



*City of Boiling Spring Lakes*  
9 East Boiling Spring Road Boiling Spring Lakes, NC 28461  
Phone ~ 910-363-0025 Fax ~ 910-363-0029 ~ Web page ~ [www.cityofbsl.org](http://www.cityofbsl.org)

**REQUEST FOR CHANGE OF ZONING  
APPLICATION FORM**

STAFF USE ONLY			
Date Request Received	Fee Paid	Receipt # and Date	Petition #
	\$		

**1. OWNER/PETITIONER INFORMATION**

Petitioner: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

Email: \_\_\_\_\_

Owner: \_\_\_\_\_

(If different)

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

Email: \_\_\_\_\_

**2. LOCATION OF PROPERTY**

Street Address or General Location: \_\_\_\_\_

\_\_\_\_\_

Tax parcel ID \_\_\_\_\_

**3. ZONING REQUEST**

Current Zoning District(s): \_\_\_\_\_

Requested Zoning District(s): \_\_\_\_\_

Purpose of Zoning Change Request: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Explain How This Request is Consistent with City Plans and Policies: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**4. DESCRIPTION OF PROPERTY**

Current Land Uses: \_\_\_\_\_

Acreage: \_\_\_\_\_

\_\_\_\_\_  
Petitioner Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Owner Signature (If different from above)

\_\_\_\_\_  
Date

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## APPLICATION GUIDELINES

1. All applications must be submitted with:
  - A non-refundable application fee  
(1-2 Family = \$300.00/Others=\$500.00)
  - A map or sketch of the area in question, including all adjacent zoning district designations and a statement of the present and proposed zoning regulation or district boundary to be applied.
2. The Boiling Spring Lakes Planning Board first reviews zoning change requests. They then make a recommendation to the City Board of Commissioners. The Commissioners will then conduct a public hearing on the request. The Commissioners have the final determination in such requests.
3. **Requests for change of zoning must be received no less than 10 days before the Planning Board meeting.**
4. Planning Board meetings are normally held the 2<sup>nd</sup> Tuesday of the month at 7:00 p.m. at City Hall.
5. Planning Board policy requires attendance of the applicant(s) or his/her representative(s) at the Planning Board meeting.