

City of Boiling Spring Lakes Board of Commissioners Special Meeting Minutes July 10, 2013 City Hall – 10:00AM

PLEASE TURN OFF CELL PHONES

I. Call to Order

Mayor White called to order the special meeting for July 10, 2013, which was called by Mayor Pro-Tem Carroll.

Mayor White requested Zack Mooneyhan to lead the Pledge of Allegiance.

II. Pledge of Allegiance

III. Attendance: In attendance at the meeting were:

Mayor Richard White Commissioner Mike Forte Commissioner Charlie Carroll Commissioner Barbara Glidden Commissioner Craig Caster City Manager Jeff Repp City Clerk Jane McMinn

IV. Discussion of issues related to the Boiling Spring Lakes Fire Rescue Department

Mayor White ~ Has everyone on council been handed the information that Mayor Pro-Tem Carroll gave me? Response was yes.

Commissioner Carroll ~ I was trying to recall if I had come to any meeting that I did not feel good about being in but I cannot recall. It is regarding truthfulness. When people come before council and make statements, they are not making statements to the 5 people sitting here, whether it is this council, past council or future council. They are making statements to the citizens of Boiling Spring Lakes. It is up to the 5 council members to make sure those

statements are accurate and the motions we make and the things that we do reflect that truthfulness. I apologize to the Commissioners and I think the Commissioners are all aware now why I waited until the last minute to give them information. I hate to use the word whistle blower, but that is basically what it came to, and for that reason I wanted to protect that person at all costs until the last minute.

On June 17, 2013, there as a meeting of the ladies auxiliary, I am giving you that right now as a date. Eight days later on the June 25, 2013, we had a workshop. In that workshop, Chief Grace was not there, Assistant Chief McConnell was there. I believe that Nathan gave us all truthful answers to the best of his ability. I have no reason whatsoever to believe that Nathan knew anything different than what he said to us. I want to make that clear. I also want to make it clear that we have a wonderful fire department, I made mention in that meeting also that I could have easily not been here if it had not been for the actions of the fire department. But that still does not change other things. Seven days later on July 2, 2013, we had our normal meeting, and Chief Grace was here and he made certain statements. The statements basically at that meeting was they were going to negotiate the original price of the camera down. They were able to find a demo model but it would come without a warranty, it would greatly reduce the price to \$5,500. Council was told all the fire department needed was \$5,500, and we took action. It was a 3-2 vote and the action passed. Going back the ladies auxiliary meeting on June 17, 2013, \$4,000 was donated to the fire department by the ladies auxiliary. Chief Grace was in attendance at that meeting, he did know about it. He was not here on Wednesday, June 25, 2013, and there is no mention anywhere of Nathan being there, I have no reason to believe that any other fireman, other than the people that were there may have known about it, so I do not have any problem with any of them at all. But I did specifically ask in that meeting, and it is reflected in our draft minutes, had the ladies auxiliary done anything, have they been approached, did they have any money, and the answer was no. That was by Nathan again. I still believe what Nathan stated was true. But in that same meeting sitting in this audience was the secretary of that organization that actually would be the person that would write the check. That was the former commissioner and mayor, Joan Kinney. She had the opportunity to stand up and say Asst. Chief that is not correct, you were not in the meeting but 8 days ago, we donated \$4,000. That did not happen. Mr. Boyd I don't know if your wife told you that was what went on in the meeting because I don't know if she was there or not, I can't say whether you knew or not. But it was clearly known by people in the audience that by misinforming council, then on July 7th, Chief Grace you came to us and said you found a real good deal and you needed \$5,500. Well if the \$4,000 is true then you would have only needed \$1,500. That was an omission of fact, and I consider an omission of fact just as bad as not telling us the truth. Now the way I found that out, was one of the auxiliary members, Michelle Hennessey wrote an email to Mary Stillwell. That email was dated, Friday, July 5th. See attached email (Commissioner Carroll reads email string).

No matter what we do or don't do, I have no doubt that Michelle Hennessy is going to come under the great distain of a few people in this town. I hope council takes enough time individually at this meeting before it is over, to say thank you to her, or any other citizen that comes forth with helpful information. Right now I am saying thank you to Michelle. There is absolutely no doubt that a the workshop on June 25, 2013, there were those in the

audience that either attached to the fire department or the ladies auxiliary that knew \$4,000 was coming, when asked the answer was no, didn't know a thing. On July 2, 2013, the chief told us they needed \$5,500, he knew there was \$4,000 there, and that information was not forthcoming. It is not right, the citizens needed to know and council needed to know.

Commissioner Carroll **moved** to rescind the \$5,500 **motion**, it was seconded by Commissioner Glidden for discussion.

Commissioner Forte ~ As I read these minutes that I just highlighted, I do not see where anyone lied. Commissioner Carroll your question was, has the fire department approached any other organizations or businesses for donations other than the city. Mr. Boyd replied "not this formal" he did not say "no we didn't" he said "not this formal." You may find that humorous, but I find this whole meeting humorous. You then asked, if the fire department has received any money towards the camera at all – both responded no to the question. That is Asst. Chief McConnell and Mr. Boyd. At that time they did not. Back when this all started, the Chief said to us they were looking for two cameras, one for each station. The one that the city said we would give them \$5,500 is this one that is a lesser model. This is the one we approved, which was originally a \$6,800 camera, they got it down to \$5,500 and we approved that. What the ladies auxiliary did was purchase them a camera that was originally \$8,746 that they got reduced to \$6,987. Now what the ladies auxiliary did say to them was we are not going to give you any money right now, but if the city does not help you then we will help you out. They were hoping that we would come through so we didn't have to spend this money. After we approved it, the ladies auxiliary said that the fire department really needed two cameras. We have \$4,000 we can give you toward this \$7,000 camera that is where the money came from. They are getting two cameras. It is not that they got \$4,000 and we gave them \$5,500 and all of a sudden they have \$9,500. It is two separate issues. The timing may be terrible. Had the ladies auxiliary given them this money in a month this would not even be a question. It is just that it came right after we approved. They only got the check this week, so one has nothing to do with the other. The ladies auxiliary bought them a second camera not the first.

I do not see where this is such a big issue that we need to rescind the money, they still need the equipment. I am still in favor of giving them the money. I am not willing to change my vote, I would still give them the money to buy the camera.

Commissioner Caster ~ I as well researched what the issue could be for a special meeting. I was also given the same information that there were two cameras, the ladies auxiliary was purchasing one camera, and the city was purchasing the other. I think it was a misunderstanding. I think this meeting could have been handled internally without all the press, etc. we have here today. All it does is put Boiling Spring Lakes back in the newspaper and in the media with something other than this being the nice city that it is. Therefore I don't see a problem. I think the ladies auxiliary was buying a camera, we were buying a camera. I think that was a very small compromise for the city to give that \$5,500 to the fire department, if simply only to maintain a good relationship with the fire department, here especially during hurricane season. They are here to help citizens cut trees out of the road, help the police, they are here for our community. I do not see why we couldn't handle any

problem internally without drawing in all the papers and TV stations. Actually Chief Grace wanted three cameras. He had one camera that was mediocre camera that did not work well. I do not see that there was any wrong doing. I am just sorry that our citizens and press had to endure going through this.

Mayor White ~ I was under the impression it was one camera, they had two cameras, one of them was inoperative, one of them was functional. They were asking for one camera. That is what I thought. I called a meeting with the fire marshal prior to our workshop on June 25th. At that meeting the fire marshal told me they had one camera. I asked him if they needed two cameras, he said one would suffice, but if they had two that would be fine also. I asked him how the funds were distributed. He said it was approved by the county based on their budget submittal. I asked him about the money that they receive from fire fees, was that enough to operate the fire department. His answer was yes. Now the governing body in 1999 allowed fire fees to be assessed on property owners. On June 25, 2013, I made a comment to the assistant chief that if they felt like the \$372,000 that was assessed for fire fees was not enough, then maybe we should have a referendum by the voters. Fire fees are collected from our residents. By going around and using tax dollars we are actually increasing fire fees. It is best that the people decide. This is a government by the people, for the people, let them decide if they need to increase the fire fees. That was my comment and you can see it in the draft minutes at the meeting. I was under the impression it was one camera all along. I never heard two cameras until today, this is the first time I have heard that. I think if everyone would have been straight up maybe this confusion would not have happened. I felt that we were asked at first for \$10,000, on June 17, 2013, we were asked for \$8,746. On June 17, 2013, according to this email they knew it was less than \$8,000 then. If there were comments made in that auxiliary meeting about waiting on the city, undoubtedly they were talking about one camera. I am confused about two cameras, this is the first I have heard about that.

Commissioner Carroll ~ I hate that we get bad press, but I totally disagree with Commissioner Caster. Handling something like this internally is a shadow government that goes in the back room and talks about it and doesn't let the citizens know, and that is not what we are about. Citizens need to know these things regardless of how it comes out. I cannot fathom something like this being internally handled, especially when someone's name outside of us is being brought into it. I respectfully disagree with you.

Mike, this information you are talking about is late. We are hearing from you today, you know more about what went on at that meeting than the rest of us do. That is not right. We should have found out about what went on at that workshop on June 25, 2013. The Mayor asked for a financial disclosure before we ever did this. You were the first to say it was none of our businesses that is what you said "it is none of our business," and I said it absolutely is, any time we are asked to donate money. My concern here, as adults, there was more than one opportunity to say, well we had a meeting and now we are looking at two cameras. They had two opportunities to do that, they didn't. It came forward from a commissioner today, and I am glad you brought it up. That is not when it should have come up, it should have come up last Tuesday and it should have come up in the workshop and it did not. That is not right, any commissioner up here that wants to say that is okay, and that

it is honest and that is above board and that is the correct way to do business with the city, I respectfully disagree with you. It will be up to the 5,000 people of Boiling Spring Lakes to decide, were we told the truth or were we not. It is not up to us so much, no matter what we do, and not having a shadow government and putting it out to the people, they make that decision. Now a lot of things can be done, but I think it is important that we send a message. Any motion that comes after mine can come after mine, do whatever you want. We have a responsibility, not only now, and we are talking about a small amount of money, but we need to make sure that we send a message to any person, group, individual, department, that comes before this or any council and makes a statement, that those statements are complete and accurate, and that we will not tolerate something less than complete and accurate. I stand by my motion and we will just do what we are going to do.

Commissioner Forte ~ First of all, when I said it was none of our business was when the Mayor asked for a complete breakdown of who got paid what. I did not think that was our business, the grand total was our business, not an individual breakdown that is what I said.

Commissioner Carroll ~ Responded that he stands corrected.

Commissioner Forte \sim If you think I hid something from you....I got this information yesterday because I assumed that was what this meeting was about since no information was forthcoming prior. I went and asked, I got this information at dinner time last night that is when I got this information. I do remember them always saying they wanted two cameras. They actually wanted one for each station. They have the one that does not work terrific, and they wanted one for the other two stations. These are two totally different issues, no one lied to us, maybe they weren't completely forthcoming, but this had nothing to do with the one they were asking for. As for Joan Kinney not standing to say something, the Mayor likes to run the meetings and that no one speaks out unless they are called on, no one asked her. Had she stood up, she probably would have been told not to say anything. As far as you think I hid information from you, no, I got this last night.

Commissioner Carroll ~ I don't think you hid information, I think we should have gotten it long before last night.

Commissioner Caster ~ What Mike just said is true, the information did not come out. We had to dig to see what this meeting was all about. Mike got the information, he went down and got it and brought it to my house. Mike is right about another issue, the city only spoke about one camera, because the other camera was none of our business. The fire department was only asking the city for one. Whether or not they wanted two, all they were requesting from the city was one camera. Whether they wanted four, and they were getting the other three from some other means, that had nothing to do with us, because we were only voting on one. I agree with Mike one more time, if Joan Kinney had tried to stand up in the meeting and tried to say something, the Mayor would have asked her to sit down.

Mayor White ~ That is not true because I asked her a question in the meeting about the boat, she had an opportunity to speak then. Anyone had an opportunity to speak during the workshop. Mike the questions I asked was Chris Grace said the law stated that we had to

have a contract, total money received for fire fees, their policy on use of vehicle, money on hand, bank account, CD's, wages paid to members, because in the budget submitted that we received, there is \$100,800. I want to know where that went. Those are the things that I brought up.

Commissioner Carroll ~ I want to be clear that I was not criticizing Mike. The information you brought forward was great, it is great you got it yesterday, you got it seven days after the July 2, 2013, meeting. I am not saying that was bad, what I am saying is that we should have had that information back on July 2nd. I do not want to misquote you, but you said "maybe they were not completely forthcoming on all information." What were your words on that? Mike responded "something to that effect." Commissioner Carroll stated that was enough for him. Half the truth is pretty bad, and not being forthcoming with complete information, when we made it very clear, very clear to the fire department, I am the one who pushed to have a workshop, I wanted to hear what it was. I was interested in doing this. When you do that and you are not forthcoming with all the information, we have to as council tell other people, do not come to the council of Boiling Spring Lakes without complete information, because if you don't we will call you on it.

Commissioner Caster ~ I would like to hear someone from the fire department if they have a representative, or the ladies auxiliary. If there is anyone here that could help clear this up about two cameras we would like to hear it.

Commissioner Carroll ~ I have no confusion about the two cameras. The questions I would ask would be did you know about this on the days I mentioned, were the things I mentioned were they true. That is what the motion is about, it is not about two cameras or three or 55.

Commissioner Caster ~ What I am hearing is that there was no wrong doing. The city was giving money on one camera for \$5,500, and the ladies auxiliary was giving \$4,000 on a separate camera, which really is none of our business. If it was two separate cameras, they were giving money for one camera, and we were giving money for a second camera, how can that possibly be any wrong doing?

Commissioner Carroll ~ that information was not given to us in two different open meetings, it needed to be disclosed, and it was not.

Fire Chief Grace ~ When the budget talks started several months ago, I was told I would be put on the agenda for any kind of request the fire department would make this year to the city. The Mayor asked who told him that and Chief Grace said one of you five. Commissioner Caster said that the budget would be the time to do this.

Fire Chief Grace ~ I requested a camera. My overall goal was two cameras. We have three stations that provide protection for this city. We are the largest fire department in Brunswick County and we felt the need to have additional equipment at each station that was not fully equipped to what I feel is necessary to protect the city to the best of our ability. I was asked, do you want us to buy two cameras by someone. I do not know who it was, I

do not document every time I ask a question. I said we are looking to get one camera. Someone up there said are you looking to get two cameras, I replied not from the city we are looking to get one camera. When the auxiliary approached us and told me they were going to meet, we might offer you some money toward a camera. Two completely separate issues. We have three fire departments, we have one camera between three fire departments. The council approved the quote on the cheaper of the two. If I were trying to backdoor something, I would have said, well they have 3 million dollars in the bank, let them pay for the expensive camera which is the same identical camera. Both cameras that were being purchased are identical. But you have the cheaper one of the two, now we have to find funds of \$2,700 towards the auxiliary for the one they were going to buy for us. Two separate entities making donations is becoming a problem, I do not understand why this is becoming a problem, it is a donation. All we are trying to do is provide a service to the city. If you want to stop this service from being provided that is totally up to you five. We can move on with what we have and as far as the fire fees go, yes the county bills \$372,000, of our fire fees this year we are collecting about \$348,000. That is about a \$30,000 shortfall in our budget once again, because our collection rate is 93.4% of our fire fees. That is what is billed, we never get what is billed, ever. That is 100% collection rate. We never get that. Commissioner Carroll agreed with that. Chief Grace said what the Mayor is saying, is that we get \$372,000 per year, we never do. We submit a budget for \$362,000 every year, our collection is \$348,000 every year. That is what we get in our fire fees is \$348,000 for three fire departments.

Mayor White ~ According to the fire marshal, when someone sells a house they will catch up on those fire fees, you may only get \$348,000 this year, but when that house sells those fees you will get.

Fire Chief Grace ~ We do receive prior year fire fees, but we can't base our budget on prior year fire fees. We cannot budget that money in our budget that is just extra money we get in quarterly or our last check of the year. They make due with all of our owed money. We are not here to discuss that. That information is public record. Everyone is invited to our business meeting the same as anyone else.

Commissioner Carroll ~ Let me ask you a question, you were here July 2[,] 2013, and told us you needed one camera and you got a reduced price of \$5,500. You did not at that time think that it might be important to disclose to the city that you were getting a second camera, you knew back on June 17[,] 2013, that the ladies auxiliary was helping with a second camera. You didn't think that was important?

Fire Chief Grace ~ I do not think that is important. Commissioner Carroll asked if Chief Grace thought it was important now.

Fire Chief Grace ~ No I still don't think it is important. It is obvious to me, and I will say this in front of the press, it is an election year, and Mary Stillwell happen to be the one that forwarded you these emails, that is my opinion. We got two donations from two separate entities. I am sorry it worked out that way.

Mayor White ~ Let me understand this....you were getting two cameras from the same company.

Chief Grace ~ That is incorrect, I got two separate quotes from two separate vendors. Your statement to me was we need to try to get more quotes to find a better price for these cameras. I did just what you asked me to do. I got quotes from Fluke Fire & Safety I got a quote from Sagle, they are going out of business. That is the camera that you were going to buy for \$5,500. It was the clearance price, the demo model was \$6,746. I emailed the city manager and told him I received a better price. I then forwarded the quote from Sagle to the city manager. I tried to save the city all the money I could. Jeff received the email for \$5,500.

City Manager Repp ~ The city has received three different quotes for cameras. The first for \$10,000, the second was for \$8,500 and the one that the council took action on last Tuesday was for \$5,500, which was the demo model from Sagle. That order was in last week's package.

Commissioner Glidden ~ According to the information we were given, the ladies auxiliary was going to donate \$4,000 for the second camera. Where are you going to get the additional money to pay for the balance?

Fire Chief Grace ~ We have a board meeting Thursday with our end of the year financials, we had to replace a \$6,000 air conditioning unit yesterday, so we have to scrape up somehow either out of retained earnings or whatever is left over out of our budget this year. The price of the camera is \$6,987 so the fire department will need to come up with \$2,987 out of our line adjustment or budget money.

Commissioner Carroll ~ Commissioner Caster, Tuesday night when Chief Grace was here were you under the impression that the fire department was looking for one or two cameras. Commissioner Caster responded I knew that the city was going to give money if it was voted on for one camera. I had no knowledge of a second camera, until after the special meeting was called and I received that information last night.

Commissioner Carroll ~ So you found out after Tuesday that is what I wanted to know. Commissioner Carroll then asked Commissioner Glidden what she thought.

Commissioner Glidden ~ When we voted last Tuesday evening, first of all I would like it to be known that I knew of some information that was strictly here say, I did not have anything valid to go by. I was under the assumption that the fire department would be happy with one additional camera.

Commissioner Carroll ~ Asked Commissioner Forte on Tuesday if he thought they were looking for one additional camera or two.

Commissioner Forte ~ I knew for two months that they wanted two cameras, but our vote on Tuesday was for the one that they had requested from the city.

Mayor White ~ I thought one camera all along. When I talked to Chris about it he did not say two cameras, he said one.

Commissioner Carroll ~ The information that has been put before us, which by the way again, when you put information before us you are putting it before the tax paying citizens, not Charlie Carroll, Richard White or Mike Forte. To leave out something is very important not to do. You have just stated to me you did not think it was important then, and even now when you see what is going on, your statement right now is that it is not important.

I think that is something significant to think about because we are all getting ready to vote. This message is to any hand that comes before this council requesting funds.

Commissioner Caster ~ This is a misunderstanding. I think the fire department is getting raked over the coals for no reason. The situation with the board is we were voting to give them money for a camera, now what else they are doing in the fire department, if they were buying new hoses or new nozzles would they have to reveal that. I don't understand why you can't understand that.

Commissioner Carroll ~ It is real easy, if XYZ Company comes here and says we want to do this, and I say what are you going to provide and how are you going to provide it, what is the bill going to be. I don't say this is none of our business. This is the not first time when an entity asked for something, I ask if they are going to open their books to us. It is our business.

Commissioner Caster ~ I will say again, Boiling Spring Lakes needs our fire department. None of these fireman have to be there to support us. They volunteer to be here to try to help this city and this community. If they just say the heck with it and quit because Boiling Spring Lakes Board of Commissioners is playing hardball with them, then all these 4 to 5 thousand citizens you are talking about, when their fire insurance rate goes up three times what it is now, all the citizens you are talking about are going to come to this board and say what have you done. I say quit playing hardball with the fire department, because \$5,500 is a small, very small compromise for this city. That is a drop in the bucket for the money that we spent in the last year. We should be grateful to the fire department instead of sitting here and making them look like fools.

Commissioner Glidden ~ I just want to say to Commissioner Caster that I think accountability, which is one of my big words and my big statement during the workshop. They need to be accountable, everyone that steps up there needs to be accountable. So if they are stepping up there saying they need new hoses, they need new nozzles, yes they need to be accountable and tell us what it is for. It is not our money it is the citizen's money. I more than anyone appreciates the fire department. I don't think that is a question that we don't appreciate the fire department. I think we all know that without the fire department we are all in big trouble. I don't think that is a question from anyone up here. I would like you to call for a vote on this motion, and let me read the motion that I have and let's get on with it. I don't know what else to say.

All in favor of the rescission

Vote: 3 – 2 (opposed - Mayor White and Commissioner Carroll)

Commissioner Glidden ~ I would like to read a **motion**.

Due to the information presented to us today by Commissioner Carroll, I would like to make a motion to rescind order # 2013-20 that was passed at the at the July 2, 2013, meeting of the Board of Commissioners to donate \$5,500 to the Boiling Spring Lakes Fire Rescue for the purchase of a thermal camera; and

Defer consideration of the donation of the funds for the purchase of this thermal camera until our September 3, 2013, regularly scheduled Board of Commissioner meeting, so that further assessment of the request can be reviewed by all parties.

I think right now we have a lot of information out there and we all need to sit back, think about and move forward with it.

Commissioner Carroll ~ Point of order Mr. Mayor. That motion is out of order and in direct conflict with the one we just voted on. You can't make a motion that is in direct conflict. Mr. Manager would you rule on that.

City Manager Repp ~ By general statutes the Mayor is the one who is the parliamentarian of the meeting and makes the determination.

Mayor White ~ I think it would take a separate meeting, am I correct in that?

City Manager Repp ~ I would have to look into that. It is your decision as the Mayor. You are the sole determinant.

Mayor White ~ I read about that this morning and when something is contrary I think it has to be in a separate meeting.

Commissioner Carroll ~ It can be brought up in another meeting.

Mayor White ~ We bring in \$700,000 in property tax, you get \$372,000 on the books but you bring in \$350,000. We bring in about twice as much as you do but we have to run the entire city. If you can't operate on what the fire fee is, then maybe you should act on a referendum, but essentially what we are doing, is when you come in and ask for tax dollars, we are actually increasing fire fees, we are going through the back door by doing that. I think the people that live here should voice if they want to increase their fire fees and that needs to be done by a referendum. I have a problem going through the backdoor and using tax dollars. There was a couple here last month, they have lived here for 33 years driving on a dirt road. The \$10,000 vehicle we gave you, the \$5,500 camera probably would have just about paid to pave their dirt road, and they have been paying taxes for 33 years. I think

those people should have a say in how their money is spent. I am not against the fire department and I am not against you receiving the funds. I think it needs to be what that is designated for such as the fire fee.

City Manager Repp ~ I would like to clarify for the purposes of staff more than anything else. A motion was made and defeated to rescind the previous order. Staff will proceed with the preparation of the check and make the donation as directed at the previous meeting based on that action. I want to make sure everyone understands that.

Commissioner Carroll ~ Stated to Commissioner Glidden that he hated to be the one to tell you it was against order.

Commissioner Glidden ~ I really think we are all making a big mistake because of all the additional information that was brought up to us today. I did not know about the second camera, you (referring to Commissioner Carroll) did not know about the second camera. That information was not shared with me. The information about the meeting was shared to me, but it was all hear-say. I do not vote on hear-say, I do not make decisions on hear-say. Today it is in written print and I will agree to it. If you and the Mayor want to choose that it is done and finished. It was said that the Mayor can make a decision on my motion.

Mayor White ~ I have researched the Robert's Rule and read it, my opinion is that it can't be in the same meeting, that is why the rescission motion could not have been made at our July meeting.

Commissioner Glidden ~ It could have been made if it was one of the people who voted for it. I do my studying also.

Commissioner Carroll ~ Stated to Commissioner Glidden that he wanted her to leave here with the facts. If we made a motion to build a sand pile out front, and it was defeated, and then you make a motion contrary to that in the exact same meeting, it is automatically out of order. There is another exception, if someone wants to make a motion to suspend the rules, then the rules can be suspended with a two/third vote. You have been given the rules as they are written.

A **motion** to adjourn was made by Commissioner Carroll and seconded by Commissioner Caster.

Vote: 5-0

The meeting was adjourned at 10:58 AM

	Charlie Carroll, Mayor Pro-Tem
Jane McMinn, City Clerk	