



City of Boiling Spring Lakes

9 East Boiling Spring Road
Boiling Spring Lakes, NC 28461

Library Commission Meeting Minutes

March 14, 2024

ATTENDANCE: Sherrie Kuzian, Martha Samson, Marlene DeFrancesco
Tammy Sollenberger by phone

ABSENT:

COMMISSIONER LIAISON: Kimberly Sherwood

I. CALL TO ORDER

Chairperson Sherrie Kuzian called the regular monthly meeting to order 10:00 AM

II. APPROVAL OF AGENDA

MOTION: Martha Samson, SECOND: Marlene DeFrancesco, Agenda approved.

Vote: 4-0

III. APPROVAL OF MINUTES

MOTION: Martha Samson, SECOND: Marlene DeFrancesco, 2.8.24 Minutes approved.

Vote: 4-0

IV. PUBLIC COMMENT

V. OLD BUSINESS

A. Library maintenance & inventory is moving along.

B. Upcoming Library Week is in April. Library Commission will be doing an open house before the next Commissioner's meeting April 2nd starting at 6:00 pm. Members should be there by 5:30 pm to setup.

C. The Little Free Library is getting damaged by the sprinkler system. Sherrie Kuzian took a couple of suggestions to Pam to pass on to city maintenance. Response back was to turn sprayer so it does not hit the Little Free Library.

D. Survey results from the County Library Survey and discussion with county concerning a Boiling Spring Lakes County Library has been tabled until result are public.

E. Letter to City Commissioners - **Closed**.

F. Update of Library Brochure is being done by Donna Morgan with hope to have available to pass out at the Founders Day function.

G. Purchase and installation of Excel has been done and installed. – **Closed**

H. Meet the Author has been tabled.

VI: NEW BUSINESS

A. Vote for new Vice Chair – Tammy Sollenberger was nominated.

MOTION: Martha Samson, SECOND: Marlene DeFrancesco

Vote: 4-0

B. 2025 Budget was discussed and submission will be:

Basic budget	\$ 3,000
Line item new Building non capital item	\$20,000
Line item subscriptions	\$ 300

MOTION: Martha Samson, SECOND: Marlene DeFrancesco

Vote: 4-0

C. Password book was discussed. Tammy Sollenberger is checking into this. The thought this is needed as members change and others needing to update catalog.

D. Project List – tabled till next meeting.

E. Gmail account was updated by Tammy Sollenberger.

F. Founder's Day (April 6) Sherrie Kuzian is setting up another day for members to plan how we will participate.

G. Use of money donated to the Library Commission – table till next month.

VII. PURCHASES & DONATIONS & BUDGET REVIEW

Martha Samson has a list of books to purchase to finish this fiscal year budget as well as members to review if any suppliers are needed.

VIII. ANNOUNCEMENTS

Next meeting of the Library Commission is April 11
Next meeting of the Board of Commissioners is April 2

IX. NEXT MEETING AGENDA ITEMS

Meet the Author
Project List
Follow-up on Founder's Day – what went well/wrong
Money Donations to Library

X. ADJOURNMENT

MOTION: Marlene DeFrancesco, SECOND: Tammy Sollenberger, meeting adjourned
11:00 AM.

Vote: 4-0

Respectfully submitted,

Sherrie Kuzian
Member