



City of Boiling Spring Lakes
9 E. Boiling Spring Rd.
Southport, NC 28461

STAFF REPORT

Agenda Date: November 5, 2025

Title: Task Order No. 3

Department: City Manager

Background Information:

Amendment 2 to Task Order No. 3 updates the Master Services Agreement between the City of Boiling Spring Lakes and McGill Associates (July 12, 2019). It authorizes services for the BSL Dams Construction/Reconstruction Project, focusing on incremental impoundment approvals for North Lake Dam and Upper Lake Dam. The City requires coordination with State Dam Safety for these approvals before completing Pine Lake Dam and Sanford Dam, necessitating additional work beyond the original task scope.

Overview :

The following tasks will be executed as construction progresses:

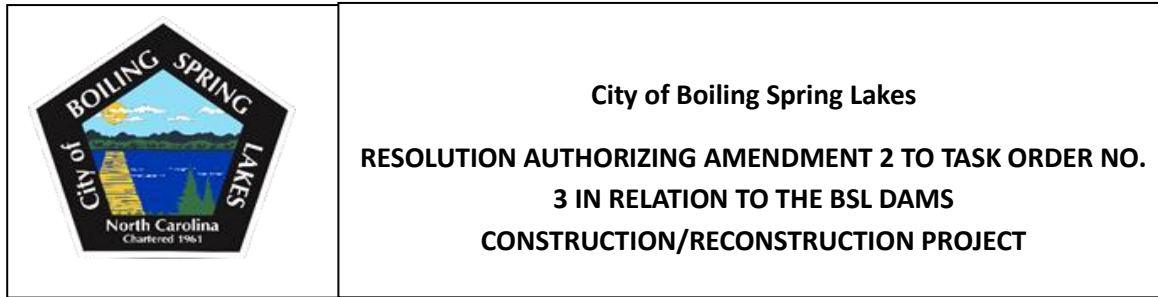
- Preparation of Dam Certification Package.
- Develop a submission package for NC DEQ Dam Safety.
- Attend site inspections by NC DEQ Dam Safety.
- Maintain communication with NC DEQ regarding construction records.
- Inclusions in the Package: Draft and submit the NC Dam Safety Emergency Action Plan (EAP).
- Create and submit the Operations & Maintenance (O&M) manual draft.
- Submit Environmental Permits certifications to USAGE and NCDEQ.
- Manage receipt of Permission to Impound from NC Dam Safety.
- Provide a hard copy of Record Drawings to the Wilmington, NC regional NC DEQ office.

This amendment is crucial for complying with state dam safety regulations during the impoundment process. McGill Associates is ready to efficiently support the City with these tasks.

Recommendation:

Approve the resolution for Task Order No. 3 to ensure compliance with state dam safety regulations.

Side Attachment: Task Order No. 3 Resolution



WHEREAS, the City of Boiling Spring Lakes, has entered into a Master Services Agreement with McGill Associates dated July 12, 2019, for professional services related to various projects; and

WHEREAS, the City has identified a need to amend Task Order No. 3 to address new requirements regarding the incremental impoundment approval for the North Lake Dam and Upper Lake Dam within the BSL Dams Construction/Reconstruction Project; and

WHEREAS, the City has requested coordination with State Dam Safety to facilitate the incremental impoundment approvals for both North Lake Dam and Upper Lake Dam prior to the completion of the Pine Lake Dam and Sanford Dam; and

WHEREAS, this new request for incremental approvals necessitates additional efforts that diverge from the original scope outlined in Task Order No. 3, which anticipated a singular approval process;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Boiling Spring Lakes, that The City hereby approves Amendment 2 to Task Order No. 3 with McGill Associates, which allows for additional services in relation to the BSL Dams Construction/Reconstruction Project.

Adopted this 5th day of November, 2025

Jeff Winecoff, Mayor

Attest:

Tanya Shannon, City Clerk



City of Boiling Spring Lakes
9 East Boiling Spring Road
Southport, NC 28461

STAFF REPORT

Agenda Date: November 5, 2025

Title:

Resolution Authorizing a (1) year contract with Elvis Service Company, Inc for Portable Restroom Services for the City of Boiling Spring Lakes.

Department:

Parks and Recreation

Background Information:

Elvis Service Company, Inc acquired PVI Enterprises, whom we've had a contract with since August 2, 2022.

Financial Impact:

The funds required for the units and service are included in the current approved FY26 operating budget.

Recommendation:

City staff recommends the approval of a (1) year contract for portable toilet services with Elvis Service Company, Inc as submitted by the Parks & Recreation Director.

Attachments:

Resolution authorizing a (1) year contract for portable restroom services for the City of Boiling Spring Lakes.

Portable Toilet Contract, dated September 1, 2025.



SERVICE AGREEMENT

ELVIS SERVICE COMPANY INC.
2200 EXECUTIVE AVENUE
MYRTLE BEACH, SC 29577
843-448-5016

NCS-00128
SC-26003

September 01, 2025

Elvis Service Company Contacts

NAME	PHONE	EMAIL
Morgan Elvis	(843) 448-5016	morgan@elviservicecompany.com
Matthew Haselden	(843) 448-5016	haseldenmatt@gmail.com
Ann Turbeville	(843) 448-5016	accounting@elviservicecompany.com

This service agreement is for the rental and service of portable toilets. The service agreement continues for one year from the effective date of *September 1, 2025*. The option to renew for an additional year will be provided given both parties agree on an annual price increase. Elvis Service Company agrees to furnish portable toilets and service as requested by the *City of Boiling Spring Lakes*. Invoicing for these units will be on the last day of each month throughout the year as an "after the fact" billing. If an additional unit is requested or any units are removed, it will reflect on the next billing period.

The *City of Boiling Spring Lakes* will be responsible for any damages occurring to the units provided other than normal wear & tear.

LOCATION	UNIT DESCRIPTION	BILLING TYPE	SVC FREQUENCY	BASE COST
BSL COMMUNITY CENTER	STANDARD UNIT	MO	2X / WEEK	175.00
ROBERT G MUSE PARK	HANDICAP ACCESSIBLE UNIT	MO	2X / WEEK	270.00
SPRING LAKE PARK	STANDARD UNIT (MAY-SEPT)	MO	2X / WEEK	175.00
	HANDICAP ACCESSIBLE UNIT	MO	2X / WEEK	270.00
	HANDICAP ACCESSIBLE UNIT	MO	2X / WEEK	270.00
SEMINOLE PARK	STANDARD UNIT	MO	2X / WEEK	175.00
SCHNEIDERS PARK	STANDARD UNIT	MO	2X / WEEK	175.00
PER MO TOTAL (YEAR ROUND UNITS)			SUBTOTAL	1,335.00
			FUEL SURCHARGE	133.50
			TAX	24.03
				1,492.53
TOTAL (YEAR ROUND UNITS)				17,910.36
PER MO TOTAL (MAY-SEPT UNITS)			SUBTOTAL	175.00
			FUEL SURCHARGE	17.50
			TAX	3.15
				195.65
TOTAL (MAY-SEPT UNITS)				978.25
TOTAL COST PER YEAR				18,888.61

* ALL INVOICES BILLED BY ELVIS SERVICE COMPANY WILL INCUR A FUEL SURCHARGE OF 10% AND TAX*

TAX EXEMPT CERTIFICATIONS WILL BE REQUIRED IF THE CUSTOMER HAS REQUESTED THE REMOVAL OF TAX FROM ANY BILLING

VENDOR SIGNATURE: _____

DATE: _____

CUSTOMER SIGNATURE: _____

DATE: _____



CITY OF BOILING SPRING LAKES

**RESOLUTION TO AUTHORIZE A ONE-YEAR CONTRACT
WITH ELVIS SERVICE COMPANY FOR PORTABLE
RESTROOM SERVICES**

WHEREAS, Resolution 2022-33 authorized the City to enter into a contract with PVI Enterprises to provide portable restroom services to the City of Boiling Spring Lakes from September 1, 2022 through June 30, 2023 with an option to extend the contract for (2) additional on-year periods; and

WHEREAS, PVI Enterprises was acquired by Elvis Service Company, Inc in August 2025; and

WHEREAS, a (1) year contract with Elvis Service Company is appropriate;

NOW, THEREFORE BE IT RESOLVED THAT the City of Boiling Spring Lakes Board of Commissioners wish to enter into a (1) year contract with Elvis Service Company for portable restroom services through September 1st, 2026 with the option to extend at that time if desired.

Approved this 5TH day of November 2025.

Jeff Winecoff, Mayor

ATTEST:

Tanya Shannon, City Clerk



City of Boiling Spring Lakes
9 East Boiling Spring Road
Southport, NC 28461

STAFF REPORT

Agenda Date:

November 5, 2025

Title:

Resolution Authorizing NCEM Disaster Relief and Mitigation Fund Grant Application

Department:

Assistant City Manager & Finance Dept.

Background Information:

North Carolina Emergency Management is now accepting applications for grants funded through the Disaster Relief and Mitigation Fund (DRMF). The DRMF was established in Session Law 2021-180, § 5.9(f) and reauthorized in Session Law 2023-134, § 5.6(f), and The Disaster Recovery Act of 2025 – Part II, S.L. 2025-26, § 2A.3.(a)(7)(d), the Hurricane Helene Flood Mitigation Grant Program. Funding can be used for flood mitigation, transportation infrastructure resilience, and engineering assistance for identifying and designing shovel-ready projects.

Initial funding for this grant is anticipated to be \$20,000,000, with a minimum of \$15,000,000 targeted towards applicants in the Helene affected areas. Projects can be 100% funded with no cost share and are paid on a reimbursement basis. Grant administration costs are not eligible. The Period of Performance is up to 36 months, starting on the date of award.

Due to persistent flooding and overtopping of Holly, Walnut, and Redwood Roads during extreme weather events, Sungate Design Group was contracted by the City in 2014 to conduct a preliminary drainage study. Upon completion of the study, Sungate Design Group provided recommendations for addressing the flooding issues in their report “2014 Preliminary Holly, Walnut, Redwood Roads Engineering Study,” which included upgrading drainage systems and regrading ditches. The project was later prioritized in the 2021 Stormwater Management Master Plan Preliminary Engineering Report completed by Sungate Design Group, which was adopted January 4, 2022.

In 2022 the City was awarded a \$250,000 grant from the Golden LEAF Foundation for implementation of the proposed drainage improvements project. However, when bids were solicited, all came in significantly higher than anticipated, exceeding the original budget. Due to the elevated costs and limited available resources, the City was unable to provide the necessary matching funds, and the Golden LEAF grant was closed out.

After a review of the Notice of Funding Opportunity for the NCEM Disaster Relief and Mitigation Fund 2025, which was released on September 12, 2025, staff has identified the Holly, Walnut, Redwood Roads Drainage Improvements Project as an eligible project and requests the City Manager, or his designee, be authorized to file such application on behalf of the City of Boiling Spring Lakes.

Financial Impact:

Cost Estimate: \$1,884,778.00

Maximum Award Anticipated: Up to \$5,000,000 for areas outside of Helene affected areas - \$2,000,000 for a single recipient - \$4,000,000 for a single county

Cost Share: None

Payment: Paid on a reimbursement basis

Grant Administration Costs: Ineligible

Recommendation:

Staff recommends approval of submission of the NCEM DMRF grant application.

Attachment(s):

Resolution authorizing NCEM Disaster Relief Mitigation Fund grant application.



CITY OF BOILING SPRING LAKES

RESOLUTION AUTHORIZING NCEM DISASTER RELIEF AND MITIGATION FUND PROGRAM GRANT APPLICATION

WHEREAS, the North Carolina Emergency Management Disaster Relief and Mitigation Fund Program is authorized under S.L. 2021-180, § 5.9(f), *reauthorized in S.L. 2023-134, § 5.6(f)*, and The Disaster Recovery Act of 2025 – Part II, S.L. 2025-26, § 2A.3.(a)(7)(d), the Hurricane Helene Flood Mitigation Grant Program. The program authorizes funding for flood mitigation, transportation infrastructure resilience against natural disasters, and engineering assistance grants to local governments to identify and design shovel-ready projects; and

WHEREAS, the City of Boiling Spring Lakes' Board of Commissioners finds mitigating the effects of flooding and resolving surface water runoff problems is essential to the general health, safety, and welfare of its residents; and

WHEREAS, the Board of Commissioners believes the Holly Drive and Redwood Road Drainage Improvements project will implement key recommendations from the 2014 Preliminary Holly, Walnut, Redwood Roads Engineering Study and align with the broader goals outlined in the 2021 Stormwater Master Plan for the City of Boiling Spring Lakes; and

NOW THEREFORE, BE IT RESOLVED the City of Boiling Spring Lakes Board of Commissioners hereby authorize a grant application to the North Carolina Emergency Management Disaster Relief and Mitigation Fund Program for the Holly Drive and Redwood Road Drainage Improvements Project. The City Manager, or his designee, is hereby authorized to file such application on behalf of the City of Boiling Spring Lakes.

Adopted this _____ day of _____

Jeff Winecoff, Mayor

ATTEST:

Tanya Shannon, City Clerk



City of Boiling Spring Lakes

9 East Boiling Spring Road
Southport, NC 28461

STAFF REPORT

Agenda Date: November 5, 2025

Title:

Resolution Authorizing Annual Longevity Bonus

Department:

Finance and Human Resources Departments

Background Information:

A longevity bonus for each full and part-time employee is considered by the City to thank each employee for their continued loyalty throughout the year. The bonus was included in the total salary listed in the City's FY 2025-2026 budget which was approved in June 2025 and is to be paid in November of 2025.

Financial Impact:

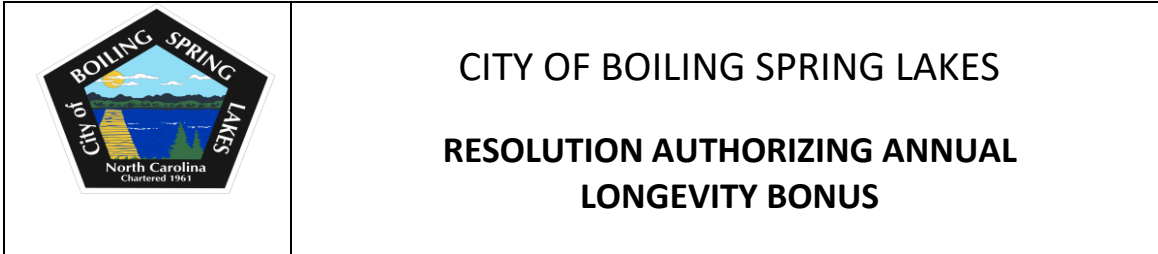
These bonuses were already included in the FY 2025-2026 Budget, therefore, no additional financial impact is anticipated.

Recommendation:

City staff recommends that the Board of Commissioners authorize the annual longevity bonus for each full and part-time employee.

Attachments:

Resolution Authorizing Annual Longevity Bonus



Whereas, a longevity bonus for each full and part-time employee is considered by the City to thank each employee for their continued loyalty throughout the year; and

Whereas, a longevity bonus for each full and part-time employee was included in the total salary listed in the City's FY2025-2026 budget which was approved in June 2025; and

Now therefore be it resolved that the City of Boiling Spring Lakes Board of Commissioners hereby authorize a payment of a longevity bonus to all full and part-time employees for this year.

Adopted this 5th day of November, 2025

Jeff Winecoff, Mayor

ATTEST:

Tanya Shannon, City Clerk



CITY OF BOILING SPRING LAKES

**RESOLUTION ADOPTING 2026 DATES
FOR CITIZENS' FORUMS**

Whereas, the Mayor and Board of Commissioners wish to hold quarterly open meetings without specific agenda items to provide the community opportunities to ask questions and receive information from the BOC and City staff; and

NOW THEREFORE BE IT RESOLVED THAT the City of Boiling Spring Lakes Board of Commissioners hereby adopt the following schedule for quarterly citizens' forums for the 2026 calendar year. All forums will commence at 6:00 p.m. at City Hall.

Thursday, March 19 2026 at 6:00 p.m.

Thursday, June 18, 2026 at 6:00 p.m.

Thursday, September 17, 2026 at 6:00 p.m.

Thursday, December 17, 2026 at 6:00 p.m.

Approved this 5th day of November, 2025

Attest:

Jeff Winecoff, Mayor

Tanya Shannon, City Clerk



CITY OF BOILING SPRING LAKES
RESOLUTION ADOPTING BOARD OF
COMMISSIONERS' REGULAR MONTHLY MEETING
SCHEDULE FOR 2026

Whereas, North Carolina General Statute 160A-71 allows the Board of Commissioners to fix a time and place for regular monthly meetings and General Statute 143-318.12(a)(3) requires the Board's schedule to be kept on file with the City Clerk; and

Now therefore be it resolved that the City of Boiling Spring Lakes Board of Commissioners hereby adopt the following schedule for regular monthly meetings for the 2026 calendar year. All meetings to commence at 6:30 pm.

January 6
February 3
March 3
April 7
May 5
June 2

July 7
August 4
September 1
October 6
November 4 (Wednesday)
December 1

Approved this 5th day of November, 2025

Jeff Winecoff, Mayor

ATTEST

Tanya Shannon, City Clerk



CITY OF BOILING SPRING LAKES
RESOLUTION ADOPTING 2026 HOLIDAY SCHEDULE

Whereas, the Boiling Spring Lakes City Hall closes certain holidays each year so staff may celebrate with family; and

Now therefore be it resolved that the City of Boiling Spring Lakes Board of Commissioners hereby adopt the 2026 Holiday Schedule as follows:

New Year's Day	Thursday, January 1, 2026
Martin Luther King, Jr. Birthday	Monday, January 19, 2026
Presidents' Day	Monday, February 16, 2026
Good Friday	Friday, April 3, 2026
Memorial Day	Monday, May 25, 2026
Independence Day	Friday, July 3, 2026
Labor Day	Monday, September 7, 2026
Veteran's Day	Wednesday, November 11, 2026
Thanksgiving	Thursday & Friday, November 26 & 27 2026
Christmas	Wednesday, Thursday, & Monday December 24, 25 & 28, 2026

Approved this 5th day of November, 2025.

Jeff Winecoff, Mayor

Tanya Shannon, City Clerk