



*City of Boiling Spring Lakes*  
**Board of Commissioners Regular Meeting Agenda**  
**April 6, 2021**  
**City Hall – 6:30 PM**

Internet Access Guest Password – WiFi2345

**Please Note ~ audio recording of meetings are available on our website**  
**Under Minutes and Agendas tab**

---

**PLEASE TURN OFF CELL PHONES**

1. **Call to Order ~ Mayor Craig Caster ~**
2. **Pledge of Allegiance ~**
3. **Approval of Regular Agenda ~**
4. **Presentation ~ South Brunswick JROTC ~ Commissioner Guzulaitis**
4. **Public Comments ~ [Comments are limited to 5 minutes per speaker]**
5. **Approval of Minutes ~**
  - a. Approval of the Board of Commissioners Meeting Minutes of March 2, 2021.
6. **Consent Agenda ~**
  - a. Public Works
  - b. Public Safety / Animal Control
  - c. Parks & Recreation Department
  - d. Finance Department
  - e. Planning & Zoning
  - f. Building Inspections / Code Enforcement
7. **Committee / Board Reports and Minutes ~**
  - a. Community Appearance Commission
  - b. Planning Board
  - c. Parks & Recreation Advisory Board
  - d. Special Events Committee
  - e. Library Commission
  - f. BSL Fire / Rescue

8. **City Manager's Monthly Report ~ City Manager Repp**
9. **Old Business ~**
  - a. **No Old Business listed**
10. **New Business ~**
  - a. **Order ~** declaring certain vehicles as surplus equipment and authorizing the City Manager to place the following vehicles on GovDeals for auction with the sale awarded to the highest bidder.
  - b. **Order ~** authorizing the City Manager to enter into a construction contract for the *Robert Muse Park Redevelopment Project ~ Phase II with MGK II Management & Construction, LLC, Inc. of Leland, NC* in the estimated amount of *Two Hundred and Forty Four Thousand Eight Hundred Dollars and No Cents (\$244,800.00)*.
  - c. **Order ~** authorizing the City Manager to enter into a software agreement for a cloud-based government management platform with *GovPilot, LLC of Hoboken, NJ* in the annual amount of *Twenty Six Thousand Six Hundred and Sixty Four Dollars and No Cents (\$26,644.00)* (effective July 1, 2021) for planning, zoning, building inspection, public works reporting and other reporting software.
  - e. **Order ~** authorizing the Mayor to execute a revised employment agreement with the City Manager Jeffrey E. Repp.
  - f. **Order ~** accepting the Letter of Agreement dated April 6, 2021 from the United States Department of Agriculture – Rural Development for a \$1,200,000.00 loan for the Police Department Purchase and Renovation project and authorizing the Mayor and City Clerk to complete all necessary documents related to such a loan.
  - g. **Order ~** authorizing the City Manager to execute an Interlocal Agreement between the City and Brunswick County to provide all necessary building code administration, plan review, and enforcement services (“Services”) to Municipality for a construction and renovation project at South Brunswick High School and South Brunswick Middle School in accordance with all applicable laws, rules, and regulations.
  - h. **Order ~** appointing Marie Clark to the ABC Board for a term of three years beginning April 6, 2021.
  - i. **Request for Public Hearing ~** Text Amendment ~ Non-confirming Lots of Record
  - j. **Resolution ~** Recognizing Volunteers for Operation Clean Sweep
11. **Discussion ~**
12. **Announcements ~**
13. **Adjourn ~**